

2:30pm **Grand Forks Region Base Retention and Investment Briefing**

- 4:00pm **County Commission Agenda**
1. Call to Order
 2. Approval of Minutes (p. 2)
 3. Approval of Order of Agenda
 4. Approval of Consent Agenda
 - a) Bills (p. 7)
 - b) Employee Status Changes (p. 42)
 - c) Overtime (p. 53)
 - d) August Financial Report (p. 54)
 - e) Game of Chance Permit - GFACB Chiefs Group (p. 56)
 5. Jim Stewart, Arntson Stewart Wegner, P.C.
 - a) Preliminary Approval and Set Public Hearing (p. 58)
- Spectra Health MIDA Bonds
 6. Public Health
 - a) COVID-19 Update
 - b) School Nurse Agreements (p. 62)
 - c) Request for Additional Correctional Center Nurse (p. 66)
 7. Abby Ritz, AE2S Nexus
 - a) Certification of Significant Community Support (p. 68)
 8. Highway Engineer
 - a) 2020 Spring Flood Declaration Contract (p. 70)
 9. Sheriff Schneider (p. 94)
 - a) Department of Justice JAG Grant Award (p. 95)
 10. Director of Administration
 - a) Grand Forks County Revised Snow Removal Contract (p. 131)
 - b) First Floor Remodel
 - c) Courthouse Roof Repair Change Order (p. 134)
 11. State's Attorney
 - Recess
 - a) Executive Session pursuant to NDCC 44-04-19.1 and 44-04-19.2 - Attorney Consultation on Northwood Bridge
 - Reconvene
 12. Committee Reports
 13. Unfinished/New Business
 - a) ND State Fair Appointment (p. 135)
 - b) Transportation Alternatives Program (p. 136)
 - c) GF City B-4 Central Business District Change (p. 137)
 14. Correspondence
 - a) NDRIN Refund (p. 141)
 15. Adjournment

Notice is hereby given that the Grand Forks County Commission will meet at the above date and time. Members of the Grand Forks County Commission may be attending this meeting electronically or by telephone. **Due to the COVID-19 public health emergency, this meeting will be conducted with social distancing modifications consistent with the recommendations of the CDC as allowed under Governor Doug Burgum's executive order suspending NDCC 44-04-19. As a result, space will not be available in the County Commission Chambers. Members of the public are strongly encouraged to view the County Commission streamed live through the County's Facebook, YouTube, and Twitter page at:**

- <https://www.facebook.com/GrandForksCounty/>
- <https://www.youtube.com/channel/UCxTeALT6hR6njXg3Ac-eIIA/featured>
- <https://twitter.com/GFCountyND>

Any member of the public seeking to submit comments relating to an agenda item, public hearing or citizen requests should submit their comments to thomas.ford@gfcounty.org. All comments received prior to 4:00 p.m. on the meeting date will be considered part of the record of the meeting as if personally presented.

GRAND FORKS COUNTY COMMISSION
Grand Forks, North Dakota
October 6, 2020

County Commission Special Meeting

Grand Forks Region Base Retention and Investment Briefing

2:30pm

1. Call to Order
2. VM Findley Consulting
Lt. General Vern "Rusty" Findley (retired)
Lt. General William Rew (retired)
3. Adjourn

GRAND FORKS COUNTY COMMISSION MEETING

September 15, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present. Commissioners Pic, Engen and Falck participated via telephone.

Moved by Rost, seconded by Pic, to approve the minutes of the September 1, 2020 Commission meeting. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the order of the agenda, moving item #6, Grand Sky Construction Company before item #5, 2021 Final Budget Hearing. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #36125 - Engkvist Gannon- \$46, 36126 - GF Cnty Treasurer- \$10000, 36127 - Knutson Carrie- \$111.55, 36128 - Magnuson Lane- \$1585.85, 36129 - Bottineau County Sheriff- \$500, 36130 - City of Fargo- Warrant- \$500, 36131 - GF Public Health Department- \$46173.75, 36132 - Indepth Inspections- \$2291.67, 36134 - Mewes Lee- \$83, 36135 - Moen Nathan C- \$341, 36136 - Nord Ronald- \$83, 36137 - Vonasek, Adam J- \$35, 36138 - City of Northwood (Hwy)- \$31.03, 36139 - Altru Clinic-Main- \$451, 36140 - Altru Health System- \$984, 36141 - Altru Health System (978)- \$32836.56, 36142 - Ameripride Services, Inc.- \$463.57, 36143 - Andrus, Victoria R - \$116.73, 36144 - At & T Mobility- \$95, 36145 - Auto Glass & Aftermarket- \$643.55, 36146 - Baker Beverly L- \$80.46, 36147 - Barrett Mary- \$38, 36148 - Bob Barker Company- \$203.35, 36149 - Bohlman Pest Control- \$75, 36150 - Bonham Kevin- \$3592.15, 36151 - Burggraf's Ace Hardware- \$107.46, 36152 - Butler Machinery Company- \$55.68, 36153 - C & R Laundry- \$216.15, 36154 - Cartridge Center Inc- \$138, 36155 - Cintas- \$122.4, 36156 - City of Grand Forks-Fire Dept- \$1610.79, 36157 - City of Grand Forks-Water- \$5455.95, 36158 - Community Service Program- \$2800, 36159 - Dakota Supply Group- \$137.7, 36160 - Deere Credit Inc- \$2985.58, 36161 - Dell Marketing Lp- \$3491.76, 36162 - Diamond Cleaning Supply- \$25, 36163 - East Central Regional Water District- \$55, 36164 - Election Systems & Software In- \$210.18, 36165 - Fastenal- \$282.34, 36166 - Fedex- \$18.24, 36167 - Forum Communications- \$1524.17, 36168 - Forum Communications - Fargo- \$336, 36169 - Fossum Diane- \$340.75, 36170 - Gehrz Thomas A- \$25, 36171 - GF Cnty Treasurer- \$607.61, 36172 - GF Public Health Department- \$18084.17, 36173 - GF Welding & Machine- \$117.13, 36174 - Grand Sky Construction Company LLC- \$95660.11, 36175 - Gregory J Norman Funeral Home- \$4600, 36176 - Ihry Leanna- \$26.8, 36177 - Information Technology Dept- \$3120.7, 36178 - Interstate Billing- \$278.25, 36179 - Interstate Power Systems Inc- \$54, 36180 - Interstate Towing & Recovery- \$217.05, 36181 - John Deere Financial- \$39.61, 36182 - Johnson Controls- \$8740, 36183 - Keith's Security World- \$240, 36184 - Keller Jalissa Spanier- \$23, 36185 - Kindness Animal Hospital- \$25.25, 36186 - Knain Jolaine- \$136.27, 36187 - Kronos- \$515.62, 36188 - Lebby, Vernon Jr- \$167.47, 36189 - Liberty Business Systems-Fargo- \$174.23, 36190 - Lindgren, Mary A - \$33.94, 36191 - Lithia Payment Processing- \$82.36, 36192 - Little Keepers.- \$401.18, 36193 - Loffler- \$75.34, 36194 - Lutheran Social Services-Fargo 11Th St- \$2555, 36195 - Manvel Oil Coop- \$2815.94, 36196 - Marco - Mn- \$1924.83, 36197 - Marco Technologies LLC- \$1402.26, 36198 - Mearchern, Jolene R - \$19.55, 36199 - McKesson Medical Surgical- \$102.84, 36200 - Menards- \$305.37, 36201 - Mick's Scuba- \$520, 36202 - Midcontinent Communications- \$121.9, 36203 - Musland, Dalayne- \$15, 36204 - Mutch Oil Co- \$2581.42, 36205 - Myles Kami Jo- \$165.03, 36206 - Nardini Fire Equipment Co- \$601.5, 36207 - ND DHS Finance Dept- \$858, 36208 - ND DHS Finance Dept- \$3588, 36209 - NDSU Veterinary Diagnostic Lab- \$35, 36210 - Nelson International- \$32.84, 36211 - Nodak Electric Coop- \$43.12, 36212 - Northern Plumbing Supply- \$503.27, 36213 - Northwest Tire- \$21.63, 36214 - Nutrition Action- \$35, 36215 -

Nygaard-Koplin Dawn- \$520.95, 36216 - O'Reilly Auto Parts- \$717.56, 36217 - Office Depot-Chicago- \$273.55, 36218 - Olson Sadie- \$72.45, 36219 - Olson, Miranda- \$276.92, 36220 - Olson, Sonja S - \$147.78, 36221 - Ornamental Iron Company- \$2300, 36222 - Paul's Petromax Inc.- \$6, 36223 - Perreault Michelle- \$19.26, 36224 - Peterson Medical Clinics LLC- \$311.2, 36225 - Plummer Nicole- \$587.65, 36226 - Polk County Sheriff- \$75.16, 36227 - PPI Consulting- \$475, 36228 - Praxair- \$55.51, 36229 - Premium Waters, Inc- \$47.7, 36230 - Presort Plus- \$15386.48, 36231 - Quill Corporation- \$253.24, 36232 - RBB Electric Inc- \$598, 36233 - RDO Truck Center- \$641.86, 36234 - Red River Flags- \$1596.2, 36235 - Reliance Telephone Systems Inc- \$98, 36236 - Sam's Clubmc/Synbc- \$790.51, 36237 - Seeba Beth A- \$52.95, 36238 - Staples Business Credit- \$338.72, 36239 - Strata Corporation- \$3801.71, 36240 - Suedel Amy- \$21.85, 36241 - Surplus Center Inc.- \$59.91, 36242 - Thomson West- \$1732.92, 36243 - Townhouse Hotel- \$133.2, 36244 - Truenorth Steel- \$39080.6, 36245 - Twp of Brenna Clerk- \$3798.44, 36246 - Twp of Strabane Clk/Treas- \$18681.3, 36247 - Twp of Union Clk/Treas- \$18430.13, 36248 - Tyler Technologies Inc- \$3016.87, 36249 - USPS-Poc- \$800, 36250 - Valley Dairy- \$126.48, 36251 - Verizon Wireless- \$3140.62, 36252 - Veterans Information Service- \$60, 36253 - Walls Medicine Center- \$85.85, 36254 - Waste Management of Wi-Mn- \$2119.62, ACH payments to - Schuman Law Office- \$4100, - UND Forensic Pathology- \$6662.5, - Acme Electric/Tool Crib of Nor- \$59.94, - Acme Electric/Tool Crib of Nor- \$7.18, - Acme Electric/Tool Crib of Nor- \$26.99, - Advanced Business Methods- \$161.52, - Advanced Business Methods- \$441.37, - Anderson Brothers Body Shop LLC- \$109.8, - Anderson Brothers Body Shop LLC- \$840.31, - Border States Electric Supply- \$26.81, - Border States Electric Supply- \$434.17, - Border States Electric Supply- \$108, - Border States Electric Supply- \$306, - Border States Electric Supply- \$10.72, - Border States Electric Supply- \$180.12, - Border States Electric Supply- \$-145.49, - Border States Electric Supply- \$21.66, - Business Essentials- \$66.64, - Business Essentials- \$85.5, - C L Linfoot Company- \$2055.85, - Charm-Tex- \$211.2, - Charm-Tex- \$196.9, - Cole Paper Inc.- \$514.1, - Cole Paper Inc.- \$2446.44, - Cole Paper Inc.- \$275.76, - Cole Paper Inc.- \$273.11, - Cole Paper Inc.- \$31.73, - Cole Paper Inc.- \$76.45, - Cole Paper Inc.- \$1072, - Comfort Keepers- \$244.65, - Culinex (Plexus Company)- \$22.75, - Custom Stripes Inc- \$720, - Dennie's Delivery Inc- \$140, - Dennie's Delivery Inc- \$100, - Electionsources- \$29.75, - Farmers Oil Co- \$3417.12, - Farmers Oil Co- \$1913.76, - Global Safety Network- \$375, - Global Safety Network- \$449, - Greater GF Fair & Exhibition- \$1116.8, - Home Care Companions- \$111.84, - Home of Economy- \$9.98, - Home of Economy- \$49.98, - Home of Economy- \$-20, - Home of Economy- \$14.99, - Home of Economy- \$42.97, - Home of Economy- \$15.96, - Northwest Tire Inc- \$1338, - Peru- \$3482.54, - Phoenix Supply- \$729.52, - Phoenix Supply- \$1599.91, - Royal Tire Inc- \$-45, - Royal Tire Inc- \$115.43, - Rydell Chevrolet- \$76.26, - Stein's Inc.- \$28.4, - Stein's Inc.- \$1417.08, - Stein's Inc.- \$93.7, - Stein's Inc.- \$-24.4, - Stein's Inc.- \$3554.6, - Stericycle Inc- \$117.23, - Stones Mobile Radio Inc- \$270.23, - Stones Mobile Radio Inc- \$47.93, - Stones Mobile Radio Inc- \$314.1, - Stones Mobile Radio Inc- \$1155.24, - Summit Food Services LLC- \$7560.8, - Summit Food Services LLC- \$7485.89, - Tecta America- \$30000, - Tri Steel Mfgr Company- \$561.9, - Valley Petroleum Equipment Inc- \$150, - VM Findley Consulting LLC- \$6000, - Walls Ltc Pharmacy Inc- \$24, - Xcel Energy - Mpls- \$822.89; employee status changes for Devin Schaan, Joy Muniz, Mariah Tennyson, Shari Snobeck, Brittney Neil, Eileen Marti, Kevin Vancamp, Robert Everson, Chris Solem, Danielle Worsley, Mark Timothy Dudgeon, Jacob Michael Stauss, Nicole Boudreaux, Janis Payne, Brenda Eslinger, Brenda Milera, Alicia Schumacher, Alyssa Mitzel and Jeremy Enright; overtime; and bond for check reissue. Motion carried unanimously.

Brad Gerken, Grand Sky Construction Company, addressed the board.

Moved by Falck, seconded by Rost, to award the Grand Sky-Apron Pavement Repair Project base bid to Opp Construction LLC in the amount of \$222,499 inclusive of the payment and performance bond. Motion carried unanimously.

The 2021 budget hearing was held.

Debbie Nelson, Finance and Tax Director, presented the 2021 budget.

Moved by Pic, seconded by Rost, to approve the 2021 budget as presented. The budget includes a step increase for all qualified employees on their seniority date and a 3% increase for the Sheriff and State's Attorney on January 1, 2021. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Falck, seconded by Knauf, to approve the service agreements with CVIC, Lutheran Social Services, Attendant Care Services, Circle of Friends Humane Society, Red River Children's Advocacy Center, Greater Grand Forks Community Service and Restitution Program and the Greater Grand Forks Young Professionals. Motion carried unanimously.

Debbie Swanson, Public Health Director, gave a COVID-19 update.

Kari Goelz, Emergency Manager, gave an Emergency Management update.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Falck, seconded by Rost, to approve an additional full-time position in Juvenile Detention, effective immediately. Motion carried unanimously.

Sheriff Schneider addressed the board.

Moved by Falck, seconded by Engen, to approve a FY19 State Homeland Security Grant Program-Operation Stonegarden updated grant award in the amount of \$128,700 with Chair's signature. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve a North Dakota Department of Transportation Safety Contract in the amount of \$52,225 with the Chair's electronic signature. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Engen, seconded by Pic, to appoint the following Election Inspectors for the November 3, 2020 Election: Diane Fossum, Tom Harlow, Ed Christ and Carol Christiansen for the Early Voting Precinct, as well as, the Election Day polling site. Motion carried unanimously.

Tom Ford, Director of Administration and Debbie Swanson, Public Health Director, presented a Rural School Nurse Proposal.

Moved by Falck, seconded by Rost, to approve \$178,480 for two, one year, Rural School Nursing positions at Public Health and \$68,180 for school grants to be split between Northwood and Thompson Public Schools for nursing positions to be paid with CARES funds. Motion carried unanimously.

Haley Wamstad, State's Attorney, requested an executive session regarding the Northwood Bridge pursuant to NDCC 44-04-19.1 and 44-04-19.2. The board agreed to have the executive session at the next meeting on October 6, 2020.

Moved by Pic, seconded by Rost, to approve the changes to Grand Forks County Policy 4.01 and 4.02 as presented and no longer credit back vacation or sick leave, effective immediately. Motion carried unanimously.

Moved by Pic, seconded by Rost, to sponsor the 74th Annual Grand Forks County 4-H Awards Day for \$20. Motion carried unanimously.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:21pm. The next meeting will be held on October 6, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor

COUNTY OF GRAND FORKS

9/15/20 Commission mtg (1chk reprint)

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/9/2020

To Date: 9/9/2020

From Check: 36133

To Check: 36133

From Voucher: 1201

To Voucher: 1201

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36133	09/09/2020	O'REILLY AUTO PARTS #3280-GRAND FORKS	\$37.98	1201	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$37.98

End of Report

COUNTY OF GRAND FORKS

PR Deductions 9-15-20

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/15/2020

To Date: 9/15/2020

From Check: 36255

To Check: 36258

From Voucher: 1291

To Voucher: 1291

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36255	09/15/2020	COLLECTION CENTER INC	\$271.87	1291	Printed	Payroll Ded	<input type="checkbox"/>		
36256	09/15/2020	ROBERT G DRUMMOND	\$50.00	1291	Printed	Payroll Ded	<input type="checkbox"/>		
36257	09/15/2020	RODENBURG LAW FIRM-FARGO	\$156.53	1291	Printed	Payroll Ded	<input type="checkbox"/>		
36258	09/15/2020	UNITED STATES TREASURY	\$91.15	1291	Printed	Payroll Ded	<input type="checkbox"/>		

Total Amount: \$569.55

End of Report

COUNTY OF GRAND FORKS

Manual 9-18-20

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/18/2020
From Check: 36259
From Voucher: 1292

To Date: 9/18/2020
To Check: 36264
To Voucher: 1292

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36259	09/18/2020	GF CLERK OF DISTRICT CT	\$775.00	1292	Printed	Expense	<input type="checkbox"/>		
36260	09/18/2020	GF CLERK OF DISTRICT CT	\$1,000.00	1292	Printed	Expense	<input type="checkbox"/>		
36261	09/18/2020	GF CNTY 4-H ORGANIZATION	\$20.00	1292	Printed	Expense	<input type="checkbox"/>		
36262	09/18/2020	Johansen, Robin M	\$75.00	1292	Printed	Expense	<input type="checkbox"/>		
36263	09/18/2020	MARNITZ & ASSOCIATES INSURANCE INC	\$720.00	1292	Printed	Expense	<input type="checkbox"/>		
36264	09/18/2020	ROTHENBERGER SHANE D	\$122.50	1292	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$2,712.50						
End of Report									

Checks

COUNTY OF GRAND FORKS

Manual Batch 9-25-20

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/25/2020
From Check: 36265
From Voucher: 1296

To Date: 9/25/2020
To Check: 36270
To Voucher: 1296

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36265	09/25/2020	CITY OF BERTHOLD	\$4,150.00	1296	Printed	Expense	<input type="checkbox"/>		
36266	09/25/2020	CITY OF FARGO- WARRANT	\$500.00	1296	Printed	Expense	<input type="checkbox"/>		
36267	09/25/2020	CITY OF FARGO- WARRANT	\$300.00	1296	Printed	Expense	<input type="checkbox"/>		
36268	09/25/2020	MIDCONTINENT COMMUNICATIONS	\$4,372.03	1296	Printed	Expense	<input type="checkbox"/>		
36269	09/25/2020	RAKOCZY BRANDON	\$122.50	1296	Printed	Expense	<input type="checkbox"/>		
36270	09/25/2020	VERIZON WIRELESS	\$139.59	1296	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$9,584.12

End of Report

COUNTY OF GRAND FORKS

PR Deductions 9/30/20

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/30/2020
 From Check: 36271
 From Voucher: 1311

To Date: 9/30/2020
 To Check: 36281
 To Voucher: 1311

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36271	09/30/2020	AFLAC GROUP	\$536.68	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36272	09/30/2020	AVESIS THIRD PARTY ADM, INC	\$2,773.08	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36273	09/30/2020	COLLECTION CENTER INC	\$271.87	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36274	09/30/2020	COMBINED INSURANCE CO OF AMERICA	\$795.18	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36275	09/30/2020	FRATERNAL ORDER OF POLICE	\$102.00	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36276	09/30/2020	MEDICO LIFE AND HEALTH INSURANCE CO	\$242.00	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36277	09/30/2020	ND F.O.P.	\$575.00	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36278	09/30/2020	ROBERT G DRUMMOND	\$50.00	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36279	09/30/2020	RODENBURG LAW FIRM-FARGO	\$156.53	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36280	09/30/2020	UNITED STATES TREASURY	\$91.15	1311	Printed	Payroll Ded	<input type="checkbox"/>		
36281	09/30/2020	USABLE LIFE	\$49.08	1311	Printed	Payroll Ded	<input type="checkbox"/>		

Total Amount: \$5,642.57

End of Report

COUNTY OF GRAND FORKS

Checks
Commission Batch

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/30/2020
From Check: 36282
From Voucher: 1313

To Date: 9/30/2020
To Check: 36386
To Voucher: 1313

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36282	09/30/2020	*CITY OF LARIMORE (HWY)	\$61.00	1313	Printed	Expense	<input type="checkbox"/>		
36283	09/30/2020	*CITY OF THOMPSON (HWY)	\$63.91	1313	Printed	Expense	<input type="checkbox"/>		
36284	09/30/2020	1000 BULBS	\$40.27	1313	Printed	Expense	<input type="checkbox"/>		
36285	09/30/2020	ADVANCED ENGINEERING & ENVIRONMENTAL SER	\$15,701.89	1313	Printed	Expense	<input type="checkbox"/>		
36286	09/30/2020	ALCOHOL MONITORING SYSTEMS, INC.	\$2,358.20	1313	Printed	Expense	<input type="checkbox"/>		
36287	09/30/2020	ALTRU CLINIC-MAIN	\$2,401.00	1313	Printed	Expense	<input type="checkbox"/>		
36288	09/30/2020	ALTRU HEALTH SYSTEM (978)	\$2,979.23	1313	Printed	Expense	<input type="checkbox"/>		
36289	09/30/2020	AMERIPRIDE SERVICES, INC.	\$493.97	1313	Printed	Expense	<input type="checkbox"/>		
36290	09/30/2020	AXON ENTERPRISE INC	\$5,443.50	1313	Printed	Expense	<input type="checkbox"/>		
36291	09/30/2020	BAKER BEVERLY L	\$54.95	1313	Printed	Expense	<input type="checkbox"/>		
36292	09/30/2020	BASEVIEW PETROLEUM INC	\$1,791.79	1313	Printed	Expense	<input type="checkbox"/>		
36293	09/30/2020	BURGGRAF'S ACE HARDWARE	\$65.35	1313	Printed	Expense	<input type="checkbox"/>		
36294	09/30/2020	BUTLER MACHINERY COMPANY	\$256.89	1313	Printed	Expense	<input type="checkbox"/>		
36295	09/30/2020	CHI ST ALEXIUS HEALTH	\$318.00	1313	Printed	Expense	<input type="checkbox"/>		
36296	09/30/2020	CHUBB	\$5,605.00	1313	Printed	Expense	<input type="checkbox"/>		
36297	09/30/2020	CITY OF GRAND FORKS-POLICE DEPT	\$1,006.44	1313	Printed	Expense	<input type="checkbox"/>		
36298	09/30/2020	CITY OF GRAND FORKS-WATER	\$386.50	1313	Printed	Expense	<input type="checkbox"/>		
36299	09/30/2020	CITY OF REYNOLDS	\$75.00	1313	Printed	Expense	<input type="checkbox"/>		
36300	09/30/2020	CLOSE CONSTRUCTION COMPANY	\$27,798.09	1313	Printed	Expense	<input type="checkbox"/>		
36301	09/30/2020	DAKOTA SUPPLY GROUP	\$252.49	1313	Printed	Expense	<input type="checkbox"/>		
36302	09/30/2020	DEERE CREDIT INC	\$26,462.77	1313	Printed	Expense	<input type="checkbox"/>		
36303	09/30/2020	DEMERS DENTAL P.A.	\$83.00	1313	Printed	Expense	<input type="checkbox"/>		

COUNTY OF GRAND FORKS

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/30/2020

To Date: 9/30/2020

From Check: 36282

To Check: 36386

From Voucher: 1313

To Voucher: 1313

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36304	09/30/2020	DEVELOPMENT HOMES	\$217.50	1313	Printed	Expense	<input type="checkbox"/>		
36305	09/30/2020	DIAMOND CLEANING SUPPLY	\$75.00	1313	Printed	Expense	<input type="checkbox"/>		
36306	09/30/2020	DURKIN TOM & JOANNE	\$7,200.00	1313	Printed	Expense	<input type="checkbox"/>		
36307	09/30/2020	EAGLE FLAG OF AMERICA	\$301.50	1313	Printed	Expense	<input type="checkbox"/>		
36308	09/30/2020	ECOLAB PEST ELIMINATION DIV	\$101.96	1313	Printed	Expense	<input type="checkbox"/>		
36309	09/30/2020	EMPOWERED SOLUTIONS LLC	\$80.00	1313	Printed	Expense	<input type="checkbox"/>		
36310	09/30/2020	ESSIG MEGAN J	\$133.52	1313	Printed	Expense	<input type="checkbox"/>		
36311	09/30/2020	GENOA HEALTHCARE LLC	\$989.33	1313	Printed	Expense	<input type="checkbox"/>		
36312	09/30/2020	GF CNTY 4-H ORGANIZATION	\$1,205.00	1313	Printed	Expense	<input type="checkbox"/>		
36313	09/30/2020	GF PUBLIC HEALTH DEPARTMENT	\$18,257.38	1313	Printed	Expense	<input type="checkbox"/>		
36314	09/30/2020	GRAFIX SHOPPE	\$54.00	1313	Printed	Expense	<input type="checkbox"/>		
36315	09/30/2020	GREATAMERICA FINANCIAL SRVCS	\$1,386.77	1313	Printed	Expense	<input type="checkbox"/>		
36316	09/30/2020	GREG'S LAWN & LANDSCAPE	\$193.75	1313	Printed	Expense	<input type="checkbox"/>		
36317	09/30/2020	HEIMARK, ANGIE	\$25.00	1313	Printed	Expense	<input type="checkbox"/>		
36318	09/30/2020	HEIMARK, ZACHERY	\$25.00	1313	Printed	Expense	<input type="checkbox"/>		
36319	09/30/2020	HILL HEIDEE	\$26.63	1313	Printed	Expense	<input type="checkbox"/>		
36320	09/30/2020	INTEGRITY HOMECARE AND COUNSELING	\$427.79	1313	Printed	Expense	<input type="checkbox"/>		
36321	09/30/2020	INTERSTATE POWER SYSTEMS INC	\$920.53	1313	Printed	Expense	<input type="checkbox"/>		
36322	09/30/2020	INTERSTATE TOWING & RECOVERY	\$2,611.30	1313	Printed	Expense	<input type="checkbox"/>		
36323	09/30/2020	J & J STRIPING	\$66,748.09	1313	Printed	Expense	<input type="checkbox"/>		
36324	09/30/2020	JENKINS, CASEY	\$25.00	1313	Printed	Expense	<input type="checkbox"/>		
36325	09/30/2020	Johansen, Robin M	\$210.00	1313	Printed	Expense	<input type="checkbox"/>		

COUNTY OF GRAND FORKS

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/30/2020

To Date: 9/30/2020

From Check: 36282

To Check: 36386

From Voucher: 1313

To Voucher: 1313

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36326	09/30/2020	KELLAR, DALE	\$40.00	1313	Printed	Expense	<input type="checkbox"/>		
36327	09/30/2020	KIESLER POLICE SUPPLY, INC	\$2,025.80	1313	Printed	Expense	<input type="checkbox"/>		
36328	09/30/2020	KLJ	\$20,050.68	1313	Printed	Expense	<input type="checkbox"/>		
36329	09/30/2020	KNIGHT PRINTING	\$260.23	1313	Printed	Expense	<input type="checkbox"/>		
36330	09/30/2020	KNUTSON PRINTING CO	\$35.00	1313	Printed	Expense	<input type="checkbox"/>		
36331	09/30/2020	KUTAK ROCK LLP	\$212.50	1313	Printed	Expense	<input type="checkbox"/>		
36332	09/30/2020	LEE, MICHAEL WAYNE	\$25.00	1313	Printed	Expense	<input type="checkbox"/>		
36333	09/30/2020	LIBERTY BUSINESS SYSTEMS-FARGO	\$221.13	1313	Printed	Expense	<input type="checkbox"/>		
36334	09/30/2020	LIPP CARLSON & ASSOC LTD	\$75.00	1313	Printed	Expense	<input type="checkbox"/>		
36335	09/30/2020	LITTLE KEEPERS.	\$415.14	1313	Printed	Expense	<input type="checkbox"/>		
36336	09/30/2020	LITTLE RUGRATS LLC	\$420.00	1313	Printed	Expense	<input type="checkbox"/>		
36337	09/30/2020	MANVEL OIL COOP	\$1,061.13	1313	Printed	Expense	<input type="checkbox"/>		
36338	09/30/2020	MARCO -TX	\$774.26	1313	Printed	Expense	<input type="checkbox"/>		
36339	09/30/2020	MCKESSON MEDICAL SURGICAL	\$402.21	1313	Printed	Expense	<input type="checkbox"/>		
36340	09/30/2020	MENARDS	\$1,227.10	1313	Printed	Expense	<input type="checkbox"/>		
36341	09/30/2020	MIDCONTINENT COMMUNICATIONS	\$272.93	1313	Printed	Expense	<input type="checkbox"/>		
36342	09/30/2020	MYERS, JAMES	\$50.00	1313	Printed	Expense	<input type="checkbox"/>		
36343	09/30/2020	NARDINI FIRE EQUIPMENT CO	\$555.25	1313	Printed	Expense	<input type="checkbox"/>		
36344	09/30/2020	NATIONAL DISTRICT ATTORNEYS ASSOCIATION	\$210.00	1313	Printed	Expense	<input type="checkbox"/>		
36345	09/30/2020	ND DEPT OF HEALTH/MICROBIOLOGY	\$40.00	1313	Printed	Expense	<input type="checkbox"/>		
36346	09/30/2020	ND DHS FINANCE DEPT	\$1,445.26	1313	Printed	Expense	<input type="checkbox"/>		
36347	09/30/2020	ND DHS FINANCE DEPT	\$742.40	1313	Printed	Expense	<input type="checkbox"/>		

COUNTY OF GRAND FORKS

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/30/2020
From Check: 36282
From Voucher: 1313

To Date: 9/30/2020
To Check: 36386
To Voucher: 1313

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36348	09/30/2020	ND DHS FINANCE DEPT	\$1,426.71	1313	Printed	Expense	<input type="checkbox"/>		
36349	09/30/2020	ND DHS FINANCE DEPT	\$1,583.29	1313	Printed	Expense	<input type="checkbox"/>		
36350	09/30/2020	ND DHS FINANCE DEPT	\$1,414.90	1313	Printed	Expense	<input type="checkbox"/>		
36351	09/30/2020	ND DHS FINANCE DEPT	\$6,310.68	1313	Printed	Expense	<input type="checkbox"/>		
36352	09/30/2020	ND SECRETARY OF STATE	\$72.00	1313	Printed	Expense	<input type="checkbox"/>		
36353	09/30/2020	NDAAO	\$330.00	1313	Printed	Expense	<input type="checkbox"/>		
36354	09/30/2020	NODAK ELECTRIC COOP	\$111.00	1313	Printed	Expense	<input type="checkbox"/>		
36355	09/30/2020	NORD RONALD	\$10.60	1313	Printed	Expense	<input type="checkbox"/>		
36356	09/30/2020	NORTHERN PLUMBING SUPPLY	\$2,224.14	1313	Printed	Expense	<input type="checkbox"/>		
36357	09/30/2020	O'REILLY AUTO PARTS	\$26.38	1313	Printed	Expense	<input type="checkbox"/>		
36358	09/30/2020	OFFICE DEPOT-CHICAGO	\$726.07	1313	Printed	Expense	<input type="checkbox"/>		
36359	09/30/2020	OFFICE OF ADJUTANT GENERAL	\$1,095.93	1313	Printed	Expense	<input type="checkbox"/>		
36360	09/30/2020	OHIO DEPT OF HEALTH - VITAL STATISTICS	\$21.50	1313	Printed	Expense	<input type="checkbox"/>		
36361	09/30/2020	OTTERTAIL POWER CO-DEVILS LAKE	\$155.96	1313	Printed	Expense	<input type="checkbox"/>		
36362	09/30/2020	PERKINS, SAVANAH	\$25.00	1313	Printed	Expense	<input type="checkbox"/>		
36363	09/30/2020	PETERSON MEDICAL CLINICS LLC	\$50.00	1313	Printed	Expense	<input type="checkbox"/>		
36364	09/30/2020	POLK COUNTY SHERIFF	\$75.16	1313	Printed	Expense	<input type="checkbox"/>		
36365	09/30/2020	POST BOARD	\$270.00	1313	Printed	Expense	<input type="checkbox"/>		
36366	09/30/2020	PPI CONSULTING	\$475.00	1313	Printed	Expense	<input type="checkbox"/>		
36367	09/30/2020	PS DOOR SERVICES	\$107.00	1313	Printed	Expense	<input type="checkbox"/>		
36368	09/30/2020	QUADIENT LEASING USA, INC	\$209.85	1313	Printed	Expense	<input type="checkbox"/>		
36369	09/30/2020	QUADIENT, INC	\$102.00	1313	Printed	Expense	<input type="checkbox"/>		
36370	09/30/2020	QUALITY INN-BISMARCK	\$345.60	1313	Printed	Expense	<input type="checkbox"/>		

COUNTY OF GRAND FORKS

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 9/30/2020

To Date: 9/30/2020

From Check: 36282

To Check: 36386

From Voucher: 1313

To Voucher: 1313

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36371	09/30/2020	QUILL CORPORATION	\$111.43	1313	Printed	Expense	<input type="checkbox"/>		
36372	09/30/2020	RDO TRUST ACCOUNT #80-5800	\$8,020.11	1313	Printed	Expense	<input type="checkbox"/>		
36373	09/30/2020	RED RIVER FLAGS	\$201.60	1313	Printed	Expense	<input type="checkbox"/>		
36374	09/30/2020	REED, BRADLEY	\$25.00	1313	Printed	Expense	<input type="checkbox"/>		
36375	09/30/2020	SCHMIDT & ASSOCIATES	\$35.00	1313	Printed	Expense	<input type="checkbox"/>		
36376	09/30/2020	SHERMAN JODI	\$160.00	1313	Printed	Expense	<input type="checkbox"/>		
36377	09/30/2020	St Louis County Recorder	\$26.00	1313	Printed	Expense	<input type="checkbox"/>		
36378	09/30/2020	STAPLES ADVANTAGE	\$905.33	1313	Printed	Expense	<input type="checkbox"/>		
36379	09/30/2020	STRUCTURAL MATERIALS INC	\$1,340.90	1313	Printed	Expense	<input type="checkbox"/>		
36380	09/30/2020	THUR-O-CLEAN	\$485.00	1313	Printed	Expense	<input type="checkbox"/>		
36381	09/30/2020	UND OFFICE OF SAFETY	\$1,751.26	1313	Printed	Expense	<input type="checkbox"/>		
36382	09/30/2020	VERIZON WIRELESS	\$130.07	1313	Printed	Expense	<input type="checkbox"/>		
36383	09/30/2020	WILBUR ELLIS COMPANY	\$44,095.45	1313	Printed	Expense	<input type="checkbox"/>		
36384	09/30/2020	WILSON, PATRICIA	\$308.90	1313	Printed	Expense	<input type="checkbox"/>		
36385	09/30/2020	WORKFORCE SAFETY & INSURANCE	\$4,002.03	1313	Printed	Expense	<input type="checkbox"/>		
36386	09/30/2020	XCEL ENERGY-ROSEVILLE	\$444.47	1313	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$304,686.63

End of Report

COUNTY OF GRAND FORKS

Checks
Manual 10-02-20

Check Listing

Fiscal Year: 2020-2020

Criteria:

Bank Account: A/P Choice Financial 3000022950

From Date: 10/2/2020
From Check: 36387
From Voucher: 1315

To Date: 10/2/2020
To Check: 36394
To Voucher: 1315

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
36387	10/02/2020	CITY OF GRAND FORKS-PSAP COMMUNICATIONS	\$66,905.00	1315	Printed	Expense	<input type="checkbox"/>		
36388	10/02/2020	GF PUBLIC HEALTH DEPARTMENT	\$46,173.75	1315	Printed	Expense	<input type="checkbox"/>		
36389	10/02/2020	GUDAJTES AMBER	\$130.53	1315	Printed	Expense	<input type="checkbox"/>		
36390	10/02/2020	INDEPTH INSPECTIONS	\$2,291.67	1315	Printed	Expense	<input type="checkbox"/>		
36391	10/02/2020	LLOYD JOEL MATHEW	\$87.50	1315	Printed	Expense	<input type="checkbox"/>		
36392	10/02/2020	Richter, Nicole R	\$59.50	1315	Printed	Expense	<input type="checkbox"/>		
36393	10/02/2020	SMETTE SHELLIE	\$268.95	1315	Printed	Expense	<input type="checkbox"/>		
36394	10/02/2020	STROMBERG DAVID	\$87.50	1315	Printed	Expense	<input type="checkbox"/>		

Total Amount: \$116,004.40

End of Report

COUNTY OF GRAND FORKS

ACH 9-18-20

Voucher Supplement Account Summary

Voucher Batch Number: 1293

09/18/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
CHILLER SYSTEMS	0017155	1000.4196.0000.0621.0000	Current Annual Improvements	\$5,301.89
Vendor Total:				\$5,301.89
Grand Total:				\$5,301.89

End of Report

COUNTY OF GRAND FORKS

ACH 9-28-20

Voucher Supplement Account Summary

Voucher Batch Number: 1297

09/25/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
ALLSTREAM	0017355	1000.4189.0000.0356.0000	Telephone	\$15.02
		1000.4240.0000.0356.0000	Telephone	\$111.38
Vendor Total:				\$126.40
Grand Total:				\$126.40

End of Report

COUNTY OF GRAND FORKS

ACH
Commission Batch

Voucher Supplement Account Summary

Voucher Batch Number: 1314

09/30/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
ADVANCED BUSINESS METHODS	0000015	1000.4240.0000.0403.0000	Photocopying Costs	\$161.52
		2960.2960.0000.0641.0000	Furniture & Equipment	\$2,561.00
		Vendor Total:		
ALL ABOUT KIDS	0017394	2210.2210.0020.0388.0000	Client Support	\$479.00
		Vendor Total:		
ALL EMBRACING HOME CARE LLC		2210.2210.0070.0844.0000	In-Home Case Management	\$265.62
		Vendor Total:		
BALCO UNIFORM CO	0013418	1000.4211.0000.0401.0000	Mailing Costs	\$54.54
		1000.4211.0000.0422.0422	Sheriff Deputies	\$344.73
		1000.4211.0000.0641.0640	Police Equipment	\$331.99
		1000.4211.4212.0641.0640	Police Equipment	\$260.26
		1000.4211.4212.0641.0641	Grant Match Funds	\$260.26
Vendor Total:			\$1,251.78	
BATTERIES PLUS BULBS	0000434	2150.2150.0000.0384.0000	Building Repairs/Upkeep	\$25.90
		2150.2150.0000.0412.0114	Shop Supplies	\$39.88
Vendor Total:			\$65.78	
BELL INSURANCE SERVICES LLC		1000.2938.0000.0323.0000	Liability Insurance	\$4,828.00
		2210.2210.0060.0372.0000	Professional Development	\$100.00
Vendor Total:			\$4,928.00	
BENEFIT EXTRAS INC		1000.4900.0000.0901.0000	Miscellaneous	\$1,172.75
		Vendor Total:		
BORDER STATES ELECTRIC SUPPLY	0000088			

COUNTY OF GRAND FORKS

Voucher Supplement Account Summary

Voucher Batch Number: 1314

09/30/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		1000.4161.0000.0383.0000	Repairs	\$282.18
		2150.2150.0000.0412.0114	Shop Supplies	\$276.94
			Vendor Total:	\$559.12
BUSINESS ESSENTIALS	0013149			
		1000.4143.0000.0412.0110	Office Supplies	\$60.84
		2920.2920.0000.0412.0110	Office Supplies	\$401.18
		2960.2960.0000.0412.0110	Office Supplies	\$243.44
			Vendor Total:	\$705.46
CENTURY ELECTRIC INC.	0000130			
		1000.2980.0000.0383.0000	Repairs	\$188.00
			Vendor Total:	\$188.00
CITY OF LARIMORE	0020511			
		2910.2910.2912.0112.0000	Regular Employee Salaries	\$52,081.92
			Vendor Total:	\$52,081.92
COLE PAPER INC.	0000173			
		1000.2980.0000.0412.0110	Office Supplies	\$153.60
		1000.2980.0000.0421.0000	Janitorial Supplies /Servc	\$354.10
		1000.4141.0000.0412.0110	Office Supplies	\$165.00
		1000.4161.0000.0421.0000	Janitorial Supplies /Servc	\$141.93
		1000.4170.0000.0412.0110	Office Supplies	\$145.00
		1000.4211.0000.0333.0000	Building-Storage Facility	\$54.86
		1000.4214.0000.0412.0110	Office Supplies	\$128.66
		2910.2910.2912.0412.0000	Supplies	\$2,094.02
			Vendor Total:	\$3,237.17
DAKOTA FIRE PROTECTION	0003462			
		1000.4161.0000.0383.0000	Repairs	\$185.10
			Vendor Total:	\$185.10
DOCU SHRED INC	0014615			
		1000.2980.0000.0901.0000	Miscellaneous	\$40.57

COUNTY OF GRAND FORKS

Voucher Supplement Account Summary

Voucher Batch Number: 1314

09/30/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
		1000.4143.0000.0901.0000	Miscellaneous	\$112.13
		1000.4211.0000.0901.0000	Miscellaneous	\$186.67
			Vendor Total:	\$339.37
EMBRACE PHARMACY INC.		1000.2980.0000.0493.0000	Medical,Drugs,Etc	\$4,768.40
			Vendor Total:	\$4,768.40
FARM & HOME PUBLISHERS LTD	0001064	1000.4900.0000.0901.0000	Miscellaneous	\$405.00
			Vendor Total:	\$405.00
GLOBAL SAFETY NETWORK	0021108	1000.4211.0000.0313.0022	Expert Services	\$401.00
			Vendor Total:	\$401.00
GRAINGER		2910.2910.2912.0412.0000	Supplies	\$5,433.90
			Vendor Total:	\$5,433.90
HOME OF ECONOMY	0000438	1000.4211.0000.0333.0000	Building-Storage Facility	\$12.90
		2150.2150.0000.0412.0114	Shop Supplies	\$71.93
		2150.2150.0000.0425.0000	Vehicle Parts & Repairs	\$88.86
			Vendor Total:	\$173.69
JOHNSON CONTROLS	0000471	1000.4196.0000.0621.0000	Current Annual Improvements	\$14,355.00
			Vendor Total:	\$14,355.00
NELSONINK.COM	0021640	2960.2960.0000.0412.0119	Specialty Supplies	\$468.00
		7015.7015.0000.0129.0700	Meeting Expense-Agricultr	\$396.46
			Vendor Total:	\$864.46
NORTHDALE OIL		2150.2150.0000.0424.0000	Gas & Oil Purchases	\$10,863.29

COUNTY OF GRAND FORKS

Voucher Supplement Account Summary

Voucher Batch Number: 1314

09/30/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$10,863.29
NORTHWEST TIRE INC		1000.4161.0000.0425.0000	Vehicle Parts & Repairs	\$593.12
			Vendor Total:	\$593.12
ORCHARD OIL CO	0000705	1000.2980.0000.0354.0000	Fuel	\$2,800.00
			Vendor Total:	\$2,800.00
PHOENIX SUPPLY		1000.2980.0000.0421.0000	Janitorial Supplies/Servc	\$1,110.43
		1000.2980.0000.0422.0000	Uniforms	\$306.73
			Vendor Total:	\$1,417.16
RYDELL CHEVROLET	0000789	1000.4211.0000.0425.0000	Vehicle Parts & Repairs	\$64.58
		1000.4211.0000.0425.0051	Labor Expenses	\$69.77
		1000.4211.0000.0425.0053	Vehicle Costs Misc	\$2.00
			Vendor Total:	\$136.35
SPRAY ADVANTAGE INC		2150.2150.0000.0425.0000	Vehicle Parts & Repairs	\$106.49
			Vendor Total:	\$106.49
STEIN'S INC.		1000.4161.0000.0383.0000	Repairs	\$430.73
		1000.4161.0000.0421.0000	Janitorial Supplies/Servc	\$50.88
			Vendor Total:	\$481.61
STERICYCLE INC		1000.2980.0000.0493.0000	Medical,Drugs,Etc	\$117.23
			Vendor Total:	\$117.23
SUMMIT FOOD SERVICES LLC		1000.2980.4215.0348.0000	Summit-Food Service	\$21,838.43
		1000.4214.0000.0348.0000	Summit-Food Service	\$225.26

COUNTY OF GRAND FORKS

Voucher Supplement Account Summary

Voucher Batch Number: 1314

09/30/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
			Vendor Total:	\$22,063.69
TELELANGUAGE INC	0018761			
		1000.2980.0000.0901.0000	Miscellaneous	\$35.76
		2210.2210.0010.0845.0000	Interpreter	\$198.17
		2210.2210.0050.0845.0000	Interpreter	\$154.96
			Vendor Total:	\$388.89
TOSHIBA BUSINESS SOLUTIONS	0020525			
		1000.2980.0000.0403.0000	Photocopying Costs	\$26.55
		2150.2150.0000.0403.0000	Photocopying Costs	\$109.29
			Vendor Total:	\$135.84
TRI STEEL MFGR COMPANY	0000913			
		1000.4161.0000.0383.0000	Repairs	\$143.77
		2150.2150.0000.0425.0000	Vehicle Parts & Repairs	\$1,853.78
			Vendor Total:	\$1,997.55
TRUENORTH STEEL	0002148			
		2150.2150.0000.0441.0000	Culverts	\$12,711.20
			Vendor Total:	\$12,711.20
XCEL ENERGY - MPLS	0014925			
		1000.2980.0000.0351.0000	Electricity	\$11,079.20
		1000.2980.0000.0352.0000	Gas	\$855.85
		1000.4189.0000.0351.0000	Electricity	\$6,240.69
		1000.4189.0000.0351.0351	Electricity-COB	\$19,091.78
		1000.4189.0000.0351.0352	Electricity-Parking Ramp	\$737.35
		1000.4189.0000.0351.0353	Electricity-CourtHouse Parking	\$38.18
		1000.4189.0000.0352.0000	Gas	\$696.32
		1000.4189.0000.0352.0354	Gas-Jail	\$63.88
		1000.4189.0000.0352.0355	Gas-COB	\$1,166.00
		1000.4189.0000.0352.0356	Gas-Parking Ramp	\$30.60
		1000.4211.0000.0333.0000	Building-Storage Facility	\$461.52

COUNTY OF GRAND FORKS

Voucher Supplement Account Summary

Voucher Batch Number: 1314

09/30/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
				Vendor Total: \$40,461.37
				Grand Total: \$188,856.83

End of Report

ACH

Manvel 10-2-20

COUNTY OF GRAND FORKS

Voucher Supplement Account Summary

Voucher Batch Number: 1316

10/02/2020

Fiscal Year: 2020-2020

Vendor Remit Name	Vendor #	Account	Description	Amount
SCHUMAN LAW OFFICE	0019565	1000.4217.0000.0312.0000	Legal Fees	\$4,100.00
			Vendor Total:	\$4,100.00
UND FORENSIC PATHOLOGY	0016068	1000.4220.0000.0309.0000	Secretarial Fees	\$854.17
		1000.4220.0000.0313.0020	Coroners Services	\$5,808.33
			Vendor Total:	\$6,662.50
			Grand Total:	\$10,762.50

End of Report

J.P.Morgan

JPMORGAN CHASE BANK NA
 P.O. BOX 15918
 MAIL SUITE DE1-1404
 WILMINGTON DE 19850

ACCOUNT NUMBER XXXX XXXX XXXX 7762
 PAYMENT DUE DATE 09/14/2020
 AMOUNT DUE \$21,967.36
 CURRENT BALANCE \$21,967.36

Remit To: JPMORGAN CHASE BANK NA
 P.O. BOX 4475
 CAROL STREAM, IL 60197-4475

AMOUNT
 ENCLOSED \$

GRAND FORKS COUNTY
 ATTN DEBBIE NELSON
 PO BOX 5726
 GRAND FORKS ND 58206-5726

**N0000054

540539905966776202196736021967368

PLEASE TEAR PAYMENT COUPON AT PERFORATION

STATEMENT MESSAGES

COMMERCIAL ACCOUNT SUMMARY

ORGANIZATION NAME: GRAND FORKS COUNTY
 ACCOUNT NUMBER: XXXXXXXXXXXXX7762

CLOSING DATE 08-31-20
 CREDIT LIMIT 200,000
 AVAILABLE CREDIT 178,033

FOR CUSTOMER SERVICE CALL:
 1-800-316-6056
 FOR TTY/TDD SERVICE CALL:
 1-800-955-8060

SEND BILLING INQUIRIES TO:
 JPMORGAN CHASE BANK NA
 COMMERCIAL CARD SOLUTIONS
 P.O. BOX 2015
 MAIL SUITE IL1-6225
 ELGIN, IL 60121

PREVIOUS BALANCE	18,418.50
PURCHASES AND OTHER CHARGES	23,950.26
CASH ADVANCES	.00
CREDITS	1,982.90
PAYMENTS	18,418.50-
LATE PAYMENT CHARGES	.00
CASH ADVANCE FEE	.00
FINANCE CHARGES	.00
NEW BALANCE	21,967.36
TOTAL PAYMENT DUE	21,967.36
DISPUTED AMOUNT	.00

ACCT. NUMBER: XXXX XXXX XXXX 7762

GRAND FORKS COUNTY

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2234JKAB - 000054 - 0002 - 0015

COMMERCIAL ACCOUNT ACTIVITY

GRAND FORKS COUNTY
XXXX-XXXX-XXXX-7762

TOTAL COMMERCIAL ACTIVITY
\$18,418.50CR

ACCOUNTING CODE:

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-14		AUTO PAYMENT DEDUCTION	18,418.50CR

INDIVIDUAL CARDHOLDER ACTIVITY

LARRY AHLES
XXXX-XXXX-XXXX-2940

CREDITS \$0.00 PURCHASES \$29.98 CASH ADV \$0.00 **TOTAL ACTIVITY \$29.98**

ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-12	08-11	55480770225026976740402	ZOOM.US 8887999666 CA P.O.S.: P-37837434 SALES TAX: 0.00	29.98
Total Purchasing Activity				\$29.98

DEANA MAYOTTE
XXXX-XXXX-XXXX-3850

CREDITS \$0.00 PURCHASES \$187.16 CASH ADV \$0.00 **TOTAL ACTIVITY \$187.16**

ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-18	08-17	55432860231200985234935	THE UPS STORE 1609 GRAND FORKS ND	93.17
08-25	08-24	55432860238200401773204	THE UPS STORE 1609 GRAND FORKS ND	93.99
Total Purchasing Activity				\$187.16

BRIDGIE HANSEN
XXXX-XXXX-XXXX-3997

CREDITS \$0.00 PURCHASES \$27.54 CASH ADV \$0.00 **TOTAL ACTIVITY \$27.54**

ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-31	08-28	05140480241740271850301	HUGOS #2 GRAND FORKS ND	27.54
Total Purchasing Activity				\$27.54

DARLENE JENSEN
XXXX-XXXX-XXXX-4383

CREDITS \$0.00 PURCHASES \$1,181.88 CASH ADV \$0.00 **TOTAL ACTIVITY \$1,181.88**

ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-10	08-09	55483820223091004011731	SAMSClub #6385 GRAND FORKS ND	349.96
08-11	08-09	02305370223100077495905	OFFICEMAX/DEPOT 6576 GRAND FORKS ND P.O.S.: 657620200 SALES TAX: 0.00	38.97

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GRAND FORKS COUNTY

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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-11	08-11	55432860224200324311245	AMZN MKTP US*MF5UB2QK0 AMZN.COM/BILL WA P.O.S.: 112-5262722-35282 SALES TAX: 0.00	108.92
08-17	08-16	55432860229200610906067	AMZN MKTP US*MM6EE0OA2 AMZN.COM/BILL WA P.O.S.: 112-7644848-19746 SALES TAX: 0.00	446.08
08-20	08-18	02305370232100073643416	OFFICEMAX/DEPOT 6576 GRAND FORKS ND P.O.S.: 657620200 SALES TAX: 0.00	29.99
08-25	08-23	02305370237100071628513	OFFICEMAX/DEPOT 6576 GRAND FORKS ND P.O.S.: 657620200 SALES TAX: 0.00	207.96
Total Purchasing Activity				\$1,181.88

MICHELE PERREAULT XXXX-XXXX-XXXX-2708	CREDITS \$0.00	PURCHASES \$102.28	CASH ADV \$0.00	TOTAL ACTIVITY \$102.28
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-07	08-06	05436840220400042097855	SAMS CLUB #6385 GRAND FORKS ND	54.66
08-25	08-24	55432860238200401773196	THE UPS STORE 1609 GRAND FORKS ND	12.76
Total Purchasing Activity				\$67.42

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-28	08-27	02305370240300233218857	NORTHWEST TIRE #24 GRA GRAND FORKS ND P.O.S.: 240191920000000000 SALES TAX: 0.00	34.86
Total Fleet Activity				\$34.86

NICHOLAS J WEST XXXX-XXXX-XXXX-9730	CREDITS \$0.00	PURCHASES \$205.00	CASH ADV \$0.00	TOTAL ACTIVITY \$205.00
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-13	08-13	55432860226200846552449	ND DEPT OF ENVIRONMENT 888-888-0000 ND	200.00
08-13	08-13	55432860226200847821512	ND ENVIRONMENTAL QUALI 866-330-7329 IL	5.00
Total Purchasing Activity				\$205.00

MARY ANN SENS XXXX-XXXX-XXXX-0090	CREDITS \$0.00	PURCHASES \$721.58	CASH ADV \$0.00	TOTAL ACTIVITY \$721.58
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-07	08-06	85454910219900015219769	SALAM INTERNATIONAL- I 949-6993663 CA P.O.S.: 701777 SALES TAX: 0.00	420.14
08-17	08-14	55432860227200131260137	TFS*FISHERSCI ECOM CHI 800-766-7000 IL P.O.S.: GRAND FORKS COUNT SALES TAX: 0.00	301.44

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GRAND FORKS COUNTY



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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				Total Purchasing Activity
				\$721.58
ADAM J VONASEK			CREDITS	PURCHASES
XXXX-XXXX-XXXX-0888			\$0.00	\$81.56
ACCOUNTING CODE:				CASH ADV
0000000000				\$0.00
				TOTAL ACTIVITY
				\$81.56

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-11	08-10	55432860223200173948817	SQ *SAFE KIDS GRAND FO GRAND FORKS ND P.O.S.: 00023058430131148 SALES TAX: 0.00	60.00
				Total Purchasing Activity
				\$60.00

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-31	08-28	05436840242300169092826	CASEYS GEN STORE 3359 JAMESTOWN ND	21.56
				Total Fleet Activity
				\$21.56

MOLLY SOEBY			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-7673			\$1,240.00	\$0.00	\$0.00	\$1,240.00R
ACCOUNTING CODE:						
0000000000						

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-20	08-18	55500360232029007955624	ART & SCIENCE 2623737679 WI P.O.S.: ART & SCIENCE REF SALES TAX: 0.00	1,240.00CR
				Total Purchasing Activity
				\$1,240.00CR

RONALD NORD			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-2401			\$0.00	\$127.00	\$0.00	\$127.00
ACCOUNTING CODE:						
0000000000						

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-06	08-05	55436870219152193271632	HILTON GARDEN INN PNSC PENSACOLA FL 330966 ARRIVAL: 08-04-20	127.00
				Total Travel Activity
				\$127.00

KARISE R GOELZ			CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-0982			\$0.00	\$572.83	\$0.00	\$572.83
ACCOUNTING CODE:						
0000000000						

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	05436840227400066887218	WM SUPERCENTER #1545 GRAND FORKS ND	96.88
08-17	08-15	55432860228200281445412	AMZN MKTP US*MF3CI7UT0 AMZN.COM/BILL WA P.O.S.: 113-1590005-70338 SALES TAX: 0.00	67.24

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GRAND FORKS COUNTY

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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-18	08-17	55432860230200900699726	AMZN MKTP US*MM4OS1ZW2 AMZN.COM/BILL WA P.O.S.: 113-6975730-63234 SALES TAX: 0.00	204.99
08-19	08-19	55432860232200272649943	AMAZON.COM*MM6ES3TT2 AMZN.COM/BILL WA P.O.S.: 113-5445008-28570 SALES TAX: 0.00	49.99
08-20	08-20	55432860233200521578405	AMZN MKTP US*MM3J278M1 AMZN.COM/BILL WA P.O.S.: 113-5048824-50282 SALES TAX: 0.00	55.94
08-27	08-26	02305370240500237440197	OFFICE DEPOT #1090 800-463-3768 MN P.O.S.: 119859089 SALES TAX: 5.80	85.79
Total Purchasing Activity				\$560.83

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-07	08-06	55417340220162201828947	HOLIDAY STATIONSTORE 4 GRAND FORKS ND	12.00
Total Fleet Activity				\$12.00

NAME	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
MICHELE THIEL XXXX-XXXX-XXXX-9160	\$0.00	\$2,191.25	\$0.00	\$2,191.25
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-04	75418230217099674894326	SMK*SURVEYMONKEY.COM 971-2445555 CA P.O.S.: 36785769 SALES TAX: 0.00	900.00
08-10	08-07	55432860220200456635704	AMZN MKTP US*MF5JQ0K91 AMZN.COM/BILL WA P.O.S.: 113-7498665-63250 SALES TAX: 0.00	113.15
08-10	08-09	55432860222200953430862	AMAZON.COM*MF2SY45G2 AMZN.COM/BILL WA P.O.S.: 113-3523758-59074 SALES TAX: 0.00	1,178.10
Total Purchasing Activity				\$2,191.25

NAME	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
JACOB LANES XXXX-XXXX-XXXX-2418	\$0.00	\$11.67	\$0.00	\$11.67
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-04	55432860218200782715257	THE UPS STORE 1609 GRAND FORKS ND	11.67
Total Purchasing Activity				\$11.67

NAME	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
NATHAN MOEN XXXX-XXXX-XXXX-0270	\$0.00	\$871.10	\$0.00	\$871.10
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-24	08-22	05410190236730000256271	PETCO 632 63506323 GRAND FORKS ND	49.99
Total Purchasing Activity				\$49.99

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GRAND FORKS COUNTY

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INDIVIDUAL CARDHOLDER ACTIVITY**Travel Activity**

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-25	08-23	25247800237002295096519	HAMPTON INN SPEARFISH SPEARFISH SD 0000097350 ARRIVAL: 08-22-20	125.00
08-31	08-28	55310200242708118342733	HOLIDAY INN ROCK SPRIN 3073829200 WY 11671383 ARRIVAL: 08-23-20	375.00
Total Travel Activity				\$500.00

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-24	08-22	05410190236110311346634	SIMSONSON N 10200129 DICKINSON ND	22.00
08-24	08-22	55308760236547813044078	SHELL OIL 57445622400 JAMESTOWN ND	24.00
08-25	08-23	05140480237710002178567	MR AL'S ROCK SPRINGS WY	30.00
08-25	08-23	05140480237710002658956	BIG D # 19 MIDWEST WY	20.00
08-25	08-23	55263520237837007527479	SAFEWAY FUEL0583 SPEARFISH SD	26.50
08-26	08-25	05140480238720200882414	KUM & GO #969 ROCK SPRINGS WY	35.00
08-31	08-27	05140480241710003181614	KELLY'S CONVENIENCE ROCK SPRINGS WY	20.01
08-31	08-28	05140480242710003508112	COFFEE CUP #5 MOOCROFT WY	26.00
08-31	08-28	05140480242710003518210	KELLY'S CONVENIENCE ROCK SPRINGS WY	20.05
08-31	08-28	05410190241685134283042	3 FORKS MUDDY 09898016 RAWLINS WY	37.50
08-31	08-29	22303790242002889259022	MARATHON PETRO257113 VALLEY CITY ND P.O.S.: P22018 SALES TAX: 0.00	29.05
08-31	08-28	55309590242838000097645	HOLIDAY STATIONS 0225 DICKINSON ND	31.00
Total Fleet Activity				\$321.11

WILLIAM LEWIS
XXXX-XXXX-XXXX-7781CREDITS
\$0.00PURCHASES
\$249.95CASH ADV
\$0.00TOTAL ACTIVITY
\$249.95

ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-12	08-11	02305370225000417243452	USPS PO 3738080211 GRAND FORKS ND P.O.S.: None SALES TAX: 0.00	2.30
08-20	08-19	05140480232740266568299	HUGOS #3 GRAND FORKS ND	110.00
08-24	08-21	02305370235000474257070	USPS PO 3738080211 GRAND FORKS ND P.O.S.: None SALES TAX: 0.00	23.45
Total Purchasing Activity				\$135.75

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-04	08-03	55457020217837000107924	VIOC DT0001 GRAND FORKS ND	69.98
08-12	08-11	25120100225000995005633	TIRE ONE AUTO CENTER GRAND FORKS ND	35.73
08-19	08-18	02305370232000425317075	AUTOZONE #6251 GRAND FORKS ND P.O.S.: NONE SALES TAX: 0.00	8.49

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GRAND FORKS COUNTY



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INDIVIDUAL CARDHOLDER ACTIVITY

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				Total Fleet Activity
				\$114.20
BRANDON RAKOCZY			CREDITS	PURCHASES
XXXX-XXXX-XXXX-5553			\$0.00	\$107.75
ACCOUNTING CODE:			CASH ADV	TOTAL ACTIVITY
0000000000			\$0.00	\$107.75

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-12	08-11	25265080225000012608459	RYDELL AUTO CENTER, IN GRAND FORKS ND	56.53
08-26	08-24	05410190238685055001998	TOWN COUNTRY S07062987 COOPERSTOWN ND	24.33
08-31	08-27	05410190241685201774238	CENEX S R TR07083587 JAMESTOWN ND	26.89
				Total Fleet Activity
				\$107.75
JANA SOGGE			CREDITS	PURCHASES
XXXX-XXXX-XXXX-2211			\$0.00	\$152.46
ACCOUNTING CODE:			CASH ADV	TOTAL ACTIVITY
0000000000			\$0.00	\$152.46

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-07	08-06	55547500220122092010031	BERTELSON TOTAL OFFICE 7635955305 MN P.O.S.: 0000000000000000 SALES TAX: 0.00	54.99
08-07	08-06	55547500220122092010080	BERTELSON TOTAL OFFICE 7635955305 MN P.O.S.: 0000000000000000 SALES TAX: 0.00	34.69
08-10	08-06	55483820220370920906627	SAMSCLUB.COM 888-746-7726 AR	21.96
08-10	08-08	55483820222370925350191	SAMSCLUB.COM 888-746-7726 AR	18.96
08-19	08-18	55483820232091005040332	SAMSCLUB #6385 GRAND FORKS ND	21.86
				Total Purchasing Activity
				\$152.46
ANDREW SCHNEIDER			CREDITS	PURCHASES
XXXX-XXXX-XXXX-5642			\$0.00	\$110.95
ACCOUNTING CODE:			CASH ADV	TOTAL ACTIVITY
0000000000			\$0.00	\$110.95

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-20	08-18	85500390232900019261090	FBI LEEDA INC MALVERN PA	50.00
				Total Purchasing Activity
				\$50.00

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-07	08-06	55309590220838000932136	O'REILLY AUTO PARTS 32 GRAND FORKS ND	60.95
				Total Fleet Activity
				\$60.95

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GRAND FORKS COUNTY

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2234JKAB - 000054 - 0008 - 0015**INDIVIDUAL CARDHOLDER ACTIVITY**

BRET BURKHOLDER XXXX-XXXX-XXXX-5781	CREDITS \$0.00	PURCHASES \$71.70	CASH ADV \$0.00	TOTAL ACTIVITY \$71.70
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ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-10	08-08	55432860221200746383908	AMZN MKTP US*MF4QH4VE2 AMZN.COM/BILL WA P.O.S.: 113-7254600-28218 SALES TAX: 0.00	71.70

Total Purchasing Activity \$71.70

LINDA WAGNER XXXX-XXXX-XXXX-2133	CREDITS \$0.00	PURCHASES \$314.74	CASH ADV \$0.00	TOTAL ACTIVITY \$314.74
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ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-20	08-19	55483820233091001879807	SAMSClub #6385 GRAND FORKS ND	314.74

Total Purchasing Activity \$314.74

NICOLE DVORAK XXXX-XXXX-XXXX-8785	CREDITS \$0.00	PURCHASES \$69.98	CASH ADV \$0.00	TOTAL ACTIVITY \$69.98
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ACCOUNTING CODE: 0000000000

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-18	08-17	55457020231837000016267	VIOC DT0001 GRAND FORKS ND	69.98

Total Fleet Activity \$69.98

MICHELLE OLSON XXXX-XXXX-XXXX-1216	CREDITS \$0.00	PURCHASES \$3,578.30	CASH ADV \$0.00	TOTAL ACTIVITY \$3,578.30
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ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	07-31	55432860213200652105543	AMZN MKTP US*MV1BU9WE2 AMZN.COM/BILL WA P.O.S.: MH/Deb Printers-P SALES TAX: 0.00	285.46
08-10	08-07	55310200220207883401648	CERTIFIED MAIL ENVELOP 8004061792 FL	25.00
08-12	08-11	55432860224200473735814	AMZN MKTP US*MF5XT6D72 AMZN.COM/BILL WA P.O.S.: Deb/police suppli SALES TAX: 0.00	34.37
08-13	08-12	55432860225200708890102	AMAZON.COM*MF3W21SS0 AMZN.COM/BILL WA P.O.S.: Office SALES TAX: 0.00	39.36
08-14	08-14	55432860227200065848402	AMZN MKTP US*MF6TV37T0 AMZN.COM/BILL WA P.O.S.: Fingerprinting Su SALES TAX: 0.00	53.97
08-14	08-13	75337000227470000174829	POLICE COMBAT 8604366975 CT	1,390.00
08-17	08-14	55429500227713807394482	REV.COM 8883690701 CA	264.25
08-17	08-14	65187420228000001694250	GLOBAL SAFETY NETWORK 7017929808 NV	296.00
08-18	08-17	55432860230200938680011	AMZN MKTP US*MM2919N02 AMZN.COM/BILL WA P.O.S.: water world SALES TAX: 0.00	355.00

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GRAND FORKS COUNTY



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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-24	08-21	55432860234200846661307	AMZN MKTP US*MM3OH4DB1 AMZN.COM/BILL WA P.O.S.: Office/Fingerprin SALES TAX: 0.00	86.56
08-26	08-25	55432860238200035133650	VISTAPR*VISTAPRINT.COM 866-8936743 MA	103.00
Total Purchasing Activity				\$2,932.97

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-04	08-03	55309590216207000040009	HOLIDAY CAR WASH 0448 8007457411 ND P.O.S.: 20080210301415757 SALES TAX: 0.00	517.00
08-17	08-15	55506290228726670218748	SIMONSON CAR WASH - GR 7017723971 ND P.O.S.: PO 228567021874 SALES TAX: 1.27	31.95
08-24	08-21	55457020235837000077851	VI0C DT0001 GRAND FORKS ND	69.98
08-28	08-26	05410190240110884796292	SIMONSON N 10200160 BISMARCK ND	26.40
Total Fleet Activity				\$645.33

CARRIE KNUTSON XXXX-XXXX-XXXX-3472	CREDITS \$0.00	PURCHASES \$491.95	CASH ADV \$0.00	TOTAL ACTIVITY \$491.95
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-04	08-03	55429500216637103367285	FACTILE JEOPARDY 1YEAR 7818504845 MA	48.00
08-10	08-07	82305090220000000839501	WWW.ALLANARMITAGE.NET ATHENS GA	95.80
08-19	08-18	02305370232000425318891	USPS PO 3774880275 REYNOLDS ND	5.90
08-20	08-19	85500390232900016136998	4H AGENTS RALEIGH NC	200.00
08-21	08-20	85500390233900011631505	EPSILON SIGMA PHI NATI NEWMAN GA	100.00
08-25	08-24	75418230237101116098494	SPL*MN HORTICULTURAL S 651-6433601 MN	34.00
08-28	08-27	02305370241000426856021	USPS PO 3774880275 REYNOLDS ND	8.25
Total Purchasing Activity				\$491.95

MICHELE THIEL XXXX-XXXX-XXXX-2871	CREDITS \$0.00	PURCHASES \$21.64	CASH ADV \$0.00	TOTAL ACTIVITY \$21.64
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-26	08-25	55432860238200936063691	AMZN MKTP US*MM1DM9YB1 AMZN.COM/BILL WA P.O.S.: 113-0668481-07362 SALES TAX: 0.00	21.64
Total Purchasing Activity				\$21.64

DEAN DAHL XXXX-XXXX-XXXX-6731	CREDITS \$0.00	PURCHASES \$3,019.22	CASH ADV \$0.00	TOTAL ACTIVITY \$3,019.22
ACCOUNTING CODE: 0000000000				

ACCT. NUMBER: XXXX XXXX XXXX 7762

GRAND FORKS COUNTY



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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-06	08-05	55432860218200964508074	AMZN MKTP US*MF4Y08AV2 AMZN.COM/BILL WA P.O.S.: 113-5453018-80546 SALES TAX: 0.00	659.92
08-06	08-06	55432860219200073540355	AMAZON.COM*MF4IU0EH2 AMZN.COM/BILL WA P.O.S.: 113-8930076-20978 SALES TAX: 0.00	329.80
08-11	08-10	55432860223200212448522	AMZN MKTP US*MF4G618I0 AMZN.COM/BILL WA P.O.S.: 113-9617785-24370 SALES TAX: 0.00	619.96
08-12	08-11	55432860224200453122793	AMAZON.COM*MM49S84G1 AMZN.COM/BILL WA P.O.S.: 113-9687561-58706 SALES TAX: 0.00	49.98
08-31	08-28	55432860241200427222827	AMZN MKTP US*MM92A1RK2 AMZN.COM/BILL WA P.O.S.: 113-2479958-97978 SALES TAX: 0.00	999.80
Total Purchasing Activity				\$2,659.46

Miscellaneous Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-01	55432860214200990596568	AMZN DIGITAL*MF80P94H0 888-802-3080 WA P.O.S.: D01-7892271-37442 SALES TAX: 0.00	359.76
Total Miscellaneous Activity				\$359.76

TOM FORD XXXX-XXXX-XXXX-5048	CREDITS \$0.00	PURCHASES \$314.31	CASH ADV \$0.00	TOTAL ACTIVITY \$314.31
ACCOUNTING CODE: 0000000000				

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-21	08-20	75418230233100846576120	SPL*ASSOCIATION OF DEF 202-8225256 DC	250.00
Total Purchasing Activity				\$250.00

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-24	08-23	55429500236637813821148	ZOOM.US 888-799-9666 8887999666 CA	64.31
Total Activity				\$64.31

KELLY MCLEAN XXXX-XXXX-XXXX-6412	CREDITS \$0.00	PURCHASES \$87.96	CASH ADV \$0.00	TOTAL ACTIVITY \$87.96
ACCOUNTING CODE: 0000000000				

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-28	08-27	55457020241837000111835	VIOC DT0001 GRAND FORKS ND	87.96
Total Fleet Activity				\$87.96

THOMAS INOCENCIO XXXX-XXXX-XXXX-7496	CREDITS \$147.90	PURCHASES \$2,381.85	CASH ADV \$0.00	TOTAL ACTIVITY \$2,233.95
ACCOUNTING CODE: 0000000000				

ACCT. NUMBER: XXXX XXXX XXXX 7762

GRAND FORKS COUNTY

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2234JKAB - 000054 - 0011 - 0015

INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-10	08-09	05436840223400044282452	WM SUPERCENTER #5806 GRAND FORKS ND	19.90
08-11	08-10	55429500223743590004935	LEADERS RPM 2693721072 MI	105.96CR
08-13	08-12	15270210225000933128733	TORQEEDOINC CRYSTAL LAKE IL	341.98
08-14	08-13	55446410226083734549166	ROCK N RESCUE 7242568822 PA P.O.S.: 204116 SALES TAX: 0.00	150.00
08-24	08-21	55432860234200920798900	AMAZON.COM AMZN.COM/BILL WA P.O.S.: WO-200415 SALES TAX: 6.99	6.99CR
08-24	08-21	55432860234200933393442	AMAZON.COM AMZN.COM/BILL WA P.O.S.: WO-200415 SALES TAX: 34.95	34.95CR
08-27	08-26	15270210239000783698730	TORQEEDOINC CRYSTAL LAKE IL	999.00
08-27	08-26	55429500239637049601337	SP * ANCHOR-CADDIE 5037843751 OR	610.98
Total Purchasing Activity				\$1,973.96

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-27	08-26	55429500240852759264740	CROSSROADSM 6053660542 SD P.O.S.: 75926474 SALES TAX: 0.00	259.99
Total Fleet Activity				\$259.99

LEE MEWES	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-2556	\$595.00	\$595.00	\$0.00	\$0.00

ACCOUNTING CODE: 0000000000

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-14	08-13	75337000227470000174837	POLICE COMBAT 8604366975 CT	595.00
08-20	08-18	75337000232140000004291	POLICE COMBAT 8604366975 CT	595.00CR
Total Purchasing Activity				\$0.00

MAKAYLA B FLEMING	CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
XXXX-XXXX-XXXX-3168	\$0.00	\$806.58	\$0.00	\$806.58

ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-03	55432860216200333295330	AMZN MKTP US*MF9H69NE0 AMZN.COM/BILL WA P.O.S.: 111-2087876-99842 SALES TAX: 0.00	47.98
08-10	08-07	55421350222627168479182	GF PARK DISTRICT GRAND FORKS ND	80.00
08-12	08-12	55429500225715654763489	EB YOUTH WORK IN THE 8014137200 CA	11.53
08-25	08-24	55429500237637876562729	SP * SHOP 4-H 3019612934 MD	406.65
08-26	08-25	85500390238900016637692	4H AGENTS RALEIGH NC	200.00
08-31	08-29	05436840243400049634497	WM SUPERCENTER #5806 GRAND FORKS ND	60.42

ACCT. NUMBER: XXXX XXXX XXXX 7762

GRAND FORKS COUNTY

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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				Total Purchasing Activity
				\$806.58

		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
BRIANNE HOFFMAN XXXX-XXXX-XXXX-0038		\$0.00	\$25.39	\$0.00	\$25.39
ACCOUNTING CODE:					

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-31	08-28	55432860241200345886216	AMAZON.COM*MM3T39IL2 AMZN.COM/BILL WA P.O.S.: 111-3993449-27898 SALES TAX: 0.00	25.39
				Total Purchasing Activity
				\$25.39

		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
BLAKE BUCHMEIER XXXX-XXXX-XXXX-6050		\$0.00	\$69.98	\$0.00	\$69.98
ACCOUNTING CODE:					

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-17	08-14	55457020228837000109877	VIOC DT0001 GRAND FORKS ND	69.98
				Total Fleet Activity
				\$69.98

		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
AMBER HOLIEN XXXX-XXXX-XXXX-5769		\$0.00	\$179.52	\$0.00	\$179.52
ACCOUNTING CODE:					

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-05	55432860218200866401840	VZWRLSS*MY VZ VB P 800-922-0204 FL P.O.S.: 058052353600001 SALES TAX: 0.00	179.52
				Total Activity
				\$179.52

		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
WHITNEY WALSH XXXX-XXXX-XXXX-6884		\$0.00	\$72.60	\$0.00	\$72.60
ACCOUNTING CODE:					

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-04	08-03	02305370217600047013181	USPS.COM POSTAL STORE 800-782-6724 MO P.O.S.: o1434478585p15964 SALES TAX: 0.00	45.30
08-07	08-06	02305370220600043866645	USPS.COM POSTAL STORE 800-782-6724 MO P.O.S.: o1436740035p15967 SALES TAX: 0.00	27.30
				Total Purchasing Activity
				\$72.60

		CREDITS	PURCHASES	CASH ADV	TOTAL ACTIVITY
NESSA J HALVORSON XXXX-XXXX-XXXX-5076		\$0.00	\$238.62	\$0.00	\$238.62
ACCOUNTING CODE:					

ACCT. NUMBER: XXXX XXXX XXXX 7762

GRAND FORKS COUNTY

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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-04	55131580217083354560593	CDW GOVT #ZQB7660 800-808-4239 IL P.O.S.: LNSF792 SALES TAX: 0.00	37.70
08-05	08-04	55131580217083354560593	CDW GOVT #ZQD5004 800-808-4239 IL P.O.S.: LNSF792 SALES TAX: 0.00	113.10
08-05	08-04	55432860217200676086220	AMAZON.COM*MF4ZL4A00 AMZN.COM/BILL WA P.O.S.: 111-0978959-13906 SALES TAX: 0.00	50.12
08-25	08-24	55131580237083765799398	CDW GOVT #ZVR3230 800-808-4239 IL P.O.S.: LNSF792 SALES TAX: 0.00	37.70
Total Purchasing Activity				\$238.62

BETH SEEB XXXX-XXXX-XXXX-7949	CREDITS \$0.00	PURCHASES \$3,244.17	CASH ADV \$0.00	TOTAL ACTIVITY \$3,244.17
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	07-31	05436840214400043616446	WM SUPERCENTER #5806 GRAND FORKS ND	100.00
08-03	07-31	55483820214400005482679	WAL-MART #5806 GRAND FORKS ND	100.00
08-03	07-31	55483820214400005520635	WAL-MART #5806 GRAND FORKS ND	100.00
08-03	07-31	55483820214400005555367	WAL-MART #5806 GRAND FORKS ND	100.00
08-03	07-31	55483820214400006807452	WAL-MART #5806 GRAND FORKS ND	100.00
08-04	08-03	55500360216083342915256	WALMART.COM AY 8009666546 AR	500.00
08-12	08-11	05436840225400066396741	WM SUPERCENTER #5806 GRAND FORKS ND	74.88
08-13	08-12	05436840226400065873111	WM SUPERCENTER #5806 GRAND FORKS ND	70.00
08-14	08-13	05436840227400066906364	WM SUPERCENTER #5806 GRAND FORKS ND	74.88
08-17	08-15	55480770228206571001171	RELIANCE TELEPHONE 8887736408 ND	47.22
08-19	08-18	02305370232000425331092	CVS/PHARMACY #08620 GRAND FORKS ND	17.98
08-19	08-19	55432860232200255702982	ND DEPT HEALTH-VITAL W 701-328-2494 ND P.O.S.: AJ1P2F9EA421 SALES TAX: 0.00	30.00
08-19	08-19	55432860232200255702990	ND DEPT HEALTH-VITAL W 701-328-2494 ND P.O.S.: AJ1P2F9EA41F SALES TAX: 0.00	30.00
08-21	08-21	55432860234200772442870	AMAZON.COM*MM18U56C1 AMZN.COM/BILL WA P.O.S.: 856 SALES TAX: 0.00	199.72
08-24	08-21	05140480234740273085400	HUGOS #8 GRAND FORKS ND	500.00
08-26	08-26	55432860239200415142304	ND DEPT HEALTH-VITAL W 701-328-2494 ND P.O.S.: AP1P67F1798A SALES TAX: 0.00	15.00
08-26	08-26	55432860239200415142387	ND DEPT HEALTH-VITAL W 701-328-2494 ND P.O.S.: AI1P9DCFB763 SALES TAX: 0.00	15.00
08-27	08-26	05436840240400043004856	WM SUPERCENTER #5806 GRAND FORKS ND	500.00
08-27	08-26	55483820240400007498457	WAL-MART #5806 GRAND FORKS ND	500.00
08-31	08-28	02305370242100082243875	OFFICEMAX/DEPOT 6576 GRAND FORKS ND P.O.S.: 657620200 SALES TAX: 0.00	99.89

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GRAND FORKS COUNTY

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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
				Total Purchasing Activity
				\$3,174.57

Telecommunication Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-24	08-21	75418230234100912806293	SECURUS INMATE CALL-VI 800-8446591 TX	33.60
				Total Activity
				\$33.60

Travel Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-13	08-12	55500360225083356265118	BIS-MAN TRANSIT BOARD 7012586817 ND P.O.S.: 1- 30 DAY CAT PAS SALES TAX: 2.36	36.00
				Total Travel Activity
				\$36.00

BILL GERSZEWSKI XXXX-XXXX-XXXX-5781	CREDITS \$0.00	PURCHASES \$286.61	CASH ADV \$0.00	TOTAL ACTIVITY \$286.61
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-25	08-24	55432860237200216537852	AMZN MKTP US*MM3L63GV0 AMZN.COM/BILL WA P.O.S.: grounds SALES TAX: 0.00	57.59
08-26	08-25	55432860238200963191597	AMZN MKTP US*MM9D61VF0 AMZN.COM/BILL WA P.O.S.: grounds SALES TAX: 0.00	117.95
08-28	08-27	55432860240200027063408	AMZN MKTP US*MM96Y6UN2 AMZN.COM/BILL WA P.O.S.: grounds SALES TAX: 0.00	78.97
				Total Purchasing Activity
				\$254.51

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-28	08-27	55309590241838000669808	O'REILLY AUTO PARTS 15 EAST GRAND FO MN	32.10
				Total Fleet Activity
				\$32.10

ANGELA GOETZ XXXX-XXXX-XXXX-1712	CREDITS \$0.00	PURCHASES \$1,008.61	CASH ADV \$0.00	TOTAL ACTIVITY \$1,008.61
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ACCOUNTING CODE:

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-05	08-04	55429500217637189803350	SP * CHRISTMASBYKREBS 9729292880 TX	569.97
08-17	08-14	55429500227637017905847	SP * CHRISTMASBYKREBS 9729292880 TX	379.98
08-18	08-17	55547500231122099010197	BERTELSON TOTAL OFFICE 7635955305 MN P.O.S.: 0000000000000000 SALES TAX: 0.00	9.44
08-28	08-27	55547500241122107010161	BERTELSON TOTAL OFFICE 7635955305 MN P.O.S.: 0000000000000000 SALES TAX: 0.00	49.22

ACCT. NUMBER: XXXX XXXX XXXX 7762

GRAND FORKS COUNTY



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INDIVIDUAL CARDHOLDER ACTIVITY

Purchasing Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
			Total Purchasing Activity	\$1,008.61
LANCE DUNCAN			CREDITS	
XXXX-XXXX-XXXX-1632			\$0.00	
			PURCHASES	
			\$139.59	
			CASH ADV	
			\$0.00	
			TOTAL ACTIVITY	\$139.59

ACCOUNTING CODE:

Fleet Activity

Post Date	Tran Date	Reference Number	Transaction Description	Amount
08-03	08-01	55309590214838000306727	HOLIDAY STATIONS 0448 GRAND FORKS ND	10.51
08-04	08-02	05410190216110798025747	SIMONSON TRAVE10200103 GRAND FORKS ND	16.98
08-05	08-04	55309590217838000337430	HOLIDAY STATIONS 0448 GRAND FORKS ND	22.38
08-05	08-04	55457020218837000108186	VIOC DT0001 GRAND FORKS ND	69.98
08-20	08-19	55506290233839000419374	NORTHDALE OIL INC THOMPSON ND	19.74
			Total Fleet Activity	\$139.59

Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll 7 business days prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: MAURICE SCHLAK						Effective Date: 9-29-2020	
New Hire/On-Boarding							
<input type="checkbox"/> New Hire	<input type="checkbox"/> Re-Hire	Position:			Department:		
Manager:			Replacing:			<input type="checkbox"/> Addition To Staff	
Grade:	Step:	Annual Salary:	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly
Separation							
<input checked="" type="checkbox"/> Voluntary	<input type="checkbox"/> Involuntary	Reason: HAS TAKEN A NEW POSITION					
Position: CORRECTIONAL OFFICER			Department: CORRECTIONS		Manager: CAPT. WAGNER		
Promotion/Transfer/Re-Classification							
<input type="checkbox"/> Promotion	<input type="checkbox"/> Transfer	<input type="checkbox"/> Re-Classification					
New Grade:	New Step:	<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time	<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly	
Previous Grade:	Previous Step:	Annual Salary:	Replacing:				
New Position:		New Department:		New Manager:			
Previous Position:		Previous Department:		Previous Manager:			
Additional Information:							

PAYROLL USE/INFORMATION

Control Code:	Benefit End Date:
Additional Information:	

HUMAN SERVICES ZONE USE

Merit System State Position:	Class Code:	Cost Pool:	Under Fill: <input type="checkbox"/> YES <input type="checkbox"/> NO
Vacation Hours:	Sick Hours:	Personal Holidays:	
Additional Information:			

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: 106.25	Number of Hours Worked: 85.75	Percent of Pay Cycle Worked: 80%
Vacation Hours: 195.75	Sick Hours: 208	Personal Holidays:
Additional Information: USED PERSONAL DAYS SEPTEMBER 9TH AND 10TH AND .5 HOURS OF VACATION		

SIGNATURES

Requestor Signature: <i>Linda L. Wagner</i>	Date: 9-21-2020
Printed Name: Linda L. Wagner	Position: Captain

Human Resources Review

Review Meeting Required <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes (Attach HR Offer Review Form)	<input type="checkbox"/> Commission Review Required
HR Signature: <i>Roberta Burshelm</i>	Date: Sept. 21, 2020	
Printed Name: Roberta Burshelm	Position: HR Generalist	

Commission Review and Approval

Commission Chair Signature:	Date:
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Employee Status Form

SUBMIT TO HUMAN RESOURCES FOR REVIEW

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: **RYAN GUNVILLE** Effective Date: **SEPTEMBER 27TH, 2020**

New Hire Information

<input type="checkbox"/> On-Boarding	<input type="checkbox"/> New Hire	Position Title:		Replacing:	
	<input type="checkbox"/> Rehire	Department:		Grade:	Step:
	Hiring Manager:		<input type="checkbox"/> Exempt	<input checked="" type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly

Separation Information

<input checked="" type="checkbox"/> Separation	<input checked="" type="checkbox"/> Voluntary	Reason: JOB WITH UND PE
	<input type="checkbox"/> Involuntary	Reason:

Transfer Information

<input type="checkbox"/> Transfer	Previous Position:		Replacing:		
	New Position:		<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly
	Previous Department:		Previous Grade:		Previous Step:
	New Department:		New Grade:		New Step:

Additional Information:

Position Re-Classification/Pay Grade

<input type="checkbox"/> Position Re-Class/Pay Grade	Position Title:		<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly
	Previous Grade:	New Grade:	Previous Step:		New Step:

Additional Information:

Payroll Use Only

Control Code:

Social Services Use Only

Merit System State Position: Class Code: Cost Pool:

Correctional Center Use Only

Number of Hours in Pay Cycle: **110.25** Number of Hours Worked: **85.75** Percent of Pay Cycle Worked: **77%**
 Vacation Hours: **71350 ?** Sick Hours: **92** Personal Holidays:

SIGNATURES

Requestor Signature: *Linda L. Wagner* Date: **9-14-2020**

Printed Name: **Linda L. Wagner**

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required

HR Signature: *Roberta Bursheim* Date: **September 17, 2020**

Printed Name: **Roberta Bursheim**

Commission Use Only

Commission Chair Signature: Date:



Employee Status Form

INSTRUCTIONS/INFORMATION	
Forms are required to be submitted to Human Resources/Payroll 7 business days prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting	

EMPLOYEE/POSITION INFORMATION

Employee Name: Jennifer Peterson	Effective Date: 10/1/20
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New Hire/On-Boarding	
<input checked="" type="checkbox"/> New Hire	<input type="checkbox"/> Re-Hire
Position: Human Service Aide I	Department: Grand Forks County HSZ
Manager: Miranda Confer	Replacing: Sean Sundberg
<input type="checkbox"/> Addition To Staff	
Grade: 3	Step: 3
Annual Salary: 30,694.76	<input checked="" type="checkbox"/> Full-Time
<input type="checkbox"/> Part-Time	<input type="checkbox"/> Exempt
<input checked="" type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly

Separation	
<input type="checkbox"/> Voluntary	<input type="checkbox"/> Involuntary
Reason:	
Position:	Department:
Manager:	

Promotion/Transfer/Re-Classification	
<input type="checkbox"/> Promotion	<input type="checkbox"/> Transfer
<input type="checkbox"/> Re-Classification	
New Grade:	New Step:
<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time
<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt
<input type="checkbox"/> Hourly	
Previous Grade:	Previous Step:
Annual Salary:	Replacing:
New Position:	New Department:
New Manager:	
Previous Position:	Previous Department:
Previous Manager:	
Additional Information:	

PAYROLL USE/INFORMATION

Control Code:	Benefit End Date:
Additional Information:	

HUMAN SERVICES ZONE USE

Merit System State Position: 18-6347	Class Code:	Cost Pool:	Under Fill: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Vacation Hours:	Sick Hours:	Personal Holidays:	
Additional Information:			

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle:	Number of Hours Worked:	Percent of Pay Cycle Worked:
Vacation Hours:	Sick Hours:	Personal Holidays:
Additional Information:		

SIGNATURES

Requestor Signature:	Date: 9/17/20
Printed Name: Scot Hoyer	Position: Director

Human Resources Review	
Review Meeting Required <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes (Attach HR Offer Review Form)
<input type="checkbox"/> Commission Review Required	
HR Signature:	Date: Sept. 17, 2020

Commission Review and Approval	
Commission Chair Signature:	Date:

Employee Status Form

SUBMIT TO HUMAN RESOURCES FOR REVIEW

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: **Matthew Rodriguez** Effective Date: **September 30th, 2020**

New Hire Information

<input type="checkbox"/> On-Boarding	<input type="checkbox"/> New Hire	Position Title:	Replacing:		
	<input type="checkbox"/> Rehire	Department:	Grade:	Step:	
	Hiring Manager:	<input type="checkbox"/> Exempt	<input checked="" type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly	

Separation Information

<input type="checkbox"/> Separation	<input type="checkbox"/> Voluntary	Reason:
	<input type="checkbox"/> Involuntary	Reason:

Transfer Information

<input checked="" type="checkbox"/> Transfer	Previous Position: Correctional Officer	Replacing:		
	New Position: Part Time Correctional Officer	<input type="checkbox"/> Exempt	<input checked="" type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly
	Previous Department:	Previous Grade:	Previous Step:	
	New Department:	New Grade: 9	New Step: 1	

Additional Information:

Position Re-Classification/Pay Grade

<input type="checkbox"/> Position Re-Class/Pay Grade	Position Title:	<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly
	Previous Grade:	New Grade:	Previous Step:	New Step:

Additional Information:

Payroll Use Only

Control Code:

Social Services Use Only

Merit System State Position: Class Code: Cost Pool:

Correctional Center Use Only

Number of Hours in Pay Cycle: **85.75** Number of Hours Worked: **85.75** Percent of Pay Cycle Worked: **100%**

Vacation Hours: **16** Sick Hours: **67** Personal Holidays:

SIGNATURES

Requestor Signature: *Linda L. Wagner* Date: **9-16-2020**

Printed Name: **Linda L. Wagner**

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required

HR Signature: *Roberta Busheim* Date: **September 17, 2020**

Printed Name: **Roberta Busheim**

Commission Use Only

Commission Chair Signature: Date:



Employee Status Form

SUBMIT TO HUMAN RESOURCES FOR REVIEW

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: Gannon Engkvist				Effective Date: 01/01/2021			
<input type="checkbox"/> New Hire	<input type="checkbox"/> Rehire	<input type="checkbox"/> Promotion	<input type="checkbox"/> Transfer	<input checked="" type="checkbox"/> Re-Classification	<input type="checkbox"/> Voluntary Separation	<input type="checkbox"/> Involuntary Separation	
Position Title: Admin Specialist				Previous Position: Admin Specialist			
Manager: Karise Goelz				Previous Manager: Karise Goelz			
Department: Emergency Management				Previous Department: Emergency Management			
Grade: 6	Previous Grade: 6	Annual Salary: N/A		Replacing: N/A		<input type="checkbox"/> Addition to Staff	
Step: 1	Previous Step: 1	<input type="checkbox"/> Full-Time	<input checked="" type="checkbox"/> Part-Time	<input type="checkbox"/> Exempt	<input type="checkbox"/> Salary Non-Exempt	<input type="checkbox"/> Hourly	
Separation Reason: N/A							
Additional Information: Moved to benefitted part time 30 hours/week							

PAYROLL USE

Control Code:	Benefit End Date:
Additional Information:	

HUMAN SERVICES ZONE USE

Merit System State Position:	Class Code:	Cost Pool:	Under Fill: <input type="checkbox"/> YES <input type="checkbox"/> NO
Vacation Hours:	Sick Hours:	Personal Holidays:	
Additional Information:			

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle:	Number of Hours Worked:	Percent of Pay Cycle Worked:
Vacation Hours:	Sick Hours:	Personal Holidays:
Additional Information:		

SIGNATURES

Requestor Signature:	Date: 18SEPT2020
Printed Name: Karise Goelz	Position: EM Director
Human Resources Review	
Review Meeting Required <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (Attach HR Offer Review Form)	<input type="checkbox"/> Commission Review Required
HR Signature:	Date: 9.28.2020
Printed Name: Roberta Burshheim	Position: Generalist
Commission Review and Approval	
Commission Chair Signature:	Date:

Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll 7 business days prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: **DOWSON, RENEE** Effective Date: **OCTOBER 12TH, 2020**

New Hire/On-Boarding

New Hire Re-Hire Position: **CORRECTIONAL OFFICER I** Department: **CORRECTIONS**
 Manager: **WAGNER** Replacing: **BRENDA MILERA** Addition To Staff
 Grade: **8** Step: **1** Annual Salary: Full-Time Part-Time Exempt Salary Non-Exempt Hourly

Separation

Voluntary Involuntary Reason:
 Position: Department: Manager:

Promotion/Transfer/Re-Classification

Promotion Transfer Re-Classification
 New Grade: New Step: Full-Time Part-Time Exempt Salary Non-Exempt Hourly
 Previous Grade: Previous Step: Annual Salary: Replacing:
 New Position: New Department: New Manager:
 Previous Position: Previous Department: Previous Manager:
 Additional Information:

PAYROLL USE/INFORMATION

Control Code: Benefit End Date:
 Additional Information:

HUMAN SERVICES ZONE USE

Merit System State Position: Class Code: Cost Pool: Under Fill: YES NO
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: Number of Hours Worked: Percent of Pay Cycle Worked:
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

SIGNATURES

Requestor Signature: *Linda L. Wagner* Date: **9-28-2020**
 Printed Name: **Linda L. Wagner** Position: **Captain**

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required
 HR Signature: *Robert Bourshuim* Date: **9-28, 2020**
 Printed Name: **Robert Bourshuim** Position: **Generalist**

Commission Review and Approval

Commission Chair Signature: Date:



Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: HAUGEN, DONALD Effective Date: OCTOBER 12TH, 2020

New Hire/On-Boarding

New Hire Re-Hire Position: CORRECTIONAL OFFICER I Department: CORRECTIONS
 Manager: WAGNER Replacing: JEREMY ENRIGHT Addition To Staff
 Grade: 8 Step: 1 Annual Salary: Full-Time Part-Time Exempt Salary Non-Exempt Hourly

Separation

Voluntary Involuntary Reason:
 Position: Department: Manager:

Promotion/Transfer/Re-Classification

Promotion Transfer Re-Classification
 New Grade: New Step: Full-Time Part-Time Exempt Salary Non-Exempt Hourly
 Previous Grade: Previous Step: Annual Salary: Replacing:
 New Position: New Department: New Manager:
 Previous Position: Previous Department: Previous Manager:
 Additional Information:

PAYROLL USE/INFORMATION

Control Code: Benefit End Date:
Additional Information:

HUMAN SERVICES ZONE USE

Merit System State Position: Class Code: Cost Pool: Under Fill: YES NO
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: Number of Hours Worked: Percent of Pay Cycle Worked:
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

SIGNATURES

Requestor Signature: *Linda L. Wagner* Date: 9-28-2020
 Printed Name: Linda L. Wagner Position: Captain

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required
 HR Signature: *Roberta Boursheim* Date: 9-28-2020
 Printed Name: Roberta Boursheim Position: Human Resources Generalist

Commission Review and Approval

Commission Chair Signature: Date:



Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: THOMPSON, NOAH Effective Date: OCTOBER 12TH 2020

New Hire/On-Boarding

New Hire Re-Hire Position: CORRECTIONAL OFFICER I Department: CORRECTIONS
 Manager: WAGNER Replacing: RYAN HUTTON Addition To Staff
 Grade: 8 Step: 1 Annual Salary: Full-Time Part-Time Exempt Salary Non-Exempt Hourly

Separation

Voluntary Involuntary Reason:
 Position: Department: Manager:

Promotion/Transfer/Re-Classification

Promotion Transfer Re-Classification
 New Grade: New Step: Full-Time Part-Time Exempt Salary Non-Exempt Hourly
 Previous Grade: Previous Step: Annual Salary: Replacing:
 New Position: New Department: New Manager:
 Previous Position: Previous Department: Previous Manager:
 Additional Information:

PAYROLL USE/INFORMATION

Control Code: Benefit End Date:
Additional Information:

HUMAN SERVICES ZONE USE

Merit System State Position: Class Code: Cost Pool: Under Fill: YES NO
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: Number of Hours Worked: Percent of Pay Cycle Worked:
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

SIGNATURES

Requestor Signature: *Linda L. Wagner* Date: 9-28-2020
 Printed Name: Linda L. Wagner Position: Captain

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required
 HR Signature: *RHB* Date: 9.28.2020
 Printed Name: Roberta Bursheim Position: Generalist

Commission Review and Approval

Commission Chair Signature: Date:



Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: GERSZEWSKI, JOSEPH Effective Date: OCTOBER 12TH 2020

New Hire/On-Boarding

New Hire Re-Hire Position: CORRECTIONAL OFFICER I Department: CORRECTIONS
 Manager: CAPT. WAGNER Replacing: TURNEY, KANE Addition To Staff
 Grade: 8 Step: 1 Annual Salary: Full-Time Part-Time Exempt Salary Non-Exempt Hourly

Separation

Voluntary Involuntary Reason:
 Position: Department: Manager:

Promotion/Transfer/Re-Classification

Promotion Transfer Re-Classification
 New Grade: New Step: Full-Time Part-Time Exempt Salary Non-Exempt Hourly
 Previous Grade: Previous Step: Annual Salary: Replacing:
 New Position: New Department: New Manager:
 Previous Position: Previous Department: Previous Manager:
 Additional Information:

PAYROLL USE/INFORMATION

Control Code: Benefit End Date:
Additional Information:

HUMAN SERVICES ZONE USE

Merit System State Position: Class Code: Cost Pool: Under Fill: YES NO
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: Number of Hours Worked: Percent of Pay Cycle Worked:
 Vacation Hours: Sick Hours: Personal Holidays:
 Additional Information:

SIGNATURES

Requestor Signature: *Linda L. Wagner* Date: 9-28-2020
 Printed Name: Linda L. Wagner Position: Captain

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required
 HR Signature: *Robert Bourshain* Date: 9-28-2020
 Printed Name: Robert Bourshain Position: Generalist

Commission Review and Approval

Commission Chair Signature: Date:



Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll **7 business days** prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: **Weston W. Cline** Effective Date: **09/28/20**

New Hire/On-Boarding

New Hire Re-Hire Position: _____ Department: _____
 Manager: _____ Replacing: _____ Addition To Staff
 Grade: _____ Step: _____ Annual Salary: _____ Full-Time Part-Time Exempt Salary Non-Exempt Hourly

Separation

Voluntary Involuntary Reason: **Resignation**
 Position: **Deputy Sheriff** Department: **Sheriff's Office** Manager: **Sheriff Andy Schneider**

Promotion/Transfer/Re-Classification

Promotion Transfer Re-Classification
 New Grade: _____ New Step: _____ Full-Time Part-Time Exempt Salary Non-Exempt Hourly
 Previous Grade: _____ Previous Step: _____ Annual Salary: _____ Replacing: _____
 New Position: _____ New Department: _____ New Manager: _____
 Previous Position: _____ Previous Department: _____ Previous Manager: _____
 Additional Information: _____

PAYROLL USE/INFORMATION

Control Code: _____ Benefit End Date: _____
 Additional Information: _____

HUMAN SERVICES ZONE USE

Merit System State Position: _____ Class Code: _____ Cost Pool: _____ Under Fill: YES NO
 Vacation Hours: _____ Sick Hours: _____ Personal Holidays: _____
 Additional Information: _____

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: _____ Number of Hours Worked: _____ Percent of Pay Cycle Worked: _____
 Vacation Hours: _____ Sick Hours: _____ Personal Holidays: _____
 Additional Information: _____

SIGNATURES

Requestor Signature: *Andy Schneider* Date: **9/29/2020**
 Printed Name: **Andy Schneider** Position: **Sheriff**

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required
 HR Signature: *Roberta Bursheim* Date: **9-30-2020**
 Printed Name: **Roberta Bursheim** Position: **Generalist**

Commission Review and Approval

Commission Chair Signature: _____ Date: _____

Employee Status Form

INSTRUCTIONS/INFORMATION

Forms are required to be submitted to Human Resources/Payroll 7 business days prior to the Commission meeting. Any forms submitted after the deadline will be pushed until the next Commission meeting.

EMPLOYEE/POSITION INFORMATION

Employee Name: Alexander Bialke Effective Date: 9-21-2020

New Hire/On-Boarding

New Hire Re-Hire Position: Juvenile Corrections Office Department: Grand Forks Juvenile Detention
 Manager: Bridgie Hansen Replacing: _____ Addition To Staff
 Grade: 8 Step: 10 Annual Salary: _____ Full-Time Part-Time Exempt Salary Non-Exempt Hourly

Separation

Voluntary Involuntary Reason: Failed to follow policies and procedures
 Position: Juvenile Correction Department: GF Juvenile Det Manager: Bridgie Hansen

Promotion/Transfer/Re-Classification

Promotion Transfer Re-Classification
 New Grade: _____ New Step: _____ Full-Time Part-Time Exempt Salary Non-Exempt Hourly
 Previous Grade: _____ Previous Step: _____ Annual Salary: _____ Replacing: _____
 New Position: _____ New Department: _____ New Manager: _____
 Previous Position: _____ Previous Department: _____ Previous Manager: _____
 Additional Information: _____

PAYROLL USE/INFORMATION

Control Code: _____ Benefit End Date: _____
 Additional Information: _____

HUMAN SERVICES ZONE USE

Merit System State Position: _____ Class Code: _____ Cost Pool: _____ Under Fill: YES NO
 Vacation Hours: _____ Sick Hours: _____ Personal Holidays: _____
 Additional Information: _____

CORRECTIONAL CENTER USE

Number of Hours in Pay Cycle: _____ Number of Hours Worked: _____ Percent of Pay Cycle Worked: _____
 Vacation Hours: _____ Sick Hours: _____ Personal Holidays: _____
 Additional Information: _____

SIGNATURES

Requestor Signature: Bridgie Hansen Date: 9-25-2020
 Printed Name: Bridgie Hansen Position: Adm.

Human Resources Review

Review Meeting Required No Yes (Attach HR Offer Review Form) Commission Review Required
 HR Signature: [Signature] Date: 9-28-2020
 Printed Name: Roberta Burstein Position: Generalist

Commission Review and Approval

Commission Chair Signature: _____ Date: _____

Name	Position	Overtime	DAC	OT Hrs.	Reason
Tronnes, Michon L	OVERTIME	\$24.78	Buildings & Grounds	1	Waxed Court Room Floors
Burchfield, Chad G	OVERTIME	\$121.03	Buildings & Grounds	4.5	Waxed Court Room Floors
Thorvilson, Corey A	OVERTIME	\$397.71	Buildings & Grounds	13.5	Waxed Court Room Floors
Swangler, Becky A	OVERTIME	\$453.38	Buildings & Grounds	12.5	Waxed Court Room Floors
Eggl, Naomi M	HIGHWAY OVERTIME	\$140.34	Highway	4	Gravel
Grove, Mitchell A	SO OVERTIME HOURS	\$218.72	Sheriffs Department	6.25	UAS Call Out Hold over calls for Services
Moen, Nathan C	SO OVERTIME HOURS	\$752.58	Sheriffs Department	18.5	K-9 Training/SWAT Training

GRAND FORKS COUNTY

Budget to Actual Report

For the Period Ended August 31, 2020

FUND	REVENUES			EXPENDITURES			CASH BALANCE 8/31/2020	PROJECTED CASH BALANCE 12-31-2020
	BUDGET	ACTUAL	ADJUSTED REMAINING BALANCE	BUDGET	ACTUAL	ADJUSTED REMAINING BALANCE		
General Fund	21,650,688.00	20,449,604.62	1,201,083.38	22,513,917.00	14,699,899.38	7,814,017.62	21,987,803.16	15,374,868.92
		94.45%			65.29%			
Road Funds	2,705,631.00	2,580,283.58	125,347.42	2,789,794.00	1,697,462.84	1,092,331.16	1,137,161.80	170,178.06
		95.37%			60.85%			
Capital Construction	1,354,730.00	1,455,428.89	(100,698.89)	1,414,800.00	301,108.94	1,113,691.06	932,710.84	-281,679.11
		107.43%			21.28%			
Human Services	7,686,804.00	6,629,743.63	1,057,060.37	8,230,237.00	4,249,964.66	3,980,272.34	2,782,126.35	-141,085.62
		86.25%			51.64%			
Weed Control	335,890.00	302,936.20	32,953.80	374,386.00	69,820.67	304,565.33	301,464.81	29,853.28
		90.19%			18.65%			
Additional Levies								
Historical Society	67,293.00	47,983.78	19,309.22	64,308.00	63,050.15	1,257.85	254.82	18,306.19
Senior Citizens	599,458.00	506,370.68	93,087.32	584,588.00	581,676.65	2,911.35	1,264.58	91,440.55
Emergency Fund	78,512.00	1,281,183.61	(1,202,671.61)	75,000.00	606,351.32	(531,351.32)	1,857,053.08	1,185,732.79
Veterans Service	311,515.00	298,648.54	12,866.46	285,321.00	189,562.17	95,758.83	122,497.91	39,605.54
Economic Development	325,649.00	233,182.77	92,466.23	311,201.00	306,243.31	4,957.69	1,232.26	88,740.80
NDSU Extension	471,752.00	439,716.98	32,035.02	541,107.00	337,839.76	203,267.24	463,830.53	292,598.31
City/County Health	580,124.00	550,974.19	29,149.81	554,085.00	369,390.00	184,695.00	255,064.48	99,519.29
Special Assessment	6,274.00	6,288.82	(14.82)	5,000.00	0.00	5,000.00	54,307.04	49,292.22
Water Resource Board	763,683.00	574,157.07	189,525.93	730,000.00	745,145.32	(15,145.32)	2,888.42	207,559.67
County Library Service	768,201.00	606,691.87	161,509.13	735,363.00	773,126.30	(37,763.30)	2,799.60	202,072.03
Red River Joint Mgt Board	495,714.00	353,347.70	142,366.30	473,712.00	464,759.75	8,952.25	1,860.55	135,274.60
Ambulance Fund	2,001,458.00	1,438,372.79	563,085.21	1,912,239.00	1,890,181.84	22,057.16	7,587.40	548,615.45
Reg Airport Authority	265,197.00	173,813.23	91,383.77	245,000.00	249,769.81	(4,769.81)	1,065.26	97,218.84
GFC Soil	366,496.00	256,480.99	110,015.01	350,000.00	339,890.02	10,109.98	1,356.98	101,262.01
	7,101,326.00	6,767,213.02	334,112.98	6,866,924.00	6,916,986.40	(50,062.40)	2,773,062.91	3,157,238.29
		95.30%			100.73%			
Totals	40,835,069.00	38,185,209.94	2,649,859.06	42,190,058.00	27,935,242.89	14,254,815.11	29,914,329.87	18,309,373.82
		93.51%			66.21%			

GRAND FORKS COUNTY

Budget to Actual Report

For the Period Ended August 31, 2020

FUND	EXPENDITURES		
	BUDGET	ACTUAL	PERCENT SPENT
Human Service Zone Indirect	0.00	44,730.50	
County Fair	100,500.00	92,506.36	92.05%
Insurance Reserve	500,000.00	535,467.54	107.09%
Advertising	20,000.00	15,913.99	79.57%
Correctional Center	7,097,261.00	4,377,011.35	61.67%
Commissioners	143,598.00	92,508.09	64.42%
Human Resources	302,785.00	191,932.86	63.39%
Director of Administration	161,647.00	88,242.80	54.59%
District Court Charges	30,000.00	5,322.52	17.74%
Sexually Dangerous	20,000.00	2,937.00	14.69%
Finance and Tax	812,806.00	464,043.04	57.09%
States Attorney	2,704,736.00	1,707,938.26	63.15%
Victim Witness Fee	20,000.00	0.00	0.00%
County Recorder	336,659.00	221,383.54	65.76%
Superintendent of School	7,862.00	5,369.92	68.30%
Tax Equalization	406,724.00	251,400.11	61.81%
Computer	707,109.00	476,747.38	67.42%
Employee Benefits	10,000.00	13,507.70	135.08%
Building & Grounds	667,997.00	402,523.51	60.26%
Elections	348,648.00	92,703.25	26.59%
911-PSAP	267,620.00	200,715.00	75.00%
County Memberships	40,100.00	38,405.00	95.77%
Contracted Services	252,130.00	252,630.00	100.20%
Utilities	385,050.00	243,035.00	63.12%
COB Conference Rooms	3,500.00	212.45	6.07%
Capital Improvements	1,000,000.00	541,906.81	54.19%
Sheriff	4,169,394.00	2,903,391.27	69.64%
Juvenile Detention	1,216,440.00	774,172.55	63.64%
Mental Health Hearings	81,000.00	34,034.00	42.02%
County Coroner	155,859.00	99,197.81	63.65%
Emergency Manager	274,000.00	178,445.96	65.13%
Planning and Zoning	195,492.00	113,733.79	58.18%
Miscellaneous	75,000.00	237,830.02	317.11%
Total General Fund	22,513,917.00	14,699,899.38	65.29%



APPLICATION FOR A LOCAL PERMIT OR CHARITY LOCAL PERMIT
 OFFICE OF ATTORNEY GENERAL
 SFN 9338 (08/2016)

Application for: Local Permit * Charity Local Permit (one event per year)

Name of Non-profit Organization GFAFB Chiefs Group	Date(s) of Activity 15 Oct to 13 Nov¹²	For a raffle, provide drawing date(s) 13 NOV	
Person Responsible for the Gaming Operation and Disbursement of Net Income Eric Smith	Title Treasurer	Business Phone Number 301-518-9326	
Business Address 460 STEEN Blvd bldg 307	City GFAFB	State ND	Zip Code 58204
Mailing Address (if different) 2263 Beech Dr unit B	City GFAFB	State NO	Zip Code 58204
Name of Site Where Game(s) will be Conducted Grand Forks AFB	Site Address 460 Steen Blvd		
City GFAFB	State ND	Zip Code 58204	County GRAND Forks
Check the Game(s) to be Conducted: * Poker, Twenty-one, and Paddlewheels may be Conducted only by a Charity Local Permit.			
<input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Raffle <input type="checkbox"/> Raffle Board <input type="checkbox"/> Calendar Raffle <input type="checkbox"/> Sports Pool <input type="checkbox"/> Poker * <input type="checkbox"/> Twenty-one * <input type="checkbox"/> Paddlewheels *			

DESCRIPTION AND RETAIL VALUE OF PRIZES TO BE AWARDED

Game Type	Description of Prize	Retail Value of Prize	Game Type	Description of Prize	Retail Value of Prize
Raffle	GUN	\$500			
Total:					(Limit \$12,000 per year) \$ 500

Intended uses of gaming proceeds: Charity events on the Air base

Does the organization presently have a state gaming license? No Yes - If "Yes," the organization is not eligible for a local permit or charity local permit and should call the Office of Attorney General at 1-800-326-9240.

Has the organization received a charity local permit from this or another city or county for the fiscal year July 1 through June 30? No Yes - If "Yes," the organization does not qualify for a local permit or charity local permit.

Has the organization received a local permit from this or another city or county for the fiscal year July 1 through June 30? No Yes - If "Yes," indicate the total value of all prizes previously awarded: \$ _____ This amount is part of the total prize limit of \$12,000 per year

Signature of Organization's Top Executive Official <i>Eric Smith</i>	Date 23 Sept 20	Title Chiefs Group President	Business Phone Number 701-747-4404
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LOCAL PERMIT OR RESTRICTED EVENT PERMIT
 NORTH DAKOTA OFFICE OF ATTORNEY GENERAL
 LICENSING SECTION
 SFN 17926 (04-2020)

Permit Number
2020-11

Permit Type (check one)
 Local Permit Restricted Event Permit*

Games Authorized
 Bingo Raffle Raffle Board Calendar Raffle Sports Pool Poker* Twenty-One* Paddlewheels*

*See Instruction 2 (f) on Page 2. Poker, Twenty-One, and Paddlewheels may be conducted **Only** with a Restricted Event Permit. Only one permit per year.

Name of Organization or Group of People permit is issued to GFAFB Chiefs Group	Dates Authorized (Read Instruction 2) 10/15/20 - 11/12/20
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Organization or Group Contact Person Eric Smith	Title or Position Treasurer	Telephone Number 301-518-9326
--	--------------------------------	----------------------------------

Mailing Address 2263 Beach Drive Unit B	City Grand Forks AFB	State ND	ZIP Code 58204
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Site Name
Grand Forks AFB

Site Address 460 Steen Blvd	City GFAFB	ZIP Code 58204	County Grand Forks
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If the city or county is placing restrictions on the permit, please explain

If a raffle is being conducted, provide the date of the drawing(s)
November 13, 2020

City or County Contact Person

Name Debbie Nelson	Title Grand Forks County Auditor	Telephone Number 701-780-8201	E-mail Address debbie.nelson@gfcounty.org
-----------------------	-------------------------------------	----------------------------------	--

Signature of City or County Official	Date 10/06/2020	Issuing Governing Body <input type="checkbox"/> City <input checked="" type="checkbox"/> County
--------------------------------------	--------------------	--

City or County must submit a copy of the permit above to the Office of Attorney General within 14 days of issuance. (Cut at line below)

Local governing bodies please see the instructions on the backside of this form on how to complete the permit. Be certain to provide the organization or group with the "Information Required to be Preprinted on a Standard Raffle Ticket" found on the backside of this form if a raffle is being conducted. If a "Restricted Event Permit" is being issued, either provide organization or group with SFN 52880 "Report on a Restricted Event Permit" or make them aware that the report must be filed with the city or county **and** the Office of Attorney General within 30 days after the event. Before approving a site location, ensure compliance with the gaming law below.

Before approving a local permit or restricted event permit the local governing body should review North Dakota Century Code 53-06.1-03(3)(a) which states:

3. A licensed organization or organization that has a permit shall conduct games as follows:
- a. Only one licensed organization or organization that has a permit may conduct games at an authorized site on a day, except that a raffle may be conducted for a special occasion by another licensed organization or organization that has a permit when one of these conditions is met:
 - (1) When the area for the raffle is physically separated from the area where games are conducted by the regular organization.
 - (2) Upon request of the regular organization and with the approval of the alcoholic beverage establishment, the regular organization's license or permit is suspended for that specific time of day by the Attorney General.

Local governing bodies should also review North Dakota Administrative Code 99-01.3-01-05 (Permits) for the administrative rules governing permits. These rules may be viewed on the North Dakota Attorney General's website at <https://attorneygeneral.nd.gov/licensing-and-gaming/gaming/gaming-laws-rules-and-publications>

**RESOLUTION RELATING TO A PROJECT UNDER THE
MUNICIPAL INDUSTRIAL DEVELOPMENT ACT, GIVING THE PROJECT
PRELIMINARY APPROVAL, SUBJECT TO A PUBLIC HEARING
(SPECTRA HEALTH PROJECT)**

BE IT RESOLVED by the Board of County Commissioners of Grand Forks County, North Dakota (the "County"), as follows:

SECTION 1. POLICY AND PURPOSE.

1.01. For the purpose of promoting, attracting, encouraging, and developing an economically sound commerce and encouraging employment opportunities for the citizens of the County, the County is authorized by Chapter 40-57, North Dakota Century Code (the "Act"), to issue its revenue bonds and loan the proceeds thereof to nonprofit corporations to provide health care facilities and services.

1.02. Spectra Health, a North Dakota nonprofit corporation (the "Company"), has requested the County to issue its Healthcare Facilities Revenue Bonds (Spectra Health Project) Series 2020 (the "Bonds") in the amount not to exceed \$2,750,000 for the purpose of acquiring a six-story clinic and office facility and functionally related facilities located at 212 South 4th Street, Grand Forks, North Dakota (the "Facilities").

SECTION 2. APPROVAL AND AUTHORIZATION.

2.01. Subject to the holding of a public hearing according to law and subject to the mutual agreement of the County, the Company, and the purchaser of the Bonds as to the details of a Bond Resolution, Loan Agreement, and other documents necessary to evidence and effect the financing of the Facilities and the issuance of the Bonds, the issuance of revenue bonds of the County, in one or more series, in an amount not to exceed \$2,750,000, is hereby approved.

2.02. Neither this preliminary approval nor any actions, agreements, or legal matters related hereto or executed in pursuance hereof, shall in any manner or form create an indebtedness or liability of the County. The passage of this Resolution does not finally commit the County to issue and deliver the Bonds. The issuance of the Bonds is subject to a fee of 1% of the principal amount, with a maximum of \$10,000.

SECTION 3. PUBLIC HEARING.

3.01. Since a public hearing, after notice according to law, is required for final approval of such bond issue, a public hearing on the issuance of the Bonds shall be held in the County Commission Room, Grand Forks County Office Building, Grand Forks, North Dakota, at a regular meeting on November 3, 2020, beginning at 4:00 p.m.

3.02. The County Auditor is hereby authorized to cause notice of such public hearing to be published in the official newspaper of the County not less than fourteen days prior to the hearing date according to law. The form of Notice of Public Hearing attached to this Resolution is hereby approved.

Dated October 6, 2020.

APPROVED:

Chair, Board of County Commissioners

ATTEST:

County Auditor

The motion for the adoption of the foregoing resolution was duly made by Commissioner _____, seconded by Commissioner _____, and upon vote being taken thereon, the following voted in favor: _____;
the following voted against the same: _____;
and the following were absent: _____;
whereupon said resolution was declared duly passed and adopted.

**NOTICE OF PUBLIC HEARING
ON A PROPOSED PROJECT AND THE ISSUANCE OF
HEALTHCARE FACILITIES REVENUE BONDS UNDER THE
MUNICIPAL INDUSTRIAL DEVELOPMENT ACT OF 1955
(SPECTRA HEALTH PROJECT)**

NOTICE IS HEREBY GIVEN that the Board of County Commissioners of Grand Forks County, North Dakota (the "County"), will meet on November 3, 2020, beginning at 4:00 p.m. in the County Commission Room, Grand Forks County Office Building, 151 South 4th Street, Grand Forks, North Dakota, for the purpose of holding a public hearing on a proposal that the County issue revenue bonds under the Municipal Industrial Development Act of 1955, Chapter 40-57, N.D.C.C., in order to finance the project described below.

The Project consists of the acquisition of a six-story clinic and office facility and functionally related facilities located at 212 South 4th Street, Grand Forks, North Dakota (the "Facilities"). The Facilities will be owned and operated by the Spectra Health, a North Dakota nonprofit corporation. The amount of the proposed bond issue is not to exceed \$2,750,000.

The bonds shall be limited obligations of the County payable solely from the revenue provided by Spectra Health and pledged to the payment thereof. No holder of any such bonds shall ever have the right to compel any exercise of the taxing power of the County to pay the bonds, or the interest thereon, nor to enforce payment against any property of the County.

The Spectra Health is engaged in the business of providing community medical, dental and behavioral health services and competitors are hereby notified of that fact pursuant to Chapter 40-57, N.D.C.C.

Due to the COVID-19 public health emergency, this meeting will be conducted with social distancing modifications consistent with the recommendations of the CDC as allowed under Governor Doug Burgum's executive order suspending N.D.C.C. 44-04-19. As a result, space will not be available in the County Commission Chambers. Members of the public are strongly encouraged to view the County Commission meeting streamed live through the County's Facebook, YouTube, and Twitter pages at:

- <https://www.facebook.com/GrandForksCounty/>
- <https://www.youtube.com/channel/UCxTeALT6hR6njXg3Ac-eIIA/featured>
- <https://twitter.com/GFCountyND>

Any member of the public seeking to submit comments relating to the public hearing should submit their comments to thomas.ford@gfcounty.org. All comments received prior to 4:00 p.m. on the meeting date will be considered part of the record of the meeting as if personally presented.

AGREEMENT BETWEEN
THE COUNTY OF GRAND FORKS
AND THE CITY OF GRAND FORKS

THIS AGREEMENT is entered into by and between the **County of Grand Forks**, hereinafter referred to as “County” and the **City of Grand Forks**, by and through the Grand Forks Public Health Department, hereinafter referred to as “City.”

RECITALS

WHEREAS, the County is the recipient of CARES Act Coronavirus Relief funding through the State of North Dakota for expenses incurred due to the public health emergency, COVID-19 (the “CARES Funds”);

WHEREAS, the school districts in Grand Forks County are in need of school nurse services to combat and mitigate the spread of COVID-19 within the school system;

WHEREAS, the City of Grand Forks and the County have a Joint Powers Agreement, dated February 11, 2019 (the “JPA”) to provide health services to the residents of the County;

WHEREAS, the City’s Public Health Department is qualified and interested in developing and providing school nursing services described herein for COVID-19 mitigation, which due to workload and staffing limitations the City is unable to provide the school districts without this Agreement, and to provide the services described herein in a manner that is consistent with the goals, standards and requirements of the CARES Act Coronavirus Relief Fund and the County has agreed to use a portion of the CARES Funds to pay the costs and expenses for such nursing services.

NOW, THEREFORE, it is hereby agreed by and between the parties as follows:

1. **Term.** This Agreement shall be in effect for one (1) year beginning October 1, 2020 and terminating on September 30, 2021, unless terminated earlier pursuant to the terms hereof, or extended upon mutual written agreement of the parties.
2. **Scope of Services.** The City shall perform and undertake the following:

- A. Engage, under an at-will contract and as nonclassified employees defined in City Code § 6-0103, two school nurses for COVID-19 response activities at school districts located within Grand Forks County, as assigned by the City, in the exercise of the City's discretion.
- B. Provide coordination of COVID-19 response activities including but not limited to connection to ND School Nurse Listserv, ND COVID-19 School Response Team, provide necessary resources, and work to build sustainability.
- C. Provide training and assistance to school nurses to assist with contact tracing protocols and communication with Grand Forks Public Health.
- D. Provide technical assistance and support to all public schools within Grand Forks County in efforts to mitigate and combat the spread of COVID-19 within the school systems.
- E. Participate in evaluation activities, including COVID related evaluations of number of cases, close contacts, effects of mitigation, and other evaluations agreed upon by the school and the City.
- F. Complete all necessary and required reports, and as assigned and requested by the City, to be in attendance at the schools during the day, attend staff meetings and school board meetings.

3. Compensation.

- A. The County shall pay City one payment of \$178,480. The parties acknowledge and agree this \$178,480 amount represents the estimated costs, expenses, wages, salaries, benefits, and taxes for the services and activities to be undertaken and performed pursuant to this Agreement by the two nurses at the schools during the 2020-2021 school year to mitigate the spread of COVID-19. The funds shall be disbursed as soon as practicable after execution of this agreement.
- B. Payments made to City under this agreement shall be primarily to provide school nurse services to mitigate the spread of COVID19.

4. Reports.

- A. The City will also report to the County as needed or upon the request of the Board of County Commissioners, detailing activities undertaken and allocation of the funds herein.

- B. The City agrees to keep its financial and other records regarding this agreement to adequately demonstrate that the use of the funds hereunder are used exclusively for the purposes outlined herein.
- C. The City further agrees to provide any necessary reporting or audit compliance required by the State of North Dakota or federal government relevant to the use of said funds.

5. **Compliance.** The City hereby agrees to comply with any and all reporting or audit requirements related to the source of said funds.

6. **Independent Contractor.** It is understood by and between the parties hereto that the City, while engaged in conducting the program and activities of this Agreement and complying with any terms of this Agreement, is an independent contractor and not an officer, agent, or employee of the County, and likewise, the County, in performing and complying with the terms of this Agreement, is an independent contractor, and not an officer, agent or employee of the City. The parties intend that the relationship between the County and the City created under this Agreement is that of an independent contractor only, and neither the City or any of its employees or agents shall be an agent or employee of the County for any purpose, nor the County or any of its employees or agents shall be considered an agent or employee of the City for any purpose.

7. **Amendment.** No amendment to this Agreement shall be effective unless stated in writing and executed by both parties.

8. **Assignment.** This Agreement shall not be assigned by either party without the written consent of the other.

9. **Indemnity.** Each party agrees to assume its own liability for any and all claims of any nature including all costs, expenses, and attorneys' fees which may in any manner result from or arise out of this Agreement or the services or activities undertaken hereunder.

10. **Termination.** This Agreement may be terminated by either party with 30 days written notice. Upon termination, the funds would be allotted on a pro rata basis, unless otherwise agreed by the parties.

11. **Responsibility for Payment of Expenses.** The City shall be solely responsible for the payment of all costs, expenses, wages, salaries, benefits, and taxes which may arise out of the activities of the City.

12. **Applicable Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of North Dakota.

13. **Public Records.** The parties recognize that certain records relating to the performance of the scope of services may constitute open records under the provisions of North Dakota Century Code Chapter 44-04, to the extent applicable.

14. **Joint Powers Agreement.** This Agreement is an agreement between the City and County that is in addition to the JPA, and the parties acknowledge and agree they shall continue to be subject to the terms and conditions of the JPA, and nothing herein does, nor is it intended to, alter, modify or change any term or condition of the JPA. To the extent any conflict exists between the terms of this Agreement and the JPA, the terms of the JPA shall prevail.

COUNTY OF GRAND FORKS,
a North Dakota Political Subdivision

Date: _____

By: _____
DIANE KNAUF, Chair
Board of County Commissioners

Date: _____

Attest: _____
DEBBIE NELSON, Its Auditor

CITY OF GRAND FORKS,
a North Dakota Municipal Corporation

Date: _____

By: _____
BRANDON BOCHENSKI, Mayor

Date: _____

Attest: _____
MAUREEN STORSTAD, Its Auditor



Public Health
Prevent. Promote. Protect.

Grand Forks Public Health

(701) 787-8100

Fax (701) 787-8145

151 South 4th Street, Suite N301

Grand Forks, ND 58201-4735

www.grandforksgov.com/publichealth

October 1, 2020

Grand Forks County Commissioners:
151 South 4th Street Suite N601
Grand Forks, ND, 58201

Dear Chairwoman Knauf and Grand Forks County Commissioners:

I am writing to request your support for funding from the County allocated Coronavirus Relief Fund (CRF) to enhance the nursing services at the Grand Forks County Correctional Center for COVID-19 response. As previously discussed with the administrative services committee, Grand Forks Public Health proposes to add one full time nurse to work in the medical office at the GFCCC to respond to the increased workload as a result of COVID-19. The additional testing, isolation, quarantine, inmate assessment and workflow accommodations have added to the workload for the two existing nurses and the medical office staff.

The anticipated tasks are primarily COVID-19 response activities and similar that of the two nurses currently working at the GFCCC. The additional staff member will help with heavier workload due to COVID-19, maintaining the health and safety among correctional officers and inmates, and providing relief for the two nurses. This also ensures smooth processes and health care for the population in the event of illness or necessary time away from work by the current nursing staff and extra staff members needed during high census.

The budget for one full time nurse from October 15, 2020 – September 30, 2021 is outlined below:

Budget category	October 15 – December 31, 2020	January 1 – September 30, 2021	Total
Salary	\$15,000	\$45,000	\$60,000
Fringe Benefits	\$5,250	\$15,750	\$21,000
Technology and Supplies	\$800	\$650	\$1,450
Total	\$21,050	\$61,400	\$82,450

Grand Forks County Commission

October 1, 2020

Page 2

I propose that this arrangement fall under the current agreement between Grand Forks County and the City of Grand Forks to provide nursing services. The agreement allows for flexible funding through the budget process and annual staffing review.

We look forward to a positive decision on this request. I will be attending the commission meeting on October 6, 2020 and will be available to answer any questions.

Sincerely,

Debbie Swanson

Debbie Swanson, RN, MS

Director

Pc: Bret Burkholder, Grand Forks County Correctional Center
Theresa Knox, Kate Goldade, Grand Forks Public Health

CERTIFICATION OF SIGNIFICANT COMMUNITY SUPPORT

This certification is to provide Evidence of Significant Community Support for Essential Community Facility Projects. Section 3811 of the CONACT (7 U.S.C.2009h) requires evidence of significant community support in the form of a certification of support for each project or facility from any affected local governmental body. This is required for Community Facility guaranteed loans, direct loans and grants.

With the exceptions of essential community facilities owned by a local public body or a federally recognized Indian tribe serving local residents or tribal members, a certificate of support must be obtained from each affected local government within the service area of the facility. The term "local government" also includes tribal governments when tribal lands are within the service area. The certificate of support must be signed by an authorized official of the local government. To meet the certification requirement, the following information is being provided for the certification of support:

PUBLIC ENTITY NAME PROVIDING SUPPORT:

Grand Forks County Commission

APPLICANT NAME:

City of Larimore

PURPOSE AND DESCRIPTION OF PROJECT:

The project will replace existing potable watermains, water service lines, sanitary sewer mains, and storm sewers and construct additional storm sewers throughout the city.

LOCATION OF PROJECT:

Improvements will be made to nearly every block of the City. See the attached map for specific improvement locations.

The above-named public entity certifies the project/facility will provide needed services and will have no adverse impact on other community facilities providing similar services. In addition, the proposed project is not inconsistent with development plans in the county, city or jurisdictional area where the project is located.

The Certification of Significant Community Support is signed by official(s) authorized to sign.

Public Entity Name

(SEAL)

ATTEST:

(Official's Signature)

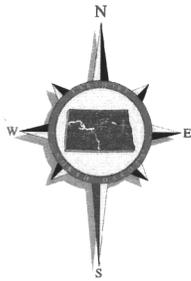
By:

(Official's Signature)

Title:

Title:

Date:



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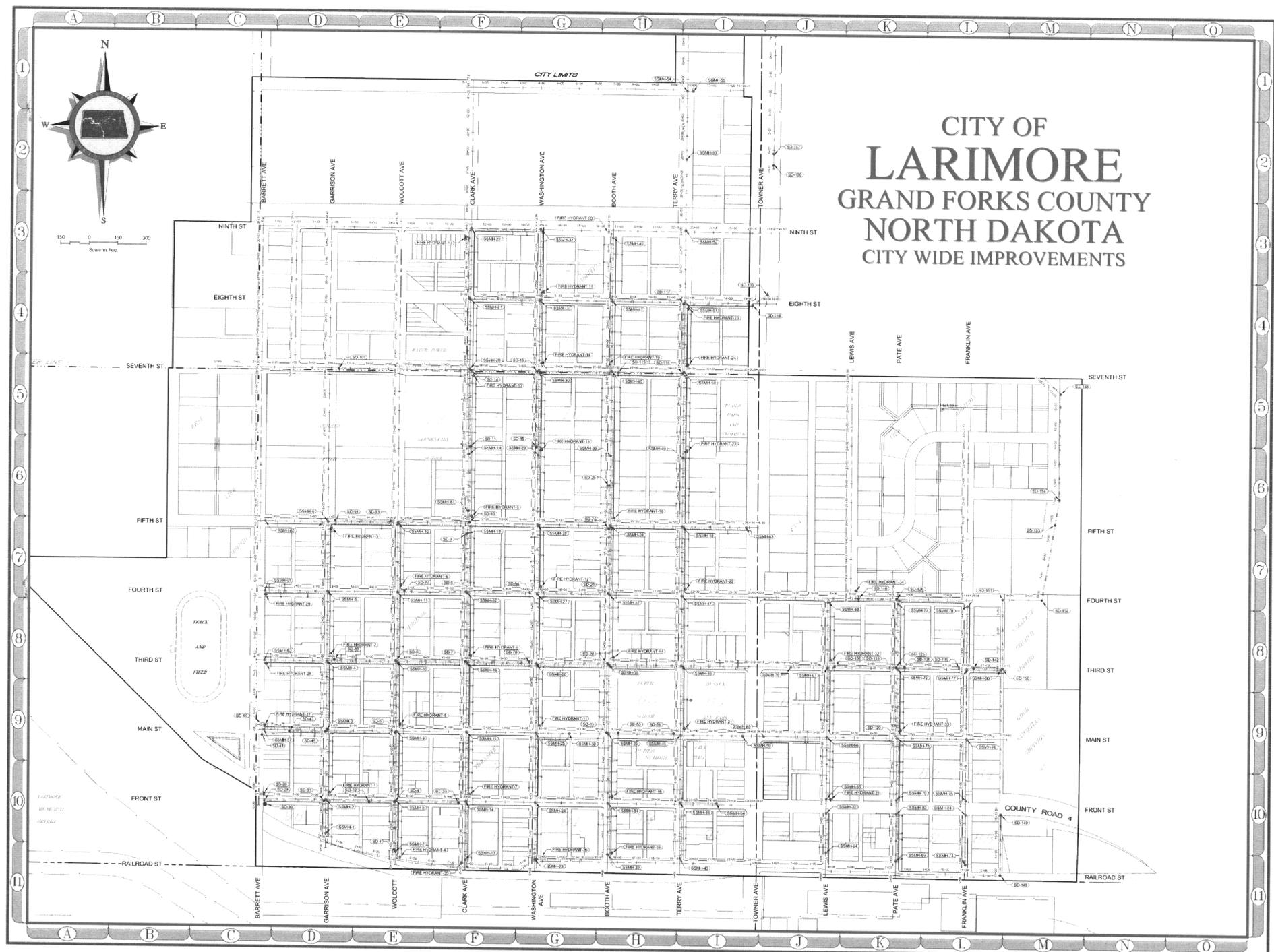
CITY OF LARIMORE

GRAND FORKS COUNTY

NORTH DAKOTA

CITY WIDE IMPROVEMENTS

CITY LIMITS



NORTH
Dakota | Emergency Services
Be Legendary.™

September 23, 2020

Grand Forks (County)
Attn: Nick West, County Engineer
1700 N Columbia Rd
Grand Forks, ND 58203

RE: Public Assistance Subgrant Agreement for FEMA-4553-DR

Dear Nick:

Enclosed please find the North Dakota Department of Emergency Services (NDDes) Public Assistance Subgrant Agreement for FEMA-4553-DR. This agreement articulates the roles and responsibilities of NDDes and your entity.

Please review this document carefully and provide the required information on pages 14 and 16. This document should be signed by your entity's Chief Elected Officer or in the case of non-governmental entities, an executive with the authority to enter into contracts. Please keep a copy for your records. Given the situation with COVID-19 and people working from home please email pages 14 and 16 to Nadine Jundt @ najundt@nd.gov. She will have page 15 signed by Justin Messner and emailed back to you for your records. Grant funding will not be provided until this agreement is received and the information verified.

If you should have any questions regarding the Public Assistance Grant Program, please contact Randy Reimer at (701) 328-8262.

Sincerely,



Justin Messner
Disaster Recovery Chief
ND Department of Emergency Services

Enclosures: Public Assistance Subgrant Agreement for FEMA-4553-DR



Doug
Burgum
GOVERNOR

Major General
Alan S. Dohrmann
DIRECTOR - DEPARTMENT
OF EMERGENCY SERVICES

Cody
Schulz
DIRECTOR - DIVISION
OF HOMELAND SECURITY

Daniel
Donlin
DIRECTOR - DIVISION
OF STATE RADIO

Ensuring a safe and secure homeland for all North Dakotans



STATE OF NORTH DAKOTA
DEPARTMENT OF EMERGENCY SERVICES

DOUG BURGUM

Governor

Major General Alan S. Dohrmann

Director – Department of Emergency Services

Cody Schulz

Director - Division of Homeland Security

Justin Messner

Disaster Recovery Chief

CFDA Title and Number: Disaster Grants – Public Assistance, 97.036

Disaster Declaration Number: FEMA-4553-DR

Subrecipient: Grand Forks (County)

**Public Assistance Grant Program Subgrant Agreement
for
FEMA-4553-DR**

This Agreement is between the State of North Dakota, Department of Emergency Services (Grantee) and, the undersigned state agency, political subdivision of the state, private nonprofit organization, or federally recognized Tribal Nation or authorized tribal organization (Subrecipient). This Agreement is based on the existence of the following facts and conditions:

- A. WHEREAS, President Donald Trump issued a major disaster declaration (FEMA-4553-DR) for the State of North Dakota. The declaration authorized Public Assistance, as well as federal monies under the Hazard Mitigation Grant Program for counties designated eligible in the Federal Emergency Management Agency (FEMA)-State Agreement; and
- B. WHEREAS, the Grantee represents that it is fully qualified and eligible to receive these grant funds to provide the services identified herein and agrees to comply with all the requirements of this Agreement; and

- C. WHEREAS, pursuant to the North Dakota Disaster Act of 1985 as amended, the Grantee has authority to administer federal financial assistance from the FEMA consequent to a presidential declaration of disaster.
- D. WHEREAS, Subrecipient has the legal authority to accept public assistance funds and shall provide all necessary financial and managerial resources to meet the terms and conditions of receiving federal and state public assistance funds.

NOW, THEREFORE, the Grantee and Subrecipient, based upon the existence of the foregoing conditions, do further agree to the following:

ARTICLE I. Definitions. As used in this Agreement, the following terms shall have the following meanings unless another meaning is specified elsewhere:

- A. "Eligible activities" are those activities authorized in the FEMA-State Agreement, and in the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Public Law 93-288, as amended, 42 U.S.C §§ 5121-5207 (Stafford Act); in accordance with 44 CFR § 206.44; and applicable policies of the FEMA.
- B. "FEMA-State Agreement" is the agreement between the FEMA and the State of North Dakota, for a presidential major disaster declaration designated FEMA-4553-DR.

ARTICLE II. Applicable Law. The parties agree to all the conditions, obligations, and duties imposed by the FEMA-State Agreement and all applicable state and federal legal requirements including, without any limitation on the generality of the foregoing, the requirements of Title 2 of the Code of Federal Regulations (CFR) Part 200, 44 CFR Part(s) 13 and 206, and the policies of the FEMA. The Subrecipient further agrees to comply with the Statement of Assurances attached hereto as Attachment A.

ARTICLE III. Funding and Insurance. Grantee shall provide funds to the Subrecipient for eligible activities for the projects approved by the Grantee and the FEMA, as specified in the approved Project Worksheets. The federal allowable costs shall be determined as per 2 CFR Part 200, which shall be seventy-five percent of all eligible costs unless a higher percentage is approved.

- A. The approved Project Worksheets shall be transmitted to Subrecipient, and shall state the cumulative funding allowed, the scope of the eligible project, and the costs eligible under this Agreement. Project Worksheets may obligate or deobligate funding, thereby amending the total funding for the project. The approved Project Worksheets shall document the total eligible costs and the total federal share of those costs, which shall be seventy-five percent of all eligible costs, unless a higher percentage is approved. Contingent upon an appropriation by the State Legislature, the Grantee may provide some portion of any nonfederal share for some subrecipients. As a condition of receipt of the federal funding, the Subrecipient agrees to provide any nonfederal share not paid by the Grantee.
- B. If the Subrecipient is required to repay the Grantee funds already disbursed by the Grantee, the Subrecipient will have 60 days to reimburse the full amount. If Subrecipient has not reimbursed the grantee the full amount within the 60 days, the Grantee will have all the rights and remedies available to them by law; including, but not limited to, the withhold of future fund disbursement to off-set amount due to Grantee.
- C. As a further condition to funding under this Agreement, the Subrecipient agrees to procure insurance sufficient for the type or types of hazards for which the disaster was declared to cover any and all projects to be funded under this Agreement where insurance is available and reasonable. Subrecipient shall provide Grantee with a certificate of such insurance as a condition to funding under this Agreement.

ARTICLE IV. Duplication of Benefits Prohibition. Subrecipient may not receive funding under this Agreement to pay for damage covered by insurance, nor may Subrecipient receive any other duplicate benefits under this Agreement.

- A. Without delay, Subrecipient shall advise Grantee of any insurance coverage for the damage identified on the applicable Project Worksheets and of any entitlement to compensation or indemnification from such insurance. All such duplicate benefits are "ineligible costs" which the Subrecipient shall reimburse to the Grantee without delay. The Subrecipient shall also reimburse the Grantee if the Subrecipient receives any duplicate benefits from any other source for any damage identified on the applicable Project Worksheets for which Subrecipient has received payment from Grantee.
- B. In the event that Grantee should determine that Subrecipient has received duplicate benefits, by its execution of this Agreement the Subrecipient gives Grantee the authority to set off the sum of any such duplicate benefits by withholding it from any other funds otherwise due and owing to Subrecipient, or to use such remedies available at law or equity to the repayment of said sums to Grantee.

ARTICLE V. Compliance with Environmental, Planning and Permitting Laws. Subrecipient shall be responsible for the implementation and completion of the approved projects described in the Project Worksheets in a manner acceptable to Grantee, and in accordance with applicable legal requirements. The contract documents for any project undertaken by Subrecipient, and any land use permitted by or engaged in by Subrecipient, shall be consistent with the local ordinances and State law. Subrecipient shall ensure that any development or development order complies with all applicable planning, permitting and building requirements. Subrecipient shall engage such competent, properly licensed engineering, building, and other technical and professional assistance at all project sites as may be needed to ensure that the project complies with the contract documents.

ARTICLE VI. Subrecipient Risk Assessment. As required by 2 CFR § 200.331 NDDDES will complete a Financial Assistance Recipient Risk Assessment rating form for every subrecipient receiving an award to evaluate their potential risk of non-compliance. Subrecipients will be evaluated on factors such as their prior experience with the same or similar subawards, results of previous audits including whether or not they received a Single Audit and the extent to which the same or similar subaward has been audited as a major program; if they have new personnel or new or substantially changed systems, and the extent and results of Federal awarding agency monitoring.

A Risk Assessment will be completed immediately prior to executing this Subgrant Agreement. All new and existing active subrecipients will be rated upon new disaster and program funding opportunities. The Business Manager will work with the Public Assistance Officer (PAO), or assigned staff, to jointly complete the risk assessment and score subrecipients, as applicable. Results of the Risk Assessment may result in the imposition of specific conditions as allowed in 2 CFR § 200.207 and will be identified within Attachment B of this Subgrant Agreement.

Every January, or as needed, NDDDES will re-evaluate all subrecipient Risk Assessments. Based on overall compliance with project requirements and any issues noticed therein, an updated Financial Assistance Recipient Risk Assessment will be completed and subrecipients can be upgraded or removed from low, medium or high risk status. If a subrecipient is non-compliant with the additional requirements of a subaward due to being considered high risk, the subaward and all federal and state monies can be deobligated at the request of NDDDES. Upon deobligation due to non-compliance, a subrecipient will be considered high risk in perpetuity.

ARTICLE VII. Required Documentation, Reviews, and Inspections. Subrecipient shall create and maintain documentation of work performed and costs incurred sufficient to permit a formal audit comporting with ordinary, customary and prudent public accounting requirements. Upon the failure of Subrecipient to create and maintain such documentation, Grantee may terminate further funding under this Agreement, and Subrecipient shall reimburse to Grantee (within 60 days) all payments disbursed earlier to Subrecipient, together with any and all accrued interest.

- A. For all Small Projects and in accordance with the NDDDES Public Assistance Small Project Monitoring Policy, Grantee will inspect Small Projects by random selection. After inspection Subrecipient shall submit a signed "Public Assistance Small Project Funding Certification".
- B. For all Large Projects, Grantee will conduct final inspections to ensure that all work has been performed within the scope of work specified on the Project Worksheets. Costs not within the approved scope of work shall not be reimbursed.
- C. Subrecipient shall submit the following documentation for Large Projects (the Large Project threshold for this declaration is \$131,100).
 1. a request for reimbursement;
 2. a summary of documentation, which shall be supported by original documents such as contract documents, invoices, purchase orders, change orders, and proof of payment;
 3. a request for project closeout;

ARTICLE VIII. Cost Sharing. The federal share of the eligible costs specified in the Project Worksheets under this Agreement shall be seventy five (75) percent of such costs, unless a higher percentage is approved, and the nonfederal share shall be the remaining amount. Payment of all or a specified portion of the nonfederal share of such costs is contingent upon a potential future State appropriation defining the apportionment of the nonfederal share. Subrecipient commits to meet any local matching funds required for successful project completion. Subrecipient also certifies that any matching funds borne by the Subrecipient will come from a nonfederal source as required by 2 CFR 200.306

ARTICLE IX. Payment of Costs. Grantee shall disburse the eligible costs to Subrecipient in accordance with the following procedures:

- A. Grantee shall disburse the federal and nonfederal shares of the eligible costs for Small Projects to Subrecipient as soon as practicable after execution of this Agreement and formal notification by FEMA of its approval of the pertinent Project Worksheet.
- B. Grantee shall reimburse Subrecipient for ninety percent of the federal share of the eligible costs for Large Projects as soon as practicable after Subrecipient has delivered the following documents to Grantee:
 1. a Request for Reimbursement
 2. a summary of documentation, which shall be supported by original documents such as contract documents, invoices, purchase orders, change orders, and proof of payment;
 3. Certification that the reported costs were incurred in the performance of eligible work.
- C. Grantee may advance funds under this Agreement to Subrecipient not exceeding the federal share if Subrecipient meets the following conditions:
 1. Subrecipient shall certify to Grantee that Subrecipient has procedures in place to ensure that funds are disbursed to project vendors, contractors, and subcontractors without unnecessary delay;

2. Subrecipient shall submit to Grantee the budget supporting the request;
 3. Subrecipient shall submit a statement justifying the advance and the proposed use of the funds and specifying the amount of funds requested; and
 4. Subrecipient shall pay over to Grantee any interest earned on advances for remittance to the FEMA as often as practicable, but not later than ten (10) business days after the close of each calendar quarter.
- D. Grantee may, in its discretion, pay some or its entire portion of the nonfederal share when the NDDDES Director, Division of Homeland Security, authorizes such payments.
- E. Grantee may, in its discretion, withhold its portion of the nonfederal share of funding under this Agreement from Subrecipient if Grantee has reason to expect a subsequent unfavorable determination by the FEMA that a previous disbursement of funds under this Agreement was improper.

Memorandum of Agreement Between County and Township. In order for a County to assume legal authority to act as the subrecipient on behalf of a Township for the administration of the federal Public Assistance (PA) Program following a Presidential Disaster Declaration, there must be a completed Memorandum of Agreement between the two jurisdictions on file with NDDDES.

No payment of Federal or state funds will be made to a county on behalf of a township until a completed Memorandum of Agreement is submitted to NDDDES.

ARTICLE X. Final Payment. Grantee shall disburse the final payment to Subrecipient upon the performance of the following conditions:

- A. Subrecipient shall have requested final reimbursement;
- B. Subrecipient shall have submitted the documentation specified in Articles VII and VIX of this Agreement;
- C. Subrecipient shall have completed the project to the satisfaction of the Grantee;
- D. In the case of Large Projects, the Grantee shall have performed the final inspection; or
- E. In the case of Small Projects, the NDDDES Small Project Monitoring Team shall have performed a compliance review; and
- F. When necessary, FEMA Closeout shall be completed.

ARTICLE XI. Records Maintenance. The funding of eligible costs under this Agreement and the performance of all other conditions shall be subject to the following requirements, in addition to such other and further requirements as may be imposed by operation of law:

- A. The "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," as codified in 2 Code of Federal Regulations Part 200, as amended.
- B. Office of Management and Budget Circular No. A-87, "Cost Principles for State and Local Governments," as amended.
- C. Office of Management and Budget Circular No. A-110, "Uniform Administrative Requirements for Grants and Other Agreements with Institutions of Higher Education, Hospitals and Other Non-Profit Organizations," as amended.
- D. Office of Management and Budget Circular No. A-122, "Cost Principles for Non-Profit Organizations," as amended.
- E. Subrecipient shall retain sufficient records to show its compliance with the terms of this Agreement, as well as the compliance of all subcontractors or consultants paid from funds under this Agreement for a period of three years from the date of formal notification from the Grantee that FEMA has officially closed the disaster program. The Subrecipient shall allow the Grantee or its designee, the Comptroller General of the United States, FEMA,

and the North Dakota State Auditor's Office, access to records upon request. The three year period may be extended for the following exceptions:

1. If any litigation, claim or audit is started before the three year period expires, and extend beyond the three year period, the records shall be retained until all litigation, claims or audit findings involving the records have been resolved.
 2. Records for the disposition of non-expendable personal property valued at \$5,000 or more at the time it is acquired shall be retained for five years after final disposition.
 3. Records relating to real property acquired shall be retained for five years after the closing on the transfer of title.
- F. The Subrecipient shall maintain all records for the Subrecipient and for all subcontractors or consultants to be paid from funds provided under this Agreement, including documentation of all program costs, in a form sufficient to determine compliance with the requirements and objectives under this Agreement and all other applicable laws and regulations.
- G. The Subrecipient, its employees or agents, including all subcontractors or consultants to be paid from funds provided under this Agreement, shall allow access to its records at reasonable times to the Grantee, its employees, and agents. "Reasonable" shall ordinarily mean during normal business hours of 8:00 a.m. to 5:00 p.m., local time, on Monday through Friday. "Agents" shall include, but not be limited to, auditors retained by the Grantee.

ARTICLE XII. Reimbursement of Funds. If upon final inspection, final audit, or other review by Grantee, the FEMA or other authority determines that the disbursements to Subrecipient under this Agreement exceed the eligible costs, Subrecipient shall reimburse to Grantee the sum by which the total disbursements exceed the eligible costs within sixty (60) days from the date Subrecipient is notified of such determination. If Subrecipient has not reimbursed the grantee the full amount within the 60 days, the Grantee will have all the rights and remedies available to them by law; including, but not limited to, the withhold of future fund disbursement to off-set amount due to Grantee.

ARTICLE XIII. Repayment by Subrecipient. All refunds or repayments due to the Grantee under this Agreement are to be made payable to the order of "North Dakota Department of Emergency Services" and mailed directly to the following address: **PO Box 5511, Bismarck, ND, 58506.**

ARTICLE XIV. Audit.

- A. The Subrecipient agrees to maintain financial procedures and support documents, in accordance with generally accepted accounting principles, to account for the receipt and expenditure of funds under this Agreement.
- B. These records shall be available at all reasonable times for inspection, review, or audit by state personnel and other personnel duly authorized by the Grantee. "Reasonable" shall be construed according to circumstances, but ordinarily shall mean normal business hours of 8:00 a.m. to 5:00 p.m., local time, Monday through Friday.
- C. The Subrecipient shall also provide the Grantee or its designee with the records, reports or financial statements upon request for the purposes of auditing and monitoring the funds awarded under this Agreement.
- D. If a Subrecipient is a state or local government or a non-profits organization as defined in OMB Circular A-133, as revised, and if the Subrecipient expends \$500,000 or more, then the Subrecipient shall have a single or program specific audit conducted which meets the

requirements of the Single Audit Act of 1984, 31 U.S.C. ss. 7501-7507, OMB Circular A-133 Part .200 for the purposes of auditing and monitoring the funds awarded under this Agreement. In connection with the aforementioned audit requirement, the Subrecipient shall fulfill for auditee responsibilities as provided in Subpart C of OMB Circular A-133, as revised.

- E. If the Subrecipient spends less than \$500,000 in federal awards in its fiscal year, an audit conducted in accordance with the provision of OMB Circular A-133, as revised, is not required. In the event the Subrecipient expends less than \$500,000 in federal awards in its fiscal year and chooses to have an audit conducted in accordance with OMB Circular A-133 Part .200, as revised, the cost of the audit must be paid from nonfederal funds.
- F. In the event the audit shows that the entire funds disbursed hereunder, or any portion thereof, were not spent in accordance with the conditions of this Agreement, the Subrecipient shall be held liable for reimbursement to the Grantee of all funds not spent in accordance with these applicable regulations and Agreement provisions within sixty (60) days after the Grantee has notified the Subrecipient of such non-compliance.
- G. If required, the audit is due nine (9) months after the end of the fiscal year of Subrecipient.
- H. If audit is conducted as required by subsection D. above, the Subrecipient shall submit the data collection form and one copy of the reporting package to the Federal Audit Clearinghouse at the following address: **Federal Audit Clearinghouse, Bureau of the Census, 1201 East 10th Street, Jeffersonville, IN 47132**. If the audit documents any finding or questioned costs, Subrecipient shall submit a copy of the reporting package to the State at the following address:

ND Department of Emergency Services
PO Box 5511
Bismarck ND 58506

ARTICLE XV. Noncompliance. If the Subrecipient violates this Agreement or any legislation, regulation, statute, rule or other legal requirement applicable to the performance of this Agreement, the Grantee may withhold any disbursement otherwise due Subrecipient for the project with respect to which the violation has occurred until the violation is cured or has otherwise come to final resolution. If the violation is not cured, Grantee may terminate this Agreement and invoke its remedies under the Agreement as per the Articles of this Agreement.

ARTICLE XVI. Nondiscrimination by Contractors. Pursuant to 44 CFR Parts 7 and 16, and 44 CFR Part 206.36, the Subrecipient shall undertake an active program of nondiscrimination in its administration of disaster assistance under this Agreement. Subrecipient shall also be subject to the requirements in the General Services Administrative Consolidated List of Debarred, Suspended and Ineligible Contractors, in accordance with 44 CFR Part 17.

ARTICLE XVII. Modification. A modification extending the time for completion of the project and any other modification shall be in writing and shall take effect only upon execution by both parties. Modifications to any Project Worksheet to be funded under this Agreement may be requested by Subrecipient through Grantee, but the approval of any such modifications shall reside in the sole discretion of the Federal Emergency Management Agency. Any approved modification to a Project Worksheet shall be noted in an additional Project Worksheet version for the project and in any amendment to this Agreement. If otherwise allowed under this Agreement, any extension shall be in writing and shall be subject to the same terms and conditions as those set out in the initial Agreement.

ARTICLE XVIII. Time for Performance. Subject to any modification extending the time for the performance of this Agreement approved by Grantee or the FEMA, the time for the performance of emergency work shall be six (6) months from the date of the Presidential Declaration. The time for the performance of permanent work shall be eighteen (18) months from the date of the Presidential Declaration. The time for the performance of this Agreement may be extended for cause by Grantee. Extensions shall not be approved for delays caused by lack of cost-share funding. If any extension request is denied, Subrecipient shall be reimbursed for eligible project costs incurred up to the latest approved date for timely completion. Failure to complete any project will be adequate cause for the termination of funding for that project.

ARTICLE XIX. Contracts with Others. If the Subrecipient contracts with any other contractor or vendor for performance of all or any portion of the work required under this Agreement, the Subrecipient shall incorporate into its contract with such contractor or vendor an indemnification clause holding Grantee and Subrecipient harmless from liability to third parties for claims asserted under such contract.

ARTICLE XX. Termination. Either of the parties may terminate this Agreement by notice in writing. Such termination shall take effect thirty (30) days after the date of such notice. Such termination shall not affect the rights, interests, duties or responsibilities of either of the parties or any allowable costs that have accrued as of the date of the notice of termination.

ARTICLE XXI. Liability. Grantee assumes no liability to third parties in connection with this agreement. The Subrecipient shall be solely responsible to any and all contractors, vendors, and other parties with whom it contracts in performing this Agreement. Unless the Subrecipient is a political subdivision under NDCC 32-12.2-13, the Subrecipient shall defend, indemnify and hold harmless Grantee from claims asserted by third parties in connection with the performance of this Agreement. Contractors hired by a Subrecipient, including political subdivisions, shall be required to agree in writing to defend, indemnify and hold the State of North Dakota harmless for any claims arising out the contractor's or any subcontractor's performance under the agreement. For the purposes of this Agreement, the Grantee and Subrecipient agree that neither one is an employee or agent of the other, but that each one stands as an independent entity in relation to one another. Nothing in this Agreement shall be construed as a waiver by the Grantee or Subrecipient of any legal immunity, nor shall anything in this Agreement be construed as consent by either of the parties to be sued by third parties in connection with any matter arising from the performance of this Agreement. Subrecipient represents to the best of its knowledge any hazardous substances at its projected site or sites are present in quantities within statutory and regulatory limitations, and do not require remedial action under any federal, state or local legal requirements concerning such substances, Subrecipient further represents that the presence of any such substance or any condition at the site caused by the presence of any such substance shall be addressed in accordance with all applicable legal requirements.

ARTICLE XXII. Reports. Grantee is required to submit a Large Project Quarterly Report to FEMA for Large Projects for which a FEMA Large Project Closeout has not been completed. The progress report will include: the status of the project, such as "in design" or "percentage of construction completed"; time extensions granted, if any; a projected completion date; the amount of expenditures and amount of payment for each project; and any problems or circumstances that could delay the project or result in noncompliance with the conditions of the FEMA approval. When the FEMA Large Project Closeout for each large project is complete, the project may be dropped from the report. Periodically, Grantee may request information or reports from the Subrecipient for inclusion in the Large Project Quarterly Report. Subrecipient is required to provide

information or reports as soon as practicable after requested. Interim inspections may be scheduled by Subrecipient before the final inspection, and may be required by Grantee. Grantee may require additional reports as needed, and Subrecipient shall provide any additional reports requested by Grantee as soon as practicable.

ARTICLE XXIII. Monitoring. The Subrecipient shall monitor its performance under this Agreement, as well as that of its subcontractors, Subrecipients and consultants who are paid from funds provided under this Agreement, to ensure that performance under this Agreement are achieved and satisfactorily performed and in compliance with applicable state and federal laws and rules.

In addition to reviews of audits conducted in accordance with OMB Circular A-133, as revised), monitoring procedures may include, but not be limited to, on-site visits by Grantee staff, limited scope audits as defined by OMB Circular A-133, as revised, and/or other procedures. By entering into this Agreement, the Subrecipient agrees to comply and cooperate with all monitoring procedures/processes deemed appropriate by the Grantee. In the event that the Grantee determines that a limited scope audit of the Subrecipient is appropriate, the Subrecipient agrees to comply with any additional instructions provided by the Grantee to the Subrecipient regarding such audit. The Subrecipient further agrees to comply and cooperate with any inspections, reviews, investigations or audits deemed necessary by the Comptroller or Auditor General. In addition, the Grantee will monitor the performance and financial management by the Subrecipient throughout the contract term to ensure timely completion of all tasks.

ARTICLE XXIV. Mandated Conditions. Subrecipient agrees to the following conditions:

- A. The performance and obligation of Grantee to pay under this Agreement is contingent upon an annual appropriation by the Legislature.
- B. Bills for fees or other compensation for services or expenses must be submitted in detail sufficient for a proper pre-audit and post-audit.
- C. Grantee may unilaterally terminate this Agreement for refusal by the Subrecipient or its contractors or subcontractors to allow public access to all documents, papers, letters or other material, that are made or received by Subrecipient or its contractors and subcontractors in connection with this Agreement.
- D. Subrecipient agrees that no funds or other resources received from the Grantee disbursed to it under this Agreement will be used directly or indirectly to influence legislation or any other official action by the North Dakota Legislature or any state agency.
- E. Subrecipient certifies that it possesses the legal authority to receive the funds under this Agreement and that it's governing body (if applicable) has authorized the execution and acceptance of this Agreement. The Subrecipient also certifies that the undersigned person has the authority to legally execute and bind Subrecipient to the terms of this Agreement.
- F. Subrecipient agrees that responsibility for compliance with this Agreement rests with Subrecipient, and further agrees that noncompliance with this Agreement shall be cause for the rescission, suspension or termination of funding under this Agreement, and may affect eligibility for funding under future Subrecipient Agreements.
- G. The Grantee will not intentionally award publicly-funded contracts to any contractor who knowingly employs unauthorized alien workers, constituting a violation of the employment provisions contained in 8 U.S.C. Section 1324a(e) [Section 274A(e) of the Immigration and Nationality Act ("INA")]. The Department shall consider the employment by any contractor of unauthorized aliens a violation of Section 274A(e) of the INA. Such violation by the Subrecipient of the employment provisions contained in Section 274A(e) of the INA shall be grounds for unilateral cancellation of this Agreement by the Department.

- H. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime or on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of Category Two for a period of 36 months from the date of being placed on the convicted vendor list or on the discriminatory vendor list.
- I. The Subrecipient agrees to comply with the Americans With Disabilities Act (Public Law 101-336, 42 U.S.C. Section 12101 et seq.), if applicable, which prohibits discrimination by public and private entities on the basis of disability in the areas of employment, public accommodations, transportation, State and local government services, and in telecommunications.
- J. With respect to any Subrecipient which is not a local government or state agency, and which receives funds under this Agreement from the federal government, by signing this Agreement, the Subrecipient certifies, to the best of its knowledge and belief, that it and its principals:
1. are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal department or agency;
 2. have not, within a five-year period preceding this proposal been convicted of or had a civil judgment rendered against them for:
 - a) The commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction.
 - b) Violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.
 - c) Have not within a five-year period preceding this Agreement had one or more public transactions (federal, state or local) terminated for cause or default.

Where the Subrecipient is unable to certify to any of the statements in this certification, such Subrecipient shall attach an explanation to this Agreement. In addition, the Subrecipient shall submit to the Grantee (by email or facsimile) the completed "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion" for each prospective subcontractor which Subrecipient intends to fund under this Agreement. See Attachment B. Such form must be received by the Grantee prior to the Subrecipient entering into a contract with any prospective subcontractor.

- K. The validity of this Agreement is subject to the truth and accuracy of all the information, representations, and materials submitted or provided by the Subrecipient in this Agreement, in any subsequent submission or response to Grantee request, or in any submission or response to fulfill the requirements of this Agreement, and such information, representations, and materials are incorporated by reference. The lack of accuracy thereof or any material changes shall, at the option of the Department and with thirty (30) days written notice to the Subrecipient, cause the termination of this Agreement and the release of the Grantee from all its obligations to the Subrecipient.
- L. This Agreement shall be construed under the laws of the State of North Dakota, and venue for any actions arising out of this Agreement shall lie in Burleigh County. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then

such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of this Agreement.

- M. The Subrecipient certifies, by its signature to this Agreement, that to the best of his or her knowledge and belief:
1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any federal contract, grant, loan or cooperative agreement.
 2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
 3. The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including subcontracts, sub grants, and contracts under grants, loans, and cooperative agreements) and that all sub grantees shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- O. All unmanufactured and manufactured articles, materials and supplies which are acquired for public use under this Agreement have been produced in the United States as required 41 U.S.C. 10a, unless it would not be in the public interest or unreasonable in cost.

ARTICLE XXV. Term. This Agreement shall take effect upon its execution by both parties, and shall terminate upon approval of closeout by the FEMA, unless terminated earlier as specified elsewhere in this Agreement. Subrecipient shall commence approved project(s) specified by this Agreement without delay.

ARTICLE XXVI. Events of Default, Remedies, and Termination.

- A. Upon the occurrence of any one or more of the following events, all obligations of Grantee to disburse further funds under this Agreement shall terminate at the option of Grantee. Notwithstanding the preceding sentence, Grantee may at its option continue to make payments or portions of payments after the occurrence of any one or more such events without waiving the right to exercise such remedies and without incurring liability for further payment. Grantee may at its option terminate this Agreement and any and all funding under this Agreement upon the occurrence of any one or more of the following:
1. Any representation by Subrecipient in this Agreement is inaccurate or incomplete in any material respect, or Subrecipient has breached any condition of this Agreement with Grantee and has not cured in timely fashion, or is unable or unwilling to meet its obligations under this Agreement.

2. Subrecipient suffers any material adverse change in its financial condition while this Agreement is in effect, as compared to its financial condition as represented in any reports or other documents submitted to Grantee, if Subrecipient has not cured the condition within thirty (30) days after notice in writing from Grantee.
 3. Any reports required by this Agreement have not been submitted to Grantee or have been submitted with inaccurate, incomplete, or inadequate information.
 4. The monies necessary to fund this Agreement are unavailable due to any failure to appropriate or other action or inaction by the State Legislature, Congress or Office of Management and Budget.
- B. Upon the occurrence of any one or more of the foregoing events, Grantee may at its option give notice in writing to Subrecipient to cure its failure of performance if such failure may be cured. Upon the failure of Subrecipient to cure, Grantee may exercise any one or more of the following remedies:
1. Terminate this Agreement upon not less than fifteen (15) days notice of such termination by certified letter to the Subrecipient, such notice to take effect when delivered to Subrecipient;
 2. Commence a legal action for the judicial enforcement of this Agreement;
 3. Withhold the disbursement of any payment or any portion of a payment otherwise due and payable under this agreement or any other agreement with Subrecipient; and
 4. Take any other remedial actions that may otherwise be available under law.
- C. Grantee may terminate this Agreement for any misrepresentation of material fact, for failure or nonperformance of any Agreement condition or obligation, or for noncompliance with any applicable legal requirement.
- D. Any obligation of funds or other determination by the FEMA shall be addressed in accordance with the regulations of that Agency.
- E. Upon the rescission, suspension or termination of this Agreement, the Subrecipient shall refund to Grantee all funds disbursed to Subrecipient under this Agreement.
- F. The venue of any action or proceeding by either Grantee or Subrecipient for enforcement of this Agreement or for adjudication rights, interest, or duties of the parties to it shall lie in South Central District Court, Burleigh County, North Dakota.
- G. Notwithstanding anything to the contrary elsewhere in this Agreement, the rescission, suspension or termination of this Agreement by Grantee shall not relieve Subrecipient of liability to Grantee for the restitution of funds advanced to Subrecipient under this Agreement, and Grantee may set off any such funds by withholding future disbursements otherwise due Subrecipient under this Agreement or any other Agreement until such time as the exact amount of restitution due Grantee from Subrecipient is determined. In the event the FEMA should deobligate funds formerly allowed under this Agreement or under any other Agreement funded by the Agency and administered by Grantee, then Subrecipient shall immediately repay such funds to Grantee. If the Subrecipient fails to repay any such funds, then Grantee may recover the same from funding otherwise due Subrecipient.

ARTICLE XXVII. Attachments.

- A. All attachments to this Agreement are incorporated into this Agreement by reference as if set out fully in the text of the Agreement itself.
- B. In the event of any inconsistencies between the language of this Agreement and the Attachments to it if any, the language of the Attachments shall be controlling, but only to the extent of such inconsistencies.

Note: All other grant administrative and electronic forms will be provided by Grantee as necessary or posted on the North Dakota Department of Emergency Services website: <http://www.nd.gov/des/>.

ARTICLE XXVIII. Notice and Contact. All notices under this Agreement shall be in writing and shall be delivered by email, by facsimile, by hand, or by letter to the following respective addresses:

Grantee:

Department of Emergency Services
Justin Messner, Disaster Recovery Chief
PO Box 5511
Bismarck, ND 58506
Email: jmessner@nd.gov

Subrecipient:

Grand Forks (County)
Nick West, County Engineer
1700 N Columbia Rd
Grand Forks, ND58203
Email: nick.west@gfcounty.org

ARTICLE XXIX. Designation of Agent. Subrecipient hereby designates the following agents to execute any Request for Advance or Reimbursement, certification, or other necessary documentation:

Primary Agent

Alternate Agent

Nick West, County Engineer

Jana Sogge, Cost Account Coordinator

Name and Title

Name and Title

701-780-8248

701-780-8248

Phone Number

Phone Number

nick.west@gfcounty.org

jana.sogge@gfcounty.org

E-mail

E-mail

**STATE OF NORTH DAKOTA
DEPARTMENT OF EMERGENCY SERVICES**

SIGNATURE PAGE

**PUBLIC ASSISTANCE GRANT PROGRAM SUBGRANT AGREEMENT
FOR
(FEMA-4553-DR)**

IN WITNESS HEREOF, the Grantee and Subrecipient have executed this Agreement:

FOR THE GRANTEE:

DEPARTMENT OF EMERGENCY SERVICES

Justin Messner – Disaster Recovery Chief

Date

STATE OF NORTH DAKOTA
DEPARTMENT OF EMERGENCY SERVICES

SIGNATURE PAGE

PUBLIC ASSISTANCE GRANT PROGRAM SUBGRANT AGREEMENT
FOR
(FEMA-4553-DR)

IN WITNESS HEREOF, the Grantee and Subrecipient have executed this Agreement:

FOR THE SUBRECIPIENT:

Name and Title

Signature

Date

Federal Employer Identification Number (FEIN): 45-6002215

DUNS Number: 010349017

ATTACHMENT A

Statement of Assurances

To the extent the following provisions apply to this Agreement, the Subrecipient agrees to comply with the following:

1. Contract Work Hours and Safety Standards Act of 1962, 40 U.S.C. 327 et seq., requiring that mechanics and laborers (including watchmen and guards) employed on federally assisted contracts be paid wages of not less than one and one-half times their basic wage rates for all hours worked in excess of forty hours in a work week.
2. Federal Fair Labor Standards Act, 29 U.S.C. Section 201 et seq., requiring that covered employees be paid at least the minimum prescribed wage, and also that they be paid one and one-half times their basic wage rates for all hours worked in excess of the prescribed work-week.
3. Title VI of the Civil Rights Act of 1964 (P.L. 88-352), and the regulations issued pursuant thereto, which provides that no person in the United States shall on the grounds of race, color, or national origin, (including limited English proficiency per Executive Order 13166) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Subrecipient receives federal financial assistance and will immediately take any measures necessary to effectuate this assurance. If any real property or structure thereon is provided or improved with the aid of federal financial assistance extended to the Subrecipient, this assurance shall obligate the Subrecipient, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits.
4. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, as amended (42 U.S.C.: 6101-6107) which prohibits discrimination on the basis of age or with respect to otherwise qualified handicapped individuals as provided in Section 504 of the Rehabilitation Act of 1973.
5. Executive Order 11246 as amended by Executive Orders 11375 and 12086, and the regulations issued pursuant thereto, which provide that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of federal or federally assisted construction contracts; affirmative action to insure fair treatment in employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff/termination, rates of pay or other forms of compensation; and election for training and apprenticeship.
6. It will comply with the Anti-Kickback Act of 1986, 41 U.S.C. Section 51 which outlaws and prescribes penalties for "kickbacks" of wages in federally financed or assisted construction activities.
7. It will comply with the provisions of 18 USC 594, 598, 600-605 (further known as the Hatch Act) which limits the political activities of employees.
8. It will comply with the flood insurance purchase and other requirements of the Flood Disaster Protection Act of 1973 as amended, 42 USC 4002-4107, including requirements regarding the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any federal financial assistance for construction or acquisition purposes for use in any area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate,

subsidy, disaster assistance loan or grant, or any other form of direct or indirect federal assistance.

9. It will require every building or facility (other than a privately owned residential structure) designed, constructed, or altered with funds provided under this Agreement to comply with the "Uniform Federal Accessibility Standards," (AS) which is Appendix A to 41 CFR Section 101-19.6 for general type buildings and Appendix A to 24 CFR Part 40 for residential structures. The Subrecipient will be responsible for conducting inspections to ensure compliance with these specifications by the contractor.
10. It will, in connection with its performance of environmental assessments under the National Environmental Policy Act of 1969, comply with Section 106 of the National Historic Preservation Act of 1966 (U.S.C. 470), Executive Order 11593, 24 CFR Part 800, and the Preservation of Archaeological and Historical Data Act of 1966 (16 U.S.C. 469a-1, et seq.) by:
 - a) Consulting with the State Historic Preservation Office to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Section 800.8) by the proposed activity.
 - b) Complying with all requirements established by the state to avoid or mitigate adverse effects upon such properties.
 - c) When any of Subrecipient's projects funded under this Agreement may affect a historic property, as defined in 36 CFR 800. (2)(e), the FEMA may require Subrecipient to review the eligible scope of work in consultation with the State Historic Preservation Office (SHPO) and suggest methods of repair or construction that will conform with the recommended approaches set out in the "Secretary of Interior's Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings 1992 (Standards), the Secretary of the Interior's Guidelines for Archeological Documentation (Guidelines) (48 Federal Register 44734-37)," or any other applicable Secretary of Interior standards. If FEMA determines that the eligible scope of work will not conform with the Standards, Subrecipient agrees to participate in consultations to develop, and, after execution by all parties, to abide by, a written agreement that establishes mitigation and recondition measures, including but not limited to, impacts to archeological sites, and the salvage, storage, and reuse of any significant architectural features that may otherwise be demolished.
 - d) Subrecipient agrees to notify FEMA and the Grantee if any project funded under this Agreement will involve ground disturbing activities, including, but not limited to: subsurface disturbance; removal of trees; excavation for footings and foundations; and installation of utilities (such as water, sewer, storm drains, electrical, gas, leach lines and septic tanks) except where these activities are restricted solely to areas previously disturbed by the installation, replacement or maintenance of such utilities. FEMA will request the SHPO's opinion on the potential that archeological properties may be present and be affected by such activities. The SHPO will advise Subrecipient on any feasible steps to be accomplished to avoid any National Register eligible archeological property or will make recommendations for the development of a treatment plan for the recovery of archeological data from the property. If Subrecipient is unable to avoid the archeological property, develop, in consultation with the SHPO, a treatment plan consistent with the Guidelines and take into account the Advisory Council on Historic Preservation (Council) publication "Treatment of Archeological Properties." Subrecipient shall forward information regarding the treatment plan to FEMA, the SHPO and the Council for review. If the SHPO and the Council do

not object within 15 calendar days of receipt of the treatment plan, FEMA may direct Subrecipient to implement the treatment plan. If either the Council or the SHPO object, Subrecipient shall not proceed with the project until the objection is resolved.

- e) Subrecipient shall notify the Grantee and FEMA as soon as practicable: (i) of any changes in the approved scope of work for a National Register eligible or listed property; (ii) of all changes to a project that may result in a supplemental DSR or modify an HMGP project for a National Register eligible or listed property; (iii) if it appears that a project funded under this Agreement will affect a previously unidentified property that may be eligible for inclusion in the National Register or affect a known historic property in an unanticipated manner. Subrecipient acknowledges that FEMA may require Subrecipient to stop construction in the vicinity of the discovery of a previously unidentified property that may be eligible for inclusion in the National Register or upon learning that construction may affect a known historic property in an unanticipated manner. Subrecipient further acknowledges that FEMA may require Subrecipient to take all reasonable measures to avoid or minimize harm to such property until FEMA concludes consultation with the SHPO. Subrecipient also acknowledges that FEMA will require, and Subrecipient shall comply with, modifications to the project scope of work necessary to implement recommendations to address the project and the property.
 - f) Subrecipient acknowledges that, unless FEMA specifically stipulates otherwise, it shall not receive funding for projects when, with intent to avoid the requirements of the NHPA, Subrecipient intentionally and significantly adversely affects a historic property, or having the legal power to prevent it, allowed such significant adverse affect to occur.
11. It will comply with Title IX of the Education Amendments of 1972, as amended (20 U.S.C.: 1681-1683 and 1685 - 1686) which prohibits discrimination on the basis of sex.
 12. It will comply with the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, (42 U.S.C. 4521-45-94) relating to nondiscrimination on the basis of alcohol abuse or alcoholism.
 13. It will comply with 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records.
 14. It will comply with Lead-Based Paint Poison Prevention Act (42 U.S.C.: 4821 et seq.) which prohibits the use of lead based paint in construction of rehabilitation or residential structures.
 15. It will comply with the Energy Policy and Conservation Act (P.L. 94-163; 42 U.S.C. 6201-6422), and the provisions of the state Energy Conservation Plan adopted pursuant thereto.
 16. It will comply with the Laboratory Animal Welfare Act of 1966, 7 U.S.C. 2131-2159, pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by an award of assistance under this agreement.
 17. It will comply with Title VIII of the Civil Rights Act of 1968, 42 U.S.C. 2000c and 42 3601-3619, as amended, relating to non-discrimination in the sale, rental, or financing of housing, and Title VI of the Civil Rights Act of 1964 (P.L. 88-352), which prohibits discrimination on the basis of race, color or nation origin.
 18. It will comply with the Clean Air Act of 1955, as amended, 42 U.S.C. 7401-7642.
 19. It will comply with the Clean Water Act of 1977, as amended, 42 U.S.C. 7419-7626.
 20. It will comply with the Endangered Species Act of 1973, 16 U.S.C. 1531-1544.
 21. It will comply with the Intergovernmental Personnel Act of 1970, 42 U.S.C. 4728-4763.

22. It will assist the awarding agency in assuring compliance with the National Historic Preservation Act of 1966, as amended, 16 U.S.C. 270.
23. It will comply with environmental standards which may be prescribed pursuant to the National Environmental Policy Act of 1969, 42 U.S.C. 4321-4347.
24. It will assist the awarding agency in assuring compliance with the Preservation of Archeological and Historical Preservation Act of 1966, 16 U.S.C. 469a, et seq.
25. It will comply with the Rehabilitation Act of 1973, Section 504, 29 U.S.C. 794, regarding non-discrimination.
26. It will comply with the environmental standards which may be prescribed pursuant to the Safe Drinking Water Act of 1974, 42 U.S.C. 300f-300j, regarding the protection of underground water sources.
27. It will comply with the requirements of Titles II and III of the Uniform Relocation Assistance and Property Acquisition Policies Act of 1970, 42 U.S.C. 4621-4638, which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of federal or federally assisted programs.
28. It will comply with the Wild and Scenic Rivers Act of 1968, 16 U.S.C. 1271-1287, related to protecting components or potential components of the national wild and scenic rivers system.
29. It will comply with the following Executive Orders: EO 11514 (NEPA); EO 11738 (violating facilities); EO 11988 (Floodplain Management); EO 11990 (Wetlands); and EO 12898 (Environmental Justice).
30. It will comply with the Coastal Barrier Resources Act of 1977, 16 U.S.C. 3510.
31. It will assure project consistency with the approved state program developed under the Coastal Zone Management Act of 1972, 16 U.S.C. 1451-1464.
32. It will comply with the Fish and Wildlife Coordination Act of 1958; 16 U.S.C. 661-666.
33. With respect to demolition activities, it will:
 - a) Create and make available documentation sufficient to demonstrate that the Subrecipient and its demolition contractor have sufficient manpower and equipment to comply with the obligations as outlined in this Agreement.
 - b) Return the property to its natural state as though no improvements had ever been contained thereon.
 - c) Furnish documentation of all qualified personnel, licenses and all equipment necessary to inspect buildings located in Subrecipient's jurisdiction to detect the presence of asbestos and lead in accordance with requirements of the U.S. Environmental Protection Agency, the State health authority and the county health authority.
 - d) Provide documentation of the inspection results for each structure to indicate: safety hazards present; health hazards present; and/or hazardous materials present.
 - e) Provide supervision over contractors or employees employed by Subrecipient to remove asbestos and lead from demolished or otherwise applicable structures.
 - f) Leave the demolished site clean, level and free of debris.
 - g) Notify the Grantee promptly of any unusual existing condition which hampers the contractors work.
 - h) Obtain all required permits.
 - i) Provide addresses and marked maps for each site where water wells and septic tanks are to be closed along with the number of wells and septic tanks located on each site. Provide documentation of closures.
 - j) Comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163).

- k) Comply with all applicable standards, orders, or requirements issued under Section 112 and 306 of the Clean Air Act (42 U.S.C. 1857 (h), Section 508 of the Clean Water Act (33 U.S. 1368), Executive Order 11738, and the U.S. Environmental Protection Agency regulations (40 CFR Part 15 and 61). This clause shall be added to any subcontracts.
- l) Provide documentation of public notices for demolition activities.

ATTACHMENT B

Risk Assessment Conditions

Per Article VI of this contract, NDDDES is required to complete a Financial Assistance Risk Assessment rating form for every subrecipient receiving an award to evaluate their potential risk of non-compliance. Subrecipients will be evaluated on factors such as their prior experience with the same or similar subawards, results of previous audits including whether or not they received a Single Audit and the extent to which the same or similar subaward has been audited as a major program; if they have new personnel or new or substantially changed systems, and the extent and results of Federal awarding agency monitoring. Results of the Risk Assessment may result in the imposition of specific conditions, as allowed in 2 CFR § 200.207, and contained within this attachment.

Based upon the Risk Assessment completed for DR-4553-ND, Grand Forks (County) has received a score of {8} and has been determined to be a Low Risk based upon the above mentioned criteria.

The specific conditions for a subrecipient determined to be Low Risk are the following:

- Subrecipients identified as Low Risk have no further conditions and may continue with their projects as approved by FEMA. This must include the completion of all project specific conditions, to include environmental requirements and/or permitting, placed upon individual projects by FEMA at the time of award or amendment. **Subrecipients that fail to comply with project specific conditions could potentially jeopardize their current and future federal funding.**

Every January, or as needed, NDDDES will re-evaluate all subrecipient Risk Assessments. Based on overall compliance with project requirements and any issues noticed therein, an updated Financial Assistance Recipient Risk Assessment will be completed and subrecipients can be upgraded or removed from low, medium or high risk status. If a subrecipient is non-compliant with the additional requirements of a subaward due to being considered high risk, the subaward and all federal and state monies can be deobligated at the request of NDDDES. Upon deobligation due to non-compliance, a subrecipient will be considered high risk in perpetuity.

ATTACHMENT C

**Certification Regarding
Debarment, Suspension, Ineligibility
and
Voluntary Exclusion**

Subcontractor Covered Transactions:

1. The prospective subcontractor of the Subrecipient certifies, by submission of this document, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
2. Where the Subrecipient's subcontractor is unable to certify to the above statement, the prospective subcontractor shall attach an explanation to this form.

SUBCONTRACTOR:

Name of Company

Street Address

City, State, Zip

Federal Employer Identification Number (FEIN)

By: _____
Signature Date

Subrecipient's Name

Grantee Agreement Number

Debbie Nelson

From: Michelle Olson
Sent: Monday, September 21, 2020 2:07 PM
To: Debbie Nelson; Haley Wamstad; Andrew Schneider
Cc: Dave Stromberg
Subject: 10/06/20 - Commission Meeting - Request for Sheriff's Office to be on the Agenda for DOJ OJP JAG Award
Attachments: 2020-DJ-BX-0947 - Signed Award.pdf

Hi Debbie,

May I request to have the Sheriff Office on the Agenda for the 10/06/20 Commission Meeting. I've attached the Grant Award Notification. The Commission Chair doesn't need to sign as Sheriff Schneider has signed the award as he is named the Authorized Official. This application and award process is the same as with the Coronavirus Grant that the Sheriff's Office had applied for and was awarded.

Hi Haley,

Please review attached award. If any questions please contact me.

Thank you and have a GREAT day!

Michelle R. Olson
Office Administrative Coordinator
Grand Forks County Sheriff's Office
122 So. 5th St. Ste. 210
Grand Forks, ND 58201
701-780-8271
701-780-8307(fax)
701-330-2174(cell)



Department of Justice (DOJ)
Office of Justice Programs

Office of the Assistant Attorney General

Washington, D.C. 20531

September 19, 2020

Sheriff Andrew Schneider
Grand Forks County
122 South 5th Street Suite 210
Grand Forks, ND 58201

Dear Sheriff Schneider

On behalf of Attorney General William P. Barr, it is my pleasure to inform you that the Office of Justice Programs (OJP), U.S. Department of Justice (DOJ), has approved the application by Grand Forks County for an award under the OJP funding opportunity entitled "JAG Local: Eligible Allocation Amounts of Less than \$25,000." The approved award amount is \$20,274. These funds are for the project entitled Police Equipment-Personal Protective Equipment and Radio Communications Equipment.

The award document, including award conditions, is enclosed. The entire document is to be reviewed carefully before any decision to accept the award. Also, the webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm) is to be consulted prior to an acceptance. Through that "Legal Notices" webpage, OJP sets out -- by funding opportunity -- certain special circumstances that may or will affect the applicability of one or more award requirements. Any such legal notice pertaining to award requirements that is posted through that webpage is incorporated by reference into the award.

Please note that award requirements include not only award conditions, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. Because these requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds), it is vital that all key staff know the award requirements, and receive the award conditions and the assurances and certifications, as well as the application as approved by OJP. (Information on all pertinent award requirements also must be provided to any subrecipient of the award.)

Should Grand Forks County accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Please direct questions regarding this award as follows:

- For program questions, contact Patrick Fines, Program Manager at (202) 598-7516; and
- For financial questions, contact the Customer Service Center of OJP's Office of the Chief Financial Officer at (800) 458-0786, or at ask.ocfo@usdoj.gov.

We look forward to working with you.

Sincerely,

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

Encl.



Department of Justice (DOJ)
Office of Justice Programs
Office of Civil Rights

Washington, DC 20531

September 19, 2020

Sheriff Andrew Schneider
Grand Forks County
122 South 5th Street Suite 210
Grand Forks, ND 58201

Dear Sheriff Schneider:

Congratulations on your recent award. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972, require recipients of federal financial assistance to give assurances that they will comply with those laws. In addition to those civil rights laws, many grant program statutes contain nondiscrimination provisions that require compliance with them as a condition of receiving federal financial assistance. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with OJP and other DOJ awards, see <https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm>

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a non-discriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5). Please submit information about any adverse finding to the OCR at the above address.

We at the OCR are available to help you and your organization meet the civil rights requirements that are associated with OJP and other DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to let us know.

Sincerely,

Michael L. Alston
Director

cc: Grant Manager
Financial Analyst



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

Grant

1. RECIPIENT NAME AND ADDRESS (Including Zip Code)

Grand Forks County
122 South 5th Street Suite 210
Grand Forks, ND 58201

4. AWARD NUMBER: 2020-DJ-BX-0947

5. PROJECT PERIOD: FROM 10/01/2019 TO 09/30/2021

BUDGET PERIOD: FROM 10/01/2019 TO 09/30/2021

6. AWARD DATE 09/19/2020

7. ACTION

2a. GRANTEE IRS/VENDOR NO.

456002224

8. SUPPLEMENT NUMBER

00

Initial

2b. GRANTEE DUNS NO.

136576159

9. PREVIOUS AWARD AMOUNT

\$ 0

3. PROJECT TITLE

Police Equipment-Personal Protective Equipment and Radio
Communications Equipment

10. AMOUNT OF THIS AWARD

\$ 20,274

11. TOTAL AWARD

\$ 20,274

12. SPECIAL CONDITIONS

THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).

13. STATUTORY AUTHORITY FOR GRANT

This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)

14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number)

16.738 - Edward Byrne Memorial Justice Assistance Grant Program

15. METHOD OF PAYMENT

GPRS

AGENCY APPROVAL

GRANTEE ACCEPTANCE

16. TYPED NAME AND TITLE OF APPROVING OFFICIAL

Katharine T. Sullivan
Principal Deputy Assistant Attorney General

18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL

Andrew Schneider
Sheriff

17. SIGNATURE OF APPROVING OFFICIAL

19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL

19A. DATE

9/21/2020

AGENCY USE ONLY

20. ACCOUNTING CLASSIFICATION CODES

FISCAL YEAR	FUND CODE	BUD. ACT.	DIV. OFC.	REG.	SUB.	POMS	AMOUNT
X	B	DJ	80	00	00		20274

21. VDJUGT3345



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
SHEET**
Grant

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PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqs.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
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PROJECT NUMBER 2020-DJ-BX-0947

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SPECIAL CONDITIONS

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2020 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2020 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2020 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.



PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after -- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2018, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

AS



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**AWARD CONTINUATION
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Grant

PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

A handwritten signature in the bottom right corner of the page.



PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

9. Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1) and (2).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) and (2) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1) and (2).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.



PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1) and (2).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

10. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

11. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

12. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$250,000)), and are incorporated by reference here.



PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

13. Unreasonable restrictions on competition under the award; association with federal government

SCOPE. This condition applies with respect to any procurement of property or services that is funded (in whole or in part) by this award, whether by the recipient or by any subrecipient at any tier, and regardless of the dollar amount of the purchase or acquisition, the method of procurement, or the nature of any legal instrument used. The provisions of this condition must be among those included in any subaward (at any tier).

1. No discrimination, in procurement transactions, against associates of the federal government

Consistent with the (DOJ) Part 200 Uniform Requirements -- including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transactions [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "[p]lacing unreasonable requirements on firms in order for them to qualify to do business" and taking "[a]ny arbitrary action in the procurement process") -- no recipient (or subrecipient, at any tier) may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. The term "associate of the federal government" means any person or entity engaged or employed (in the past or at present) by or on behalf of the federal government -- as an employee, contractor or subcontractor (at any tier), grant recipient or -subrecipient (at any tier), agent, or otherwise -- in undertaking any work, project, or activity for or on behalf of (or in providing goods or services to or on behalf of) the federal government, and includes any applicant for such employment or engagement, and any person or entity committed by legal instrument to undertake any such work, project, or activity (or to provide such goods or services) in future.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

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14. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

15. Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm> (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

16. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

17. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

18. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.



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19. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

20. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

21. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

22. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

23. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.cfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

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24. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

25. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2020) The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions that may be set out in applicable appropriations acts are indicated at <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>, and are incorporated by reference here. Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

26. Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at <https://oig.justice.gov/hotline/contact-grants.htm> (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



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27. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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28. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

29. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

30. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.



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31. Authority to obligate award funds contingent on noninterference (within the funded "program or activity") with federal law enforcement: information-communication restrictions; unallowable costs; notification
1. If the recipient is a "State," a local government, or a "public" institution of higher education:
- A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded wholly or partly with award funds is subject to any "information-communication restriction."
- B. Also, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient, at any tier, described in par. 1.A of this condition) that would be reimbursed wholly or partly with award funds was subject to any information-communication restriction.
- C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) described in par. 1.A of this condition, is in compliance with the award condition entitled "Noninterference (within the funded 'program or activity') with federal law enforcement: information-communication restrictions; ongoing compliance."
- D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient (at any tier) described in par. 1.A of this condition, may be subject to any information-communication restriction. Also, any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.
2. Any subaward (at any tier) to a subrecipient described in par. 1.A of this condition must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.
3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "Noninterference ... information-communication restrictions; ongoing compliance" award condition.
4. Rules of Construction
- A. For purposes of this condition "information-communication restriction" has the meaning set out in the "Noninterference ... information-communication restrictions; ongoing compliance" condition.
- B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference ... information-communication restrictions; ongoing compliance" condition are incorporated by reference as though set forth here in full.



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SPECIAL CONDITIONS

32. Authority to obligate award funds contingent on no use of funds to interfere with federal law enforcement: information-communication restrictions; unallowable costs; notification

1. If the recipient is a "State," a local government, or a "public" institution of higher education:

A. The recipient may not obligate award funds if, at the time of the obligation, the "program or activity" of the recipient (or of any subrecipient at any tier that is a State, a local government, or a public institution of higher education) that is funded in whole or in part with award funds is subject to any "information-communication restriction."

B. In addition, with respect to any project costs it incurs "at risk," the recipient may not obligate award funds to reimburse itself if -- at the time it incurs such costs -- the program or activity of the recipient (or of any subrecipient, at any tier, described in paragraph 1.A of this condition) that would be reimbursed in whole or in part with award funds was subject to any information-communication restriction.

C. Any drawdown of award funds by the recipient shall be considered, for all purposes, to be a material representation by the recipient to OJP that, as of the date the recipient requests the drawdown, the recipient and each subrecipient (regardless of tier) described in paragraph 1.A of this condition, is in compliance with the award condition entitled "No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance."

D. The recipient must promptly notify OJP (in writing) if the recipient, from its requisite monitoring of compliance with award conditions or otherwise, has credible evidence that indicates that the funded program or activity of the recipient, or of any subrecipient (at any tier) described in paragraph 1.A of this condition, may be subject to any information-communication restriction. In addition, any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must require prompt notification to the entity that made the subaward, should the subrecipient have such credible evidence regarding an information-communication restriction.

2. Any subaward (at any tier) to a subrecipient described in paragraph 1.A of this condition must provide that the subrecipient may not obligate award funds if, at the time of the obligation, the program or activity of the subrecipient (or of any further such subrecipient at any tier) that is funded in whole or in part with award funds is subject to any information-communication restriction.

3. Absent an express written determination by DOJ to the contrary, based upon a finding by DOJ of compelling circumstances (e.g., a small amount of award funds obligated by the recipient at the time of a subrecipient's minor and transitory non-compliance, which was unknown to the recipient despite diligent monitoring), any obligations of award funds that, under this condition, may not be made shall be unallowable costs for purposes of this award. In making any such determination, DOJ will give great weight to evidence submitted by the recipient that demonstrates diligent monitoring of subrecipient compliance with the requirements set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" award condition.

4. Rules of Construction

A. For purposes of this condition "information-communication restriction" has the meaning set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" condition.

B. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere ... information-communication restrictions; ongoing compliance" condition are incorporated by reference as though set forth here in full.

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33. Noninterference (within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance

1. With respect to the "program or activity" funded in whole or part under this award (including any such program or activity of any subrecipient at any tier), throughout the period of performance, no State or local government entity, -agency, or -official may prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to/from DHS; or (2) a government entity or -agency from sending, requesting or receiving, or exchanging information regarding immigration status to/from with DHS, or from maintaining such information. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) "DHS" means the U.S. Department of Homeland Security.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

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34. No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance

1. Throughout the period of performance, no State or local government entity, -agency, or -official may use funds under this award (including under any subaward, at any tier) to prohibit or in any way restrict-- (1) any government entity or -official from sending or receiving information regarding citizenship or immigration status to/from DHS; or (2) a government entity or -agency from sending, requesting or receiving, or exchanging information regarding immigration status to/from/with DHS, or from maintaining such information. Any prohibition (or restriction) that violates this condition is an "information-communication restriction" under this award.

2. The recipient's monitoring responsibilities include monitoring of subrecipient compliance with the requirements of this condition.

3. Allowable costs. Compliance with these requirements is an authorized and priority purpose of this award. To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) that the recipient, or any subrecipient at any tier that is a State, a local government, or a public institution of higher education, incurs to implement this condition.

4. Rules of Construction

A. For purposes of this condition:

(1) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(2) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(3) "Program or activity" means what it means under title VI of the Civil Rights Act of 1964 (see 42 U.S.C. 2000d-4a).

(4) "Immigration status" means what it means under 8 U.S.C. 1373 and 8 U.S.C. 1644; and terms that are defined in 8 U.S.C. 1101 mean what they mean under that section 1101, except that "State" also includes American Samoa.

(5) "DHS" means the U.S. Department of Homeland Security.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.



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35. Noninterference (within the funded "program or activity") with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no public disclosure may be made of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

- A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.



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36. No use of funds to interfere with federal law enforcement: No public disclosure of certain law-enforcement-sensitive information

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere: No public disclosure of federal law-enforcement information in order to conceal, harbor, or shield

Consistent with the purposes and objectives of federal law enforcement statutes and federal criminal law (including 8 U.S.C. 1324 and 18 U.S.C. chs. 1, 49, 227), no funds under this award may be used to make any public disclosure of any federal law-enforcement information in a direct or indirect attempt to conceal, harbor, or shield from detection any fugitive from justice under 18 U.S.C. ch. 49, or any alien who has come to, entered, or remains in the United States in violation of 8 U.S.C. ch. 12 -- without regard to whether such disclosure would constitute (or could form a predicate for) a violation of 18 U.S.C. 1071 or 1072 or of 8 U.S.C. 1324(a).

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition--

(1) the term "alien" means what it means under section 101 of the Immigration and Nationality Act (see 8 U.S.C. 1101(a)(3));

(2) the term "federal law-enforcement information" means law-enforcement-sensitive information communicated or made available, by the federal government, to a State or local government entity, -agency, or -official, through any means, including, without limitation-- (1) through any database, (2) in connection with any law enforcement partnership or -task-force, (3) in connection with any request for law enforcement assistance or -cooperation, or (4) through any deconfliction (or courtesy) notice of planned, imminent, commencing, continuing, or impending federal law enforcement activity;

(3) the term "law-enforcement-sensitive information" means records or information compiled for any law-enforcement purpose; and

(4) the term "public disclosure" means any communication or release other than one-- (a) within the recipient, or (b) to any subrecipient (at any tier) that is a government entity.

B. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere with federal law enforcement: information-communication restrictions; ongoing compliance" award condition are incorporated by reference as though set forth here in full.

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PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

37. Noninterference (within the funded "program or activity") with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies with respect to the "program or activity" that is funded (in whole or in part) by the award, as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. Noninterference with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- within the funded program or activity, no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

B. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.

C. Both the "Rules of Construction" and the "Important Note" set out in the "Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens" award condition are incorporated



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SPECIAL CONDITIONS

38. No use of funds to interfere with federal law enforcement: Notice of scheduled release

SCOPE. This condition applies as of the date the recipient accepts the award, and throughout the remainder of the period of performance. Its provisions must be among those included in any subaward at any tier.

1. No use of funds to interfere with "removal" process: Notice of scheduled release date and time

Consonant with federal law enforcement statutes -- including 8 U.S.C. 1231 (for an alien incarcerated by a State or local government, a 90-day "removal period" during which the federal government "shall" detain and then "shall" remove an alien from the U.S. "begins" no later than "the date the alien is released from ... confinement"; also, the federal government is expressly authorized to make payments to a "State or a political subdivision of the State ... with respect to the incarceration of [an] undocumented criminal alien"); 8 U.S.C. 1226 (the federal government "shall take into custody" certain criminal aliens "when the alien is released"); and 8 U.S.C. 1366 (requiring an annual report to Congress on "the number of illegal alien[felons] in Federal and State prisons" and programs underway "to ensure the prompt removal" from the U.S. of removable "criminal aliens") -- no State or local government entity, -agency, or -official (including a government-contracted correctional facility) may use funds under this award to interfere with the "removal" process by failing to provide -- as early as practicable (see para. 4.C. below) -- advance notice to DHS of the scheduled release date and time for a particular alien, if a State or local government (or government-contracted) correctional facility receives from DHS a formal written request pursuant to the INA that seeks such advance notice.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, or any other entity or individual to maintain (or detain) any individual in custody beyond the date and time the individual otherwise would have been released.

B. Applicability

(1) Current DHS practice is ordinarily to request advance notice of scheduled release "as early as practicable (at least 48 hours, if possible)." (See DHS Form I-247A (3/17)). If (e.g., in light of the date DHS made such request) the scheduled release date and time for an alien are such as not to allow for the advance notice that DHS has requested, it shall NOT be a violation of this condition to provide only as much advance notice as practicable.

(2) Current DHS practice is to use the same form for a second, distinct purpose -- to request that an individual be detained for up to 48 hours AFTER the scheduled release. This condition does NOT encompass such DHS requests for detention.

C. Both the "Rules of Construction" and the "Important Note" set out in the "No use of funds to interfere with federal law enforcement: Interrogation of certain aliens" award condition are incorporated by reference as though set forth here in full.

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PROJECT NUMBER 2020-DJ-BX-0947

AWARD DATE 09/19/2020

SPECIAL CONDITIONS

39. Noninterference (within the funded "program or activity") with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies with respect to the "program or activity" funded (wholly or partly) by this award, as of the date the recipient accepts the award, and throughout the rest of the award period of performance. Its provisions must be among those included in any subaward (at any tier).

1. Noninterference with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations--including 8 USC 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain" in the U.S., and 8 CFR 287.5(a), under which that power may be exercised "anywhere in or outside" the U.S.--within the funded program or activity, no State or local government entity, -agency, or -official may interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

- (1) The term "alien" means what it means under sec. 101 of the Immigration and Nationality Act (INA) (8 USC 1101(a)(3)), except that, with respect to a juvenile offender, it means "criminal alien."
- (2) The term "juvenile offender" means what it means under 28 CFR 31.304(f) (as in effect on Jan. 1, 2020).
- (3) The term "criminal alien" means, with respect to a juvenile offender, an alien who is deportable on the basis of:
 - (a) conviction described in 8 USC 1227(a)(2), or
 - (b) conduct described in 8 USC 1227(a)(4).
- (4) The term "conviction" means what it means under 8 USC 1101(a)(48). (Adjudication of a juvenile as having committed an offense does not constitute "conviction" for purposes of this condition.)
- (5) The term "correctional facility" means what it means under 34 USC 10251(a)(7) as of January 1, 2020.
- (6) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that:
 - (a) is designed to prevent or to significantly delay or complicate, or



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

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(7) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(8) A "public" institution of higher education is one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(9) "Program or activity" means what it means under 42 USC 2000d-4a.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

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SPECIAL CONDITIONS

40. No use of funds to interfere with federal law enforcement: Interrogation of certain aliens

SCOPE. This condition applies as of the date the recipient accepts this award, and throughout the remainder of the period of performance for the award. Its provisions must be among those included in any subaward (at any tier).

1. No use of funds to interfere with statutory law enforcement access to correctional facilities

Consonant with federal law enforcement statutes and regulations -- including 8 USC 1357(a), under which certain federal officers and employees "have power without warrant ... to interrogate any alien or person believed to be an alien as to his right to be or to remain in the United States," and 8 CFR 287.5(a), under which that power may be exercised "anywhere in or outside the United States" -- no State or local government entity, -agency, or -official may use funds under this award to interfere with the exercise of that power to interrogate "without warrant" (by agents of the United States acting under color of federal law) by impeding access to any State or local government (or government-contracted) correctional facility by such agents for the purpose of "interrogat[ing] any alien or person believed to be an alien as to his [or her] right to be or to remain in the United States."

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions (e.g., training) designed to ensure compliance with this condition.

4. Rules of construction

A. For purposes of this condition:

(1) The term "alien" means what it means under section 101 of the Immigration and Nationality Act (INA) (8 USC 1101(a)(3)), except that, with respect to a juvenile offender, it means "criminal alien."

(2) The term "juvenile offender" means what it means under 28 CFR 31.304(f) (as in effect on Jan. 1, 2020).

(3) The term "criminal alien" means, with respect to a juvenile offender, an alien who is deportable on the basis of—

(a) conviction described in 8 USC 1227(a)(2), or

(b) conduct described in 8 USC 1227(a)(4).

(4) The term "conviction" means what it means under 8 USC 1101(a)(48). (Adjudication of a juvenile as having committed an offense does not constitute "conviction" for purposes of this condition.)

(5) The term "correctional facility" means what it means under the title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 USC 10251(a)(7)).

(6) The term "impede" includes taking or continuing any action, or implementing or maintaining any law, policy, rule, or practice, that—

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(b) has the effect of preventing or of significantly delaying or complicating.

(7) "State" and "local government" include any agency or other entity thereof (including any public institution of higher education), but not any Indian tribe.

(8) A "public" institution of higher education is defined as one that is owned, controlled, or directly funded (in whole or in substantial part) by a State or local government. (Such a public institution is considered to be a "government entity," and its officials to be "government officials.")

(9) "Program or activity" means what it means under 42 USC 2000d-4a.

B. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, any State or local government, any public institution of higher education, or any other entity (or individual) to violate any federal law, including any applicable civil rights or nondiscrimination law.

IMPORTANT NOTE: Any questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

41. Requirement to collect certain information from subrecipients

Except as provided in this condition, the recipient may not make a subaward to a State, a local government, or a "public" institution of higher education, unless it first obtains from the proposed subrecipient responses to the questions identified in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)." All subrecipient responses must be collected and maintained by the recipient, consistent with document retention requirements, and must be made available to DOJ upon request. Responses to these questions are not required from subrecipients that are either a tribal government/organization, a nonprofit organization, or a private institution of higher education.

42. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

43. Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

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44. Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

45. Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

46. Submission of eligible records relevant to the National Instant Background Check System

Consonant with federal statutes that pertain to firearms and background checks -- including 18 U.S.C. 922 and 34 U.S.C. ch. 409 -- if the recipient (or any subrecipient at any tier) uses this award to fund (in whole or in part) a specific project or program (such as a law enforcement, prosecution, or court program) that results in any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the National Instant Background Check System (NICS), or that has as one of its purposes the establishment or improvement of records systems that contain any court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS, the recipient (or subrecipient, if applicable) must ensure that all such court dispositions, information, or other records that are "eligible records" (under federal or State law) relevant to the NICS are promptly made available to the NICS or to the "State" repository/database that is electronically available to (and accessed by) the NICS, and -- when appropriate -- promptly must update, correct, modify, or remove such NICS-relevant "eligible records".

In the event of minor and transitory non-compliance, the recipient may submit evidence to demonstrate diligent monitoring of compliance with this condition (including subrecipient compliance). DOJ will give great weight to any such evidence in any express written determination regarding this condition.



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47. Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

48. Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

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49. Prohibition on use of award funds for match under BVP program

JAG funds may not be used as the 50% match for purposes of the DOJ Bulletproof Vest Partnership (BVP) program.

50. Certification of body armor "mandatory wear" policies

If recipient uses funds under this award to purchase body armor, the recipient must submit a signed certification that law enforcement agencies receiving body armor purchased with funds from this award have a written "mandatory wear" policy in effect. The recipient must keep signed certifications on file for any subrecipients planning to utilize funds from this award for ballistic-resistant and stab-resistant body armor purchases. This policy must be in place for at least all uniformed officers before any funds from this award may be used by an agency for body armor. There are no requirements regarding the nature of the policy other than it be a mandatory wear policy for all uniformed officers while on duty.

51. Body armor - compliance with NIJ standards and other requirements

Ballistic-resistant and stab-resistant body armor purchased with JAG award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.

52. Body armor - impact on eligibility for other program funds

The recipient understands that the use of funds under this award for purchase of body armor may impact eligibility for funding under the Bulletproof Vest Partnership (BVP) program, a separate program operated by BJA, pursuant to the BVP statute at 34 USC 10531(c)(5).

53. Reporting requirements

The recipient must submit quarterly Federal Financial Reports (SF-425) and annual performance reports through OJP's GMS (<https://grants.ojp.usdoj.gov>). Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

54. Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

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55. Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

56. JAG FY 2020 - Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2019 [BJA]

Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2019

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2019), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via a Grant Adjustment Notice). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through a Grant Adjustment Notice, the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

57. Use of funds for DNA testing; upload of DNA profiles

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS.

No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA.

Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS.

58. Encouragement of submission of "success stories"

BJA strongly encourages the recipient to submit annual (or more frequent) JAG success stories. To submit a success story, sign in to a My BJA account at <https://www.bja.gov/Login.aspx> to access the Success Story Submission form. If the recipient does not yet have a My BJA account, please register at <https://www.bja.gov/profile.aspx>. Once registered, one of the available areas on the My BJA page will be "My Success Stories." Within this box, there is an option to add a Success Story. Once reviewed and approved by BJA, all success stories will appear on the BJA Success Story web page at <https://www.bja.gov/SuccessStoryList.aspx>.

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PROJECT NUMBER 2020-DJ-BX-0947

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59. Initial period of performance; requests for extension

The recipient understands that the initial period of performance for this award is two years. The recipient further understands that any requests for an extension of the period of performance for this award will be approved automatically for up to a total of two additional years, pursuant to 34 U.S.C. 10152(f) and in accordance with the program solicitation associated with this award.

Any request for an extension of the period of performance beyond a four-year award period will require approval, and the approval (if any) will be at the discretion of the Director of BJA.

60. Withholding of funds: Required certification from the chief executive of the applicant government

The recipient may not obligate, expend, or draw down any award funds until the recipient submits the required "Certifications and Assurances by the Chief Executive of the Applicant Government," properly-executed (as determined by OJP), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

61. Withholding of funds: Memorandum of Understanding

The recipient may not obligate, expend, or draw down any award funds until OJP has reviewed and approved the Memorandum of Understanding (MOU), and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

62. Withholding of funds: Program narrative

The recipient may not obligate, expend, or draw down any award funds until the recipient submits, and OJP reviews and accepts, the program narrative for this award, and a Grant Adjustment Notice (GAN) has been issued to remove this condition.

63. Withholding - DHS question attachment

The recipient may not obligate, expend or draw down funds until the Office of Justice Programs has received and approved the required application attachment(s) described in the program solicitation as "Information regarding Communication with the Department of Homeland Security (DHS) and/or Immigration and Customs Enforcement (ICE)," and has issued a Grant Adjustment Notice (GAN) releasing this special condition.

64. Recipient may not obligate, expend or drawdown funds until the Bureau of Justice Assistance, Office of Justice Programs has received and approved the required application attachment(s) and has issued a Grant Adjustment Notice (GAN) releasing this special condition.

65. Withholding of funds: Disclosure of lobbying

The recipient may not obligate, expend, or draw down any funds under this award until it has provided to the grant manager for this OJP award a complete Disclosure of Lobbying Activities (SF-LLL) form, and OJP has issued a Grant Adjustment Notice to remove this special condition.

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Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

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66. Withholding of funds: Disclosure of pending applications

The recipient may not obligate, expend, or draw down any award funds until: (1) it has provided to the grant manager for this OJP award either an "applicant disclosure of pending applications" for federal funding or a specific affirmative statement that no such pending applications (whether direct or indirect) exist, in accordance with the detailed instructions in the program solicitation, (2) OJP has completed its review of the information provided and of any supplemental information it may request, (3) the recipient has made any adjustments to the award that OJP may require to prevent or eliminate any inappropriate duplication of funding (e.g., budget modification, project scope adjustment), (4) if appropriate adjustments to a discretionary award cannot be made, the recipient has agreed in writing to any necessary reduction of the award amount in any amount sufficient to prevent duplication (as determined by OJP), and (5) a Grant Adjustment Notice has been issued to remove this condition.

A handwritten signature or initials in the bottom right corner of the page.



Department of Justice (DOJ)

Office of Justice Programs

Bureau of Justice Assistance

Washington, D.C. 20531

Memorandum To: Official Grant File

From: Orbin Terry, NEPA Coordinator

Subject: Incorporates NEPA Compliance in Further Developmental Stages for Grand Forks County

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA, and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:

- a. New construction;
- b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
- c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
- d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
- e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see <https://www.bja.gov/Funding/nepa.html>.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.



Department of Justice (DOJ)
Office of Justice Programs
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:
PROJECT SUMMARY**

Grant

PROJECT NUMBER

PAGE 1 OF 1

2020-DJ-BX-0947

This project is supported under FY20(BJA - JAG State and JAG Local) Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10101-10726), including subpart 1 of part E. (codified at 34 U.S.C. 10151 - 10158); see also 28 U.S.C. 530C(a)

1. STAFF CONTACT (Name & telephone number)

Patrick Fines
(202) 598-7516

2. PROJECT DIRECTOR (Name, address & telephone number)

Michelle Olson
Office Administrative Coordinator
122 South 5th Street Suite 210
Grand Forks, ND 58201
(701) 780-8271

3a. TITLE OF THE PROGRAM

JAG Local: Eligible Allocation Amounts of Less than \$25,000

**3b. POMS CODE (SEE INSTRUCTIONS
ON REVERSE)**

4. TITLE OF PROJECT

Police Equipment-Personal Protective Equipment and Radio Communications Equipment

5. NAME & ADDRESS OF GRANTEE

Grand Forks County
122 South 5th Street Suite 210
Grand Forks, ND 58201

6. NAME & ADDRESS OF SUBGRANTEE

7. PROGRAM PERIOD

FROM: 10/01/2019 TO: 09/30/2021

8. BUDGET PERIOD

FROM: 10/01/2019 TO: 09/30/2021

9. AMOUNT OF AWARD

\$ 20,274

10. DATE OF AWARD

09/19/2020

11. SECOND YEAR'S BUDGET

12. SECOND YEAR'S BUDGET AMOUNT

13. THIRD YEAR'S BUDGET PERIOD

14. THIRD YEAR'S BUDGET AMOUNT

15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation) and 8) mental health programs and related law enforcement and corrections programs.

This JAG award will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Funded programs or initiatives may include multijurisdictional drug and gang task forces, crime prevention and domestic violence programs, courts, corrections, treatment, justice information

sharing initiatives, or other programs aimed at reducing crime and/or enhancing public officer safety. NCA/NCF

Greg's Lawn & Landscape, LLC
P.O. Box 13457
Grand Forks, ND 58208
701-330-8540



SNOW & ICE MANAGEMENT CONTRACT

I Grand Forks County (hereinafter "Client") represent the property(s) at the address (es) of 151 South 4th Street, Grand Forks, ND 58201 (hereinafter "Property") and enter into this contract with Greg's Snow Removal (hereinafter "Contractor") for snow removal services relating to Clients property at the Grand Forks county Courthouse, Juvenile Detention Center, and Parking Ramp. This agreement shall commence on August 18th 2020 and continue thereafter as long as both parties are satisfied for the remainder of the snow season. Either party may terminate this agreement by serving a thirty (30) day written notice to the other party.

Terms and Conditions

Snow removal services will be provided when one (1) inch of snow has accumulated to keep access open during business hours in fire lanes and traffic areas of ramp and surface lots during snow event. Snow removal to be completed at the conclusion of snow event or by 7:00 AM of following business day from snow event.

Sanding to be completed at the conclusion of snow removal to ramp traffic lanes, inclines, and fire lanes as well as surface lots by 7:00 AM. Sanding required on ramp inclines between snow events to prevent pedestrian slip and falls and drivability hazards on inclines. Contractor to monitor icy conditions and be available upon request to provide salting / sanding as needed between snow events. All snow removal shall be completed in an industry standard removal schedule.

Snow removal services include plowing property, shoveling sidewalk and steps, lot salting.

◆ Greg's Snow Removal will also provide the following services at the request of the Client:

◆ All labor resulting from additional services will be charged at our normal hourly rate. All additional service materials will be charged to client. Client shall reimburse Greg's Snow Removal for rental of equipment necessary for additional services requested.

Service Rates:

The cost for snow removal services, including any additional services, will be

Snow Removal

Pickup/plow- \$ 62.00 per hour
Bobcat- \$ 71.00 per hour
Pay loader- \$ 90.00 per hour
Sidewalks- \$ per hour
Man & Shovel- \$ 28.00 per hour

Snow Hauling

Pay loader- \$ 90.00 per hour
Dump truck- \$ 90.00 per hour

Lot Salting

Lot Salting- \$ 304.00 per time

Contractor shall submit to Client two invoices monthly. Payments are due upon receipt.

◆ Any accounts thirty (30) days past due shall be considered delinquent.

When an account becomes delinquent, all services shall temporarily stop until full payment for services rendered have been received. Client may request clarification of the account and the parties agree to attempt to resolve any differences within fifteen (15) days of an account issue being raised. If those differences are not resolved all services may temporarily stop until full resolution is achieved. If such differences remain unsettled, the Client may be responsible to Contractor for all administrative costs, collection costs, attorney fees, recording fees, and or court costs should Client be seen as acting in bad faith.

◆

3. Contractor shall not be responsible for lost work time on account of weather, strikes, terrorism, accidents, acts of God, or other events not in the control

of Contractor. Contractor is not liable for damage to pavement or other surfaces contracted for plowing of snow unless as a result of gross negligence on the part of Contractor and/or its employees.

4. Contractor will not plow or salt within three (3) feet from any parked vehicles, equipment or other obstructions in parking lots, drives or other areas being cleared. Please attempt to move obstructions prior to our services being completed.

5. Service will be available on all major holidays. This agreement shall have an initial term of three (3) years from the effective date. Upon expiration of the initial term this agreement shall automatically renew for successive additional terms of two (2) years unless either party provides notice of nonrenewal no later than ninety (90) days prior to expiration of the initial term or any successive renewal term.

6. Greg's Snow Removal shall receive for services rendered, the amount listed in paragraph 2. The fee is guaranteed for the term of the contract and may be adjusted by Greg's Lawn Care upon thirty (30) days written notice to Client.

I have read and understand the terms and conditions and agree to abide by them and hereby enter into contract with Greg's Snow Removal for the services listed above.

Client Signature

	Date:
--	-------

Greg's Lawn Care Signature

	Date:
--	-------

Client Phone Number

--



2315 7th Avenue N
Fargo, ND 58102
Office: 701.232.7330
Fax: 701.232.5298

105 7th Avenue SE
Jamestown, ND 58401
Office: 701.252.2403
Fax: 701.252.7867

213 Riverwood Ave SE
Mandan, ND 58554
Office: 701.663.8972

1810 N 6th Street
PO Box 12878
Grand Forks, ND 58208
Office: 701.775.5369
Fax: 701.775.2419

314 5th Street SE
Devils Lake, ND 58301
Office: 701.662.8137
Fax: 701.662.3190

205 42nd Street SE, Ste. 100
Minot, ND 58701
Office: 701.838.5945
Fax: 701.838.5864

Equal Opportunity Employer / Toll Free: 1.800.732.4246 / www.tectaamerica.com

September 30, 2020

Grand Forks County
PO Box 5726
Grand Forks, ND 58206-5726

Re: Grand Forks County District Courthouse
Grand Forks, ND

Proposed Change #1
Penthouse (1 – 6'x7'), Reroof and exterior wall cover

Remove the old roof down to the wood deck and install:

- 1 layer ½" substrate board, mechanically attached
- 60 mil EPDM adhered roof membrane
- 60 mil EPDM membrane flashings/wall cover
- 24 gauge prefinished edge

ADD.....\$4,580.00

Accepted by:

Tecta America Dakotas LLC


Andrew Klamm



TO: Grand Forks County Commission
FROM: North Dakota State Fair
DATE: September 16, 2020
RE: Appointment of North Dakota State Fair Delegates

NDCC 4.1-45 specifies that State Fair delegates are to be appointed annually, and that each County have three delegates appointed and invited to the State Fair Association's Annual Meeting. As a County Commission, you are responsible to appoint ONE delegate. NDCC 4.1-45-02 specifies that this delegate must reside in your county.

Please submit the name and address of your appointed delegate to us in writing, including your signature, by October 16, 2020 so that we may invite them to our November 19, 2020 Annual Meeting to be held at the FFA Hall of the State Fair Center, Minot at 1:00 p.m. The nomination document may be scanned and emailed to shelly@ndstatefair.com, faxed to 701-857-7622 or mailed to PO Box 1796, Minot ND 58702 as long as it includes the signature of the authorized person nominating the delegate.

Please assure that your appointee can attend the Annual Meeting. It is important to the exhibitors and fair participants from your area that they be appropriately represented. Your thoughtful consideration is most appreciated.

Life is Fair!

Renae Korslien, Manager
North Dakota State Fair

2019 Delegate
No Delegate Appointed

Attended

P.O. Box 1796
Minot, North Dakota 58702
Phone 701.857.7620
Fax 701.857.7622
email: ndsf@minot.com
Web site: ndstatefair.com

September 2020

Diane Knauf, Chairperson
Grand Forks County Commissioners
PO Box 5726
Grand Forks, ND 58206-5726

TRANSPORTATION ALTERNATIVES (TA) PROGRAM

The North Dakota Department of Transportation (NDDOT) is accepting applications for Transportation Alternatives (TA) Program projects for federal fiscal year 2023 and 2024.

TA provides funding for projects that include: 1) Pedestrian and bicycle projects; 2) Safe routes to school and safe routes for non-drivers projects; 3) Conversion and use of abandoned railroad corridor projects for non-motorized users; 4) Construction of turnouts, overlooks, and viewing areas along roadways; 5) Community improvement activities including: preservation and rehabilitation of operating historic transportation facilities, vegetation management practices in transportation rights of way, archaeological activities relating to impacts from implementation of a transportation project, streetscape improvements, and corridor landscaping; and 6) Environmental mitigation projects.

Eligible project applicants include: 1) City and County governments; 2) Transit agencies; 3) Natural resource or public land agencies; 4) School districts, local education agencies, or schools; 5) Tribal governments; and 6) Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails. A nonprofit applicant needs to partner with an eligible project applicant to submit applications to the NDDOT. Cities above the 5,000 population, Bureau of Indian Affairs, Transit Agencies, or Federal and State Agencies may apply directly to the NDDOT. Cities below the 5,000 population must apply through a Board of County Commissioners.

All projects within the jurisdiction of a Metropolitan Planning Organization (MPO) need to be submitted to the MPO by their respective deadline for MPO approval and submittal to the NDDOT.

To learn more about TA, including funding guidelines and instructions, go to the NDDOT web page at <https://www.dot.nd.gov/divisions/localgov/TA.htm>. TA applications are to be submitted to the NDDOT by December 31, 2020. If you have questions or need assistance with the application process, please contact Pam Wenger, Local Government Division, at (701) 328-4787 or pwenger@nd.gov.



William T. Panos
Director

38/pjw/sh
C: Grand Forks County Auditor

September 15, 2020

To Property Owners in B-4 Central Business Zoning District,

In 1999, the City of Grand Forks adopted Downtown Design Review Guidelines and established the Downtown Design Review Board to help shape the physical form of downtown while preserving the historic nature of the area. Through the years, city staff has worked with businesses and property owners to abide by those guidelines. However, the subjective nature of guidelines and board review process has made it difficult to maintain clear expectations. In addition, the current guidelines create a lengthy approval process for even basic building maintenance, such as sign replacements or window/door replacements, leading to delays in obtaining necessary permits. Businesses and property owners have expressed frustrations in the past, as many times contractors have already been arranged and these permit delays lead to scheduling and deadline issues. Many projects have been negatively impacted by such delays over the years. In response to this, the 2019 Downtown Action Plan recommended that the current subjective guidelines be converted to more objective standards and that the review process be more streamlined to establish clearer expectations and reduce delays for property owners, business owners, and future developers.

City staff has contracted with RDG Planning and Design to fulfill this recommendation by updating design standards for downtown. The goal is to establish a set of objective codes, thereby creating clear expectations for all parties and streamlining the review process. This will enable staff to administratively approve routine building maintenance items (significantly reducing delays), while still requiring high-quality form and material standards for major exterior building modifications or new construction projects. To achieve this, the standards are proposed to be incorporated into zoning code, resulting in a change the B-4 Central Business Zoning district, in which your property is currently zoned.

Current drafts of the project manual and coordinating city ordinance are available for your review and input at www.celebrategrandforks.com. If you would like a printed copy, please contact staff at the information below to make arrangements.

City staff, RDG, and the Downtown Development Association are partnering to host a series of input sessions regarding the proposed design standards. Due to COVID-19 concerns we are unable to host an in-person public input meeting and will instead host three 45-minute sessions via Zoom (video conferencing). We are targeting information in each session to certain stakeholder groups as detailed below:

- September 23rd 2:30pm: Developers
- September 23rd 3:30pm: Business Owners
- September 23rd 4:30pm: Property Owners

Please email Andrea Edwardson, Senior Planner at aedwardson@grandforksgov.com for how to register online for each respective session.

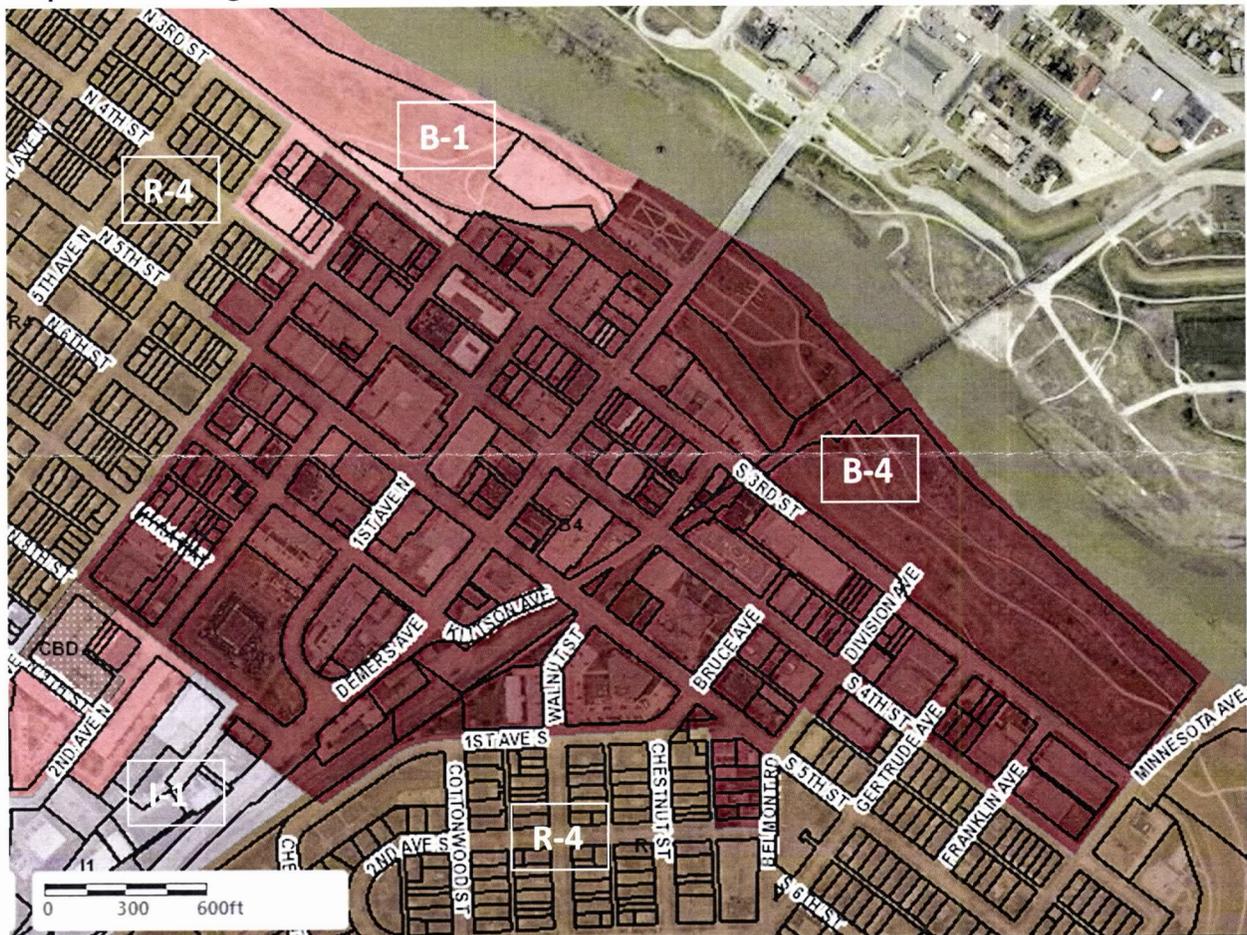
Timeline:

Staff is currently working with the City Attorney on review of the drafts available at the website above and intends to incorporate comments from the public input sessions into preliminary drafts that will be brought forward to Planning & Zoning (P&Z) Commission on October 7, 2020 (5:30pm in Council Chambers of City Hall), then to City Council on October 19, 2020 (5:30pm in Council Chambers of City Hall) for preliminary approval. Should the changes receive approval by the City Council in October, the items will return to P&Z on November 4th, and City Council November 16th for final approval, at which times there will be respective public hearings to receive any further public comment. The above timeline may be delayed by a month if comments received required extensive edits. Another notice will be sent to property owners prior to final approval of the ordinance at the P&Z meeting to inform you of the upcoming public hearings.

Staff Contact:

If you would like to discuss the changes and their impact to your property or business, please contact Andrea Edwardson at 701-746-2658 or aedwardson@grandforksgov.com.

Map of B-4 Zoning District



Summary of Impacts to Various Demographics:

I am a property owner downtown – how do these changes affect me?

- Building maintenance items (window/door replacement, re-roofing, etc.) no longer would need DDRB approval to permit. Staff would review and permit administratively. Staff expects this to be a significant time saver for businesses and property owners.
- Signage changes would no longer need DDRB approval prior to permitting. This would be done administratively. Changes to sign allowances are being proposed, including limiting window (vinyl sticker) signage to 15% of window pane and projecting flag mounted signs to 18 square feet. All other B-4 Signage requirements would remain in effect.
- Interior remodels would not be affected as part of this zoning change. All interior modifications would follow the existing process through the City Inspections Department.
- Demolition of building. If an historic building is proposed to be demolished, the property would be subject to the new requirements set forth in the documents, which include review of the reason for demolition and plan for the redevelopment of the property. It is our intention to preserve the historic nature of our remaining historic buildings as much as possible, so the goal of the requirements is to ensure thoughtful consideration of options for maintaining or repurposing a building before demolition occurs.
- All first-time outdoor seating requests and annual reviews would be administratively reviewed. Staff is also proposing a code update changing the outdoor seating season from May 1 – November 1 to year-round, with the requirement that owners maintain the sidewalk area in times of inclement weather. In addition, after the successful pilot of our downtown parklets program, the outdoor seating code update will include parklet standards as well.
- Major exterior modifications, such as façade refacing, window/door modifications (new locations or size modifications, anything that would require brickwork modifications), building additions, or new construction would require Downtown Design Review Board review and approval to ensure the project meets the standards and is consistent with the character of the area and adjoining building architecture.

I am an existing business operating downtown – how do these changes affect me?

- Those leasing spaces in the downtown still need to work with their landlords for any changes as specified in respective lease agreements.
- Signage changes would no longer need DDRB approval prior to permitting. This would be done administratively. Changes to sign allowances are being proposed, including limiting window (vinyl sticker) signage to 15% of window pane and projecting flag mounted signs to 18 square feet. All other B-4 Signage requirements would remain in effect.

- Building maintenance items (window/door replacement, re-roofing, etc.) no longer would need DDRB approval to permit. Staff would review and permit administratively. Staff expects this to be a significant time saver for businesses and property owners.

I own a single family home in the B-4 Zoning district – how do these changes affect me?

- We recognize there are a handful of single-family homes in this district that we do not wish to negatively affect with these zoning changes. Our goal and intention is to ensure you as a property owner can sell or refinance your property without any issues.
- Single family residential will remain an allowed use with these changes. However, the proposed changes do contain specifications for permissible design of newly constructed single family homes in the downtown. For example, pitched roofs, large setbacks, and garages would be prohibited for any newly constructed single family units in the B-4 (downtown). These standards would require a single family home or unit to complement the commercial nature of downtown. The standards also prohibit residential units on the first floor at street corners to ensure commercial viability and an active streetscape.
- The proposed changes will reflect that existing single family homes within the B-4 or those buildings located at street corners with residential units on the first floor may remain. Owners of such property would be able to maintain your home, sell, refinance, etc. without concern for allowed zoning use. If your home were to burn down (a question asked frequently by appraisers/insurance agents when refinancing or selling homes) you would be permitted to rebuild at your current footprint. Expansions or additions, however, would be required to meet the new standards.
 - o Specific language relating to this has been copied below and is available in the draft ordinance on page 3 section 7.

(7) *Exceptions. The following are exempt from the design standards in this section, subject to the details listed below:*

(A) *Single-family homes, multi-plexes, and ground floor residential uses that lawfully existed under the B-4 district regulations and boundaries in effect on July 1st, 2020.*

1. *These uses are considered conforming to this section and are allowed to be fully rebuilt on the building footprint as of July 1st, 2020 if damaged or destroyed.*
2. *However, these uses existing on July 1st, 2020 shall not be allowed to expand their use or building structure unless in compliance with the standards in this section and other codes of the City of Grand Forks.*



1351 Page Dr; Ste 106
Fargo ND 58103
Phone : (701) 364-1280
Fax: (605) 977-9063
www.ndrin.com

September 16, 2020

Garlynn Helmoski
Grand Forks County Recorder
PO Box 5066
Grand Forks, ND 58206

Dear Garlynn Helmoski,

Few people in this world have the opportunity to be part of a dream.

The dream that you are all part of is the North Dakota Recordors Information Network (NDRIN). When NDRIN was only a dream, many told us "it can't be done...it simply will not work". Well, many years later and after thousands of hours of hard work, I think everyone will agree that not only has NDRIN worked, in fact, NDRIN is working for North Dakota counties.

The reality is that now due to your support, NDRIN is in the position of being able to refund a portion of the NDRIN reserves. The NDRIN Board, at its June 7, 2020 meeting, agreed to refund to its members a total of \$250,000.00. The amount to be refunded to each County is based on the number of documents recorded by your office during the year 2019. In addition, the NDRIN Board approved a refund of 100% of the print revenue generated by the pages purchased from each member county.

Refund checks are being sent directly to each participating County Recorder. **The document count refund amount is to be deposited into the Recordors "Document Preservation Fund" that was established by the North Dakota Legislature during the 2001 session. The print revenue refund should be deposited into the County General Fund to be used at the discretion of the county.** Please refer to the attached document for the breakdown.

On behalf of the NDRIN Board and all our member counties, we would like to take this opportunity to say "Thank You" for your continued support of NDRIN.

Sincerely,

Patty Hilbert

Patty Hilbert
Chairman, North Dakota Recordors Information Network

cc: Grand Forks County Commission



CASS COUNTY GOVE

GRAND FORKS COUNTY RECORDER

Bank of Origin: Wells Fargo
Issue Date: 2020/09/22
Advice Number: 091300010000029
Payment Amount: 19,073.00 USD
Vendor #: 0009491

Remittance Advice

Invoice Date	Invoice #	Invoice Description	Invoice Net Amount		
2020/09/22	1/1-6/30/20	NDRIN REFUNDS 2020 PMT #1	19,073.00		
<p>This notice is to inform you that an attempt has been or will be made to send funds electronically to your bank account via ACH or Wire transfer. Receipt of this remittance advice is not confirmation of success or failure of this attempt. If you have any questions please contact Cass County Auditor's Office at 701-241-5602 and/or accountspayable@casscountynd.gov.</p>					
Summary Section					
Vendor #	0009491	Issue Date	2020/09/22	Remittance Total	19,073.00
Confidential and Proprietary					